Application Checklist for CWPEP Applicants

- **Attend the CWPEP Orientation Presentation**
- **Completion of SOCW 4053 Child Abuse & Neglect**
- **CWPEP Application Form**
- **Resume or Statement of Work History**
- **Names, email, & phone numbers of two professional references**
- **Email CWPEP Coordinator to request the following required OKDHS HR background checks:**
  - **Child Welfare Records Check**
  - **OSBI Sex Offender Registry Check**
  - **Mary Rippy Violent Offender Registry Check**
- **Driving Records Check**
- **Copy of Automobile Insurance**
- **Current Degree Audit (unofficial from self-service is approved)**
- **Check with Tax Attorney to see how stipend could impact you financially as a 1099 will be issued by the university. Expenses other than qualified expenses are taxable income.**
- **Current Transcript**

Submit all material in a single PDF file via email to:

Dr. Kylene Rehder

CWPEP Coordinator kdrehder@nwosu.edu