

NWOSU
Staff Council Committee Minutes of Meeting
7-26-2017

Present: Natalie Miller, Chair; Melissa Brown, Chair-elect; Ali Gavitt, Rebecca Cook, Kevin Fields, Tara Hannaford, Andrea Lauderdale, Tiffany Misak (Enid), Milissa Sturgill (WW), Janet Valencia.

Absent: Angie Henson, Secretary

TOPIC	Discussion	Outcome or Action
1. Welcome & Introductions	The new Staff Council Committee introduced themselves and the job position they held on campus.	None needed
2. Responsibilities of Committee	Miller gave a review of the by-laws and a history of projects that the Staff Council has served.	A few ideas were discussed about what we could sponsor such as meeting with OSHA, NW Tech seminars, and do vve have a budget?
3. New Staff Orientation - Date & Set-up	Miller had a copy of last year's itinerary. The orientation will be during the morning and we will ask Dr. Pecha to provide lunch in the cafeteria. September 8 was scheduled for this year's New Staff Orientation.	Miller will reserve the Regents Board Room, contact HR for new hires list and then send them an invitation, contact Pecha and Chartwells for lunch arrangements. Once the itinerary has been confirmed, Miller will email the committee with schedule and number of RSVP.
4. Campus Kudos for Summer 2017	Campus Kudos is an award given each semester. Nominations are received and the Committee votes on a recipient. An award certificate is printed, signed by the university president and staff council chair and a presentation picture is taken for the local news.	Miller will ask Henson about sending out the email for nominations. Selection of a recipient can be done via email.
5. Next Meeting		If there is time to meet, we will schedule. Otherwise, email communication works we! I.
6. Other Topics	Ideas of showing appreciation to fellow employees were discussed. Giving of gifts of soda and candy or recognition of birthdays. However, we would have to have funding. Doing something at the Faculty & Staff Recognition Ceremony in November would be nice.	None needed.
7. Adjourn		With no further business, the meeting was adjourned.