

**Professional Staff Council Meeting**  
**Monday, October 24, 2011**

**Members Present:** Janet Valencia, Leah Haines, Carmen Eicken, Lori Coonrod, Shawna Bisin, Tami Cooper, Sandra Earnest, Joanna Prewett, Marc Wallace

1. Meeting started with the selection of officers. They are as follows:  
Chair – Janet Valencia  
Chair Elect – Leah Haines  
Secretary – Carmen Eicken  
Representatives – Lori Coonrod, Shawna Bivin, Tami Cooper, Sandra Earnest, Joanna Prewett, and Marc Wallace
2. There was discussion to set up a meeting to establish by-laws and a mission statement. We also have some information to share about a possible wellness promotion.
3. With nothing left to discuss Janet gave a talk before adjourning. She mentioned concentrating on the goals of the Council and for everyone to please bring any idea that they would want to share on what they think this council can offer NWOSU.