

NORTHWESTERN OKLAHOMA STATE UNIVERSITY ROOM AND BOARD CONTRACT

**TERMINATE YOUR CONTRACT**

Fall / Spring 20 \_\_\_\_\_ Name \_\_\_\_\_  
Student ID No. \_\_\_\_\_ NWOSU Email \_\_\_\_\_@rangers.nwosu.edu  
Phone number \_\_\_\_\_ NWOSU Athletic Team? \_\_\_\_\_  
Permanent Mailing Address \_\_\_\_\_  
Current Room Assignment \_\_\_\_\_ Less than 24 hours completed at NWOSU? Yes No  
Classification: Freshman Sophomore Junior Senior Graduate Student

Reason for termination:

Once a resident officially checks into his/her residence hall, he/she is bound to the full term of this agreement upon moving in. Cancellation after receiving a key requires a contract breakage fee of \$400.00 and forfeit their deposit. Residents required to live in on-campus housing may be expected to pay for the full contract period as well as forfeit their deposit.

**Freshman Residency Requirement:** All first-time freshmen, attending the Alva campus, are required to live in university housing for two academic semesters (only fall and spring semesters apply). A freshman who wants to request living off-campus must complete the Freshman Residency Exemption Form at the housing office for approval/denial. Freshmen who fail to complete the freshman residency exemption process, or who are denied the exemption, will be charged for university housing for two academic semesters. Freshmen who are removed from housing for any disciplinary reason will be charged for two academic semesters.

**Contact your Head Resident as soon as possible if you decide not to terminate your housing contract.**

By signing this contract, I acknowledge I have terminated my housing contract and have acknowledged all of the above terms and conditions.

**Residents must be officially checked out by Monday following the last day of the semester to avoid fees. All residents who terminate during the semester have 48 hours to check out of their residence hall.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

*By typing my name on this line, I authorizing this agreement via electronic signature*

**\*\*Residents will lose 50% of their deposit if they do not cancel their contract before August 1<sup>st</sup> / January 1<sup>st</sup> (Fall/ Spring). Once a resident officially checks into his/her residence hall, he/she is bound to the academic semester term and cancellation would require a contract breakage fee of \$200.00 and forfeit their deposit. Residents who fail to fulfill their contracts are expected to pay for the full contract period and forfeit their deposit. \*\***

**AFFIRMATIVE ACTION COMPLIANCE STATEMENT**

This institution, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act Amendments Act of 2008, and other applicable federal laws and regulations, and to the extent required by law, does not discriminate on the basis of race, color, national origin, sex, age, religion, physical or mental disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Inquiries concerning the application of these programs should be made to Calleb Mosburg, Dean of Student Affairs and Enrollment Management, Northwestern Oklahoma State University, 709 Oklahoma Boulevard, Alva, OK 73717, (580) 327-8415.

**OFFICE USE ONLY – DO NOT FILL OUT**

Date Received: \_\_\_\_\_ Fines: \$ \_\_\_\_\_

Proper Check Out Yes No