



**Faculty Development Advisory Board
Minutes for September 27, 2019**

Mission Statement: *FDAB seeks to support and offer enrichment opportunities for Northwestern faculty who are empowered by their own initiative and desire to provide the highest quality educational experiences for students.*

FDAB met in IE 128 and E 229 with others participating via Zoom; the following items were discussed.

- I. 2019-2020 Board Members: T. Brown shared names of board members and welcomed new and returning members to the board.
- II. 2019-2020 Orientation for New Faculty: No additions or changes to the orientation (that took place on August 13 and August 14) were shared at this time. T. Brown asked board members to check with new faculty in their departments/divisions for any feedback and to email any suggestions or concerns to her.
- III. August 2019 FD Day: The first day back on Friday, August 16, 2019, was scheduled differently from previous years. Faculty development sessions were added to the day, so the board members discussed and provided feedback on the faculty development-related aspects of the day. The sessions were described as "valuable" and "informative." The board members agreed that the faculty development-related elements were successful and support the continuation of having faculty development sessions as part of the first day back as long as the topics addressed/sessions remain meaningful. T. Brown will share the board's feedback with Dr. Bell.
- IV. Faculty Development and Resource Center:
 - S. Leaper reported that the printer must be unplugged in order to plug in and use the conference center equipment. She has contacted IT to find out what needs to be done to fix this issue.
 - T. Brown asked board members to remind the faculty and students in their departments/divisions about use of the center as well as the laptops and webcams that are available to be checked out through the library check-out system.
 - T. Brown previously worked with IT to develop a reservation system for the center that is through Outlook. The system allows any faculty member to view the availability of the center and to make a reservation. Parts of the process are a little tricky, so she has developed a list of instructions for how to check for the center's availability and create a

reservation of the center. She asked for volunteers to work through the instructions and determine if they make sense and take care of all steps of the processes. S. Leaper and L. Collins both offered to do it. T. Brown will email the instructions to them. T. Brown will make adaptations based on feedback. Once it is determined that the instructions are as needed, T. Brown will email them to all faculty.

- V. 2019-2020 Faculty Development Events and Resources:
- 20-Minute Mentor Series: The 2018-2019 board offered the 20-Minute Mentor series, Engaging Modern Learners, in spring 2019; feedback received was positive, so the plan was made to offer a series addressing student attention and retention in spring 2020. The board agreed to offer the series in the same manner as the last series including it being offered via ITV and each of the three sessions being offered twice to potentially allow more faculty to attend. T. Brown will be in touch via email to schedule dates for the sessions and to figure out facilitators for each of the spring 2020 sessions.
- FD Blackboard Site: T. Brown shared that she continues to update the Blackboard site with updated and new resources. FDAB previously discussed adding videos from the orientation; however, recording the orientation sessions has not yet been started. There's some concern that it will be difficult to carry this out due to the organization of the orientation and the various places the sessions are held.

T. Brown will contact FDAB members to continue planning of the 20-Minute Mentor series via email. Board members will be contacted to schedule the next face-to-face meeting in spring 2020.

Meeting adjourned.

January & February 2020 – FDAB Notes

FDAB members worked via email to plan the second Engaging Modern Learning Faculty Development Series which will be offered spring 2020. Below are the final plans emailed to all faculty on February 7, 2020.

The Faculty Development Advisory Board (FDAB) is excited to invite you to participate in the next ***Engaging Modern Learners Faculty Development Series***. This series consists of three sessions that address questions related to the teaching and learning of today's college students. Each session stands alone allowing you to select which session(s) to attend. Come to one, two, or all three of the sessions!

Each session will consist of a 20-Minute Mentor video followed by a faculty-led discussion. Participants will share ideas concerning application of the video content in our classes and with our students here at NWOSU. Supplemental materials will be available in the sessions.

Below are the video titles and the schedule. Please note that each session will be offered twice to accommodate more faculty schedules. (The same video will be presented both times the session is offered, but the discussion will vary based on participants' input.)

Session 1: *How Do Mini-lectures Improve Student Engagement?*

Monday, February 17 - 3:30 p.m. to 4:30 p.m.

Locations – Alva EC102, Enid 208, and Woodward 144

Tuesday, February 18 - 12:30 p.m. to 1:30 p.m.

Locations – Alva IE131, Enid 218, and Woodward 145

Session 2: *How Can I Get Students to Take Responsibility for Their Own Learning?*

Monday, March 9 - 3:30 p.m. to 4:30 p.m.

Locations – Alva EC102, Enid 208, and Woodward 144

Tuesday, March 10 - 12:30 p.m. to 1:30 p.m.

Locations – Alva IE131, Enid 218, and Woodward 145

Session 3: *How do I Create Ideal Assessments for Modern Learners?*

Monday, April 13 - 3:30 p.m. to 4:30 p.m.

Locations – Alva EC102, Enid 208, and Woodward 144

Tuesday, April 14 - 12:30 p.m. to 1:30 p.m.

Locations – Alva IE131, Enid 218, and Woodward 145

This series is an excellent opportunity to learn from the featured presenter and each other. Please join us!

The featured presenter of these 20-Minute Mentors is Christy Price, Ed.D. Dr. Price is a well-known authority on innovated teaching strategies and has taught at the collegiate level for more than twenty-five years. She has been recognized at both the state-level and national-level by the

Carnegie Foundation for the Advancement of Teaching. She is a professor in the School of Liberal Arts and the School of Health Professions and is the founder of the Center for Academic Excellence at Dalton State College in Dalton, GA. (Visit <https://www.magnapubs.com/bios/christy-price-441.html> for additional information.)

20-Minute Mentors are produced by Magna Publications. These videos “feature outstanding presenters delivering practical information and advice about the issues educators face every day in the classroom.” (Visit <https://www.magnapubs.com> for additional information.)

February 2020, continued

Both offerings of Session 1: *How Do Mini-lectures Improve Student Engagement?* (Feb. 17th and Feb. 18th) were offered with good faculty participation.

March & April 2020 – FDAB Notes

Both offerings of Session 2: *How Can I Get Students to Take Responsibility for Their Own Learning?* (March 9th and March 10th) were offered with good faculty participation.

Both offerings of Session 3 were cancelled due to COVID-19. The board did not meet face-to-face during the spring semester. Multiple resources related to teaching and learning during COVID-19 have been located and provided for faculty by FDAB Chair Tamara Brown and Associate VP for Academics Dr. James Bell via the faculty development Blackboard site. Resources will continue to be posted. Below is the message emailed to all faculty on April 9, 2020.

Session 3 of FDAB’s Engaging Modern Learners Faculty Development Series, scheduled for Monday, April 13 and Tuesday, April 14, has been cancelled. Thank you to everyone who attended Sessions 1 and 2.

Resources related to alternative delivery methods, internet access, student needs, personal well-being during COVID-19, etc. are available on the Faculty Development Blackboard site. Additional resources will continue to be posted.

FDAB notes provided by Tamara L. Brown, Chair, FDAB.