

Advisory Board Meeting
NWOSU Education Division
April 6, 2018

Attending:

Karen Koehn (KK), Career Counselor, Northwest Technology Center, Alva, OK
Dalana Hawkins (DH), Assistant Principal, Ponca City High School, Ponca City, OK
Dr. Christee Jenlink, Associate Dean, School of Education, NWOSU, Alva, OK
Dr. Christie Riley, Director of Teacher Education, NWOSU, Alva, OK
Dr. Martie Young, Director of Student Teacher, NWOSU, Enid, OK
Roxann Clark, Instructor, Division of Education, NWOSU, Alva, OK

Absent:

Amber Fitzgerald, Executive Director of Human Resources & Communications, Enid Public Schools, Enid, OK
Michelle McDonald, Curriculum Interventionist/Public Information Officer, Woodward Public Schools, Woodward, OK

Discussion:

During the first meeting, Dr. Jenlink explained the purpose and responsibilities of the newly-formed Advisory Board which is to give input on how the educator preparation program can improve through stakeholder input and review of data. The following topics were presented for discussion and input from the board members:

What does the Educator Preparation Program (EPP) do well?

- NWOSU instills professionalism and respect for the profession
- Graduates take constructive feedback.
- Graduates connect with the community and understand the importance of community and communication.
- Graduates are active, involved, and invested in the community.

What does the EPP need to improve?

- Need to improve in diversity in the area of ethnicity, culture, socio-economic status, and technology
- Provide greater exposure to broader experiences of what can happen in various schools and communities.
- Classroom management continues to be something new teachers struggle with. It was suggested that a qualitative study of new teachers would give information on how to improve.

The group discussed some of the new policies that have been implemented to address diversity on a wider scale, such as the diversity ratings for the three field experiences all education majors complete. The **board recommended** reviewing candidate internship performance and complete teacher evaluation data in the areas of concern, particularly diversity, after all candidates have completed field experiences and the internship as per the required diversity rating system.

Recruitment for EPP

- Offer concurrent enrollment for high school students in “Teach Oklahoma” program which helps schools earn additional points.
- Promote “Teach Oklahoma” programs in partner schools, including an internship which would help high schools earn additional points on their annual report card. Perhaps grants could be written to fund salaries of retired teachers to teach the Teach Oklahoma program in those high schools that have no faculty available to do that. Scholarships for course completers was discussed and how the “Teach Oklahoma” program could also be used for recruiting more diverse candidates.
- One EPP faculty is part of a pilot program for the freshman orientation class. The class will be for “undecided” majors and will be help in the EPP facility the point of which will be to encourage the undecided majors to choose the educator preparation program. The pilot will begin fall, 2018.

Board members recommended implementation of the discussed recruitment efforts.

Internship (Student Teaching)

- The board discussed necessary criteria for cooperating teachers. After discussion, there the **board had no recommendations** beyond those established by the EPP.
- Extending the length of the internship was presented and had been encouraged by different P-12 administrators. The **board did not recommend** extending the internship at this time.
- The evaluation tool used to assess interns was reviewed and a discussion of the scoring process was held. Assessors have been trained is use of the evaluation tool, specifically what constitutes the rating of “target” and “acceptable” to ensure interrater reliability. **The board made no recommendations** regarding the internship evaluation tool.

Admission Interview Questions

- The interview document and rubric were reviewed. It was explained that the document is being piloted during the current 2017-2018 year and is aligned with the InTASC Standards. Revisions will be made at the end of the current academic year. An advisory board member asked for clarification regarding one of the questions. Upon receiving that clarification, she acknowledged the relevancy of the question. The **board accepted the instrument** and noted the value in having members of the community serve on the admission and exit interview committees.

Assessment Validity

- Dr. Jenlink explained the process by which all program key assessments need to have validity established. There are approximately 20 key assessments. The **board**

recommended having recent graduates of the NWOSU educator preparation program review the assessments to establish validity as they are practitioners and have experience with the InTASC Standards.

How do our graduates compare to those from other institutions?

- The members of the Advisory Board indicated that the focus is not on comparing graduates of different EPPs, but the differences between emergency certified teachers and those who have completed an EPP. It was noted that NWOSU graduates are solid. The **board recommended** working with Human Resource directors in schools regarding comparison of NWOSU graduates with those of other institutions using teacher evaluation data as the basis of the comparison.

Proposed Mission Statement

- A new mission statement for the EPP was presented and discussed: “Through program excellence, we enlighten and empower our graduates to educate those whom they serve.” The **board approved** the mission statement.

Additional Information

The initial meeting lasted approximately 2.5 hours. Dr. Jenlink will meet individually with the two advisory board members who could not attend the April 6 meeting due to (1) the Oklahoma teacher walkout, and (2) personal illness.