

APPENDIX 9



DIVISION OF BUSINESS FACULTY CODE OF ETHICS

An organization's actions must be driven by and performed consistently with its mission. Therefore, the Division of Business is responsible to comply with the mission of the University and the Division.

The Northwestern Oklahoma State University mission statement provides:

Northwestern Oklahoma State University is a community of learners that includes students, teachers, staff, administrators, and area citizens advancing learning excellence and preparing its members for service as leaders and entrepreneurs in the changing climate of northwest Oklahoma and the world.

The Division of Business mission statement provides:

The Division of Business provides a quality, student-centered learning environment to prepare students to be competent, ethical business professionals, entrepreneurs and leaders in the regional workplace and in the world. The department accomplishes this by offering quality education delivered by qualified, involved faculty dedicated to improvement processes in order to prepare our alumni to contribute to the intellectual and economic vitality of regional stakeholders and beyond.

As a community of learners in a student-centered learning environment, faculty, staff and students should strive to support and enrich the learning environment. It is the mission of the Division to develop ethical business professionals, entrepreneurs and leaders. In order to be successful, it is important that students, professors and staff of the Division of Business abide by a code of ethics.

Business faculty members have several potential roles – university representative, administrator, educator, scholar, and colleague. A faculty code of ethics should be centered on professional conduct in each of these functions. All professors/instructors, full time or part time, teaching classes offered by the Division of Business are required to read and agree to the terms of this Faculty Code of Ethics.

As members of the faculty and administration of the Division of Business and Northwestern Oklahoma State University, we shall strive to:

- Accept obligation to honor and defend academic freedom.
- Practice intellectual honesty.

- Act in a manner that will contribute positively to the overall mission and vision of the Division of Business and enhance personal and school reputation.
- Accept a fiduciary relationship with the University based on loyalty, trust, good faith, and candor in performing job-related duties. In order to avoid conflict of interest or appearance of such, we will avoid all situations in which our interests or business dealings could be seen as in conflict with those of the Division of Business.
- Adhere to the stated regulations of the institution and applicable federal, state and local laws while we maintain the right to criticize and seek revision.
- Respect and safeguard confidential information.
- Avoid any mistreatment, harassment, or discriminatory treatment (based on race, color, religion, national origin, sex, age, disability or sexual orientation) of students, faculty, administration, or staff or the appearance thereof.

As educators, we shall strive to:

- Promote excellence and the free pursuit of learning in our students.
- Demonstrate respect for students as individuals and adhere to our proper roles as intellectual guides and counselors.
- Make every reasonable effort to foster honest academic conduct and to assure that evaluation, promotional, and disciplinary decisions for students reflect students' true merit.
- Remain reasonably accessible to students.

As scholars and researchers, we shall strive to:

- Remain current in our fields of expertise and in the general business environment.
- Propose, conduct, and report research with integrity and with the highest ethical standards.
- Avoid any exploitation of students for our private advantage and acknowledge assistance from them.

As colleagues, we shall strive to:

- Be objective and unbiased in our conduct with colleagues.
- Show civility, courtesy, and respect towards others.
- Accept our share of faculty responsibilities for the governance and operations of our school, institution, and profession.

As members of our community, we shall strive to:

- Avoid creating the impression of speaking or acting on behalf of the Division of Business or the University unless authorized to do so.
- Contribute by doing service and taking on leadership roles when appropriate.
- Be law-abiding citizens.