

TOBACCO FREE CAMPUS POLICY

Purpose: Northwestern Oklahoma State University (NWOSU) became a tobacco-free campus beginning July 1, 2012, following an Executive Order issued by the Governor of the State of Oklahoma. NWOSU is committed to providing its students, employees, and visitors a safe and healthy environment free from the use of tobacco. The purpose of this policy is to eliminate smoke-filled areas and littering that is associated with use of tobacco.

NWOSU seeks to provide opportunities for its students and future students to lead a productive life.

For purposes of this tobacco free policy, the following words and phrases are described as:

Tobacco products: Includes all forms of tobacco use, and is not limited to cigarettes, cigars, pipes, hookahs, chewing tobacco, snuff, electronic cigarettes (E-Cigarettes), vaping devices, and all other kinds and forms of tobacco prepared in such a manner to be suitable for spit tobacco use, smoking, or both. This term also includes herbal tobacco products, simulated tobacco products that imitate or mimic tobacco products, including but not limited to clove tobacco, snuff, bidis, and kreteks.

Tobacco use: Includes smoking, chewing, dipping or any other use of tobacco products.

Campuses: Includes any and all NWOSU owned or maintained property, including but not limited to buildings, facilities, sidewalks, roadways, parking lots, and grounds in Alva, Enid, and Woodward. Campus includes all NWOSU owned, leased, or rented vehicles whether parked or not. Campuses may include any properties that are leased by NWOSU or leased to third parties under long-term leases.

NWOSU will provide notice of this policy with appropriate signage, including signs at the entrances to the properties and/or other locations as needed.

NWOSU will not allow any tobacco and/or vapor company sponsorship and will prohibit any tobacco and vapor advertising and promotion on campus owned or leased property and if applicable, at any off-site NWOSU sponsored meetings or events.

Students: Includes but is not limited to all students enrolled in NWOSU classes and/or classes held on campus, as defined above.

Faculty and Staff: Includes, but is not limited to, all employees of NWOSU in any capacity whether in a paid or unpaid (volunteer) status.

Visitors: Includes, but is not limited to, guests, spectators, contractors, vendors, volunteers, and anyone else providing any type of product or service to the university.

Effective July 1, 2012: It shall be the policy of NWOSU that all tobacco products, as defined herein, be prohibited on the campuses of NWOSU. This policy is in effect 24 hours per day, 7 days per week.

1. The use, sale, or distribution of all forms of tobacco products and/or vapor products, is prohibited on NWOSU campuses.
2. Tobacco use is prohibited in parked and moving vehicles while on grounds owned or under the control of NWOSU.
3. No NWOSU publication shall accept any form of advertising of tobacco products.
4. Prohibition applies to all students and employees at all off-site NWOSU sponsored meetings or events.
5. NWOSU shall provide services to students, faculty, and staff who wish to participate with tobacco-use cessation programs through the use of the Oklahoma Tobacco Helpline (1-800-QUIT-NOW or OKHelpline.com). In addition, NWOSU shall make available appropriate educational materials and possible activities concerning the harmful health consequences of tobacco use.

6. NWOSU shall make available methods of communication regarding tobacco use, prevention efforts on all campuses related to policy, prevention and cessation to:
 - a. Current and prospective students and employees through its website and annual student and employee handbooks (which includes employee insurance benefits/coverage information).
 - b. New students at the time of orientation.
7. New faculty and staff are informed of NWOSU's tobacco-free work environment, policy, prevention efforts, cessation programs, and insurance benefits/coverage at the time of the employment.
8. Contractors conducting business on state property would be subject to the tobacco-free policy the same as anyone else on state property.
9. Compliance of this policy is shared responsibility of all students, faculty, and staff. Violations of this policy shall be addressed as follows:

A. Students

1. NWOSU Students Residing in University Housing shall be directed to the Assistant Dean of Student Affairs and Recruitment, Matt Adair at (580) 327-8418, wmadair@nwosu.edu.
2. All Other NWOSU Students shall be directed to the Assistant Dean of Student Affairs and Recruitment, Matt Adair at (580) 327-8418 or wmadair@nwosu.edu, or appropriate campus Dean in Enid or Woodward.

B. Faculty and Staff

1. Faculty and Staff shall be directed to the Dean of Student Affairs/Enrollment Management, Calleb Mosburg at (580) 327-8415 or cnmosburg@nwosu.edu, or appropriate campus Dean in Enid or Woodward.

C. Visitors

1. Visitors shall be directed to the Dean of Student Affairs/Enrollment Management, Calleb Mosburg at (580) 327-8415 or cnmosburg@nwosu.edu, or appropriate campus Dean in Enid or Woodward. The visitor may be asked to leave the university premises for failure to comply.

D. Procedure

1. The designated office director or designee will inform student, faculty, staff, or visitor of the tobacco-free campus policy.
2. The designated office director or designee will inform this policy is a cooperative effort encouraged by all students, faculty, and staff.

E. Penalties

When discipline is necessary, steps may include but not be limited to verbal warning, written warning, suspension and/or termination. This does not prohibit NWOSU from pursuing other corrective discipline deemed appropriate.

Approved 7/2012, Dr. Janet Cunningham, President, Northwestern Oklahoma State University

This 24/7 Tobacco Free Campus Policy Update is effective: November 18, 2019

Approved Update: Calleb Mosburg, Dean of Student Affairs/Enrollment Management, Northwestern Oklahoma State University

Date: November 18, 2019