

Good evening! I have a client in Woodward who is looking for a person who recently graduated or who is graduating in December with an Occupational Health and Safety degree. This is a permanent role paying \$40-45K. Do you have any students that would fit the following:

This position will focus on two key aspects of the business; EHS regulatory and Logistics.

- Under the direction of the Regulatory Manager this person is responsible for conducting activities necessary for the company's regulatory (Environmental, Health & Safety) compliance .
- Under the direction of the Technical Manager this person is responsible for the day-to-day logistics and shipping of company products.

Required: Minimum of BS in Occupational Health and Safety. Proficiency in computer software (database use and Microsoft Office products).

EHS Preferred Knowledge: Thorough understanding of OSHA Health & Safety programs and regulations. Thorough understanding of EPA programs, including Air, Land and Water regulations, affecting the chemical manufacturing industry. Experience in performing Risk Assessments and Incident Investigation.

Logistics Preferred Knowledge: Experience with inventory management, export shipping/receiving, hazardous materials shipping, preparation of Shippers Export Declarations, Truck/Ocean Bill of Lading and export invoice.

Minimum 1-2 years of experience or internships in Health and Safety field preferably in chemical manufacturing or petrochemical process environment.

EHS Position Scope:

- Works to achieve the EH&S vision. Assures the safety of all personnel in the plant by advocating proper PPE use, monitoring the workforce for safe and "at risk" behaviors, championing near-miss and injury reporting, completing PSSR's and weekly inspections and will be a key part of the Management of Change process.
- "Hands-On" position working and learning the company's manufacturing processes coupled with regulations.
- Conducts industrial hygiene surveys, safety inspections employee exposure monitoring, process hazard analysis, etc.
- Conducts annual safety compliance training for all employees.
- Conducts a wide variety of risk assessments and investigations to assess hazards associated with chemical manufacturing. Expected to become a Subject Matter Expert (SME) in the use of the company's Risk Assessment process.
- Provide technical support to chemical manufacturing in evaluating, developing, recommending, and implementing equipment, process, and physical plant changes and improvements and their impact on environmental and safety requirements.
- This position also participates in process development, scale-up, and troubleshooting activities in support of the large scale manufacturing plant. Improve existing processes to reduce cost and increase reliability, purity, and safety
- Provide input to technical and engineering staff on regulatory requirements for new equipment ensuring OSHA compliance as well as other required regulations.
- Develop familiarity with and become a SME over time regarding all other regulatory requirements for DWC 's business. This includes, but not limited to DEA requirements, company QMS process, FDA and other pharmaceutical regulations, etc. Ensure company operation to U.S. Food and Drug Administration, U.S. Environmental Protection Agency, and Occupational Safety & Health Administration regulations, including current good manufacturing practices and chemical hygiene plans.

Logistics Position Scope:

- Prepares documentation, maintains records, and coordinates logistics for product shipment.
- Creates shipping documentation including bills of lading, shipping labels, and export paperwork.
- Creates daily product shipping schedule.
- Leads communications within the Shipping/Receiving area and with the Sales department.

- Coordinates and participates in both Domestic and International freight forwarder transactions.
- Maintain inventory levels and organization of shipping paperwork.
- Maintains shipment files, issues reports, and responds to customer inquiries/issues via the company's ERP software.
- Posts orders and shipping information daily using Process Pro in a timely and accurate manner.
- Routes outgoing shipments through various freight forwarders and schedules and transportation of shipments. Performs a variety of duties to support the shipping department and freight forwarder to assure on-time shipments.
- Order materials when required.

Please let me know when you have a moment.

Thanks!

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