

**NWOSU STAFF COUNCIL
EXECUTIVE COMMITTEE MEETING**

July 28, 2011 at 10:00 a.m.

Present: David Washington, Stephanie Widick, Larry Brittain (in place of Charlie Burns), Erika Birk, Lisa Zarrella, Debbie Skinner, Valarie Case, Natalie Miller and Angelia Case.

New Staff Orientation

Date has been set for Friday, Aug. 12 at 9 a.m. It was suggested to have the luncheon in Coronado Cafeteria since the cafeteria already will be serving at that time. Debbie will work with Joyce Garvie about obtaining a list of new staff so that we can invite them to the orientation. David is checking with the “leaders” of the departments visited during New Staff Orientation to see if they will be available for the set date and times.

Campus Kudos

Lisa will prepare and send out an email for staff nominations to be submitted from the summer.

Faculty/Staff Softball Game

A tentative date has been set for Oct. 6 at 5:30 p.m. David will contact Matt Adair to announce game.

Old News

The group considered presenting the topic of a “Sick Leave Fund” to administration. If approved, this fund will be reserved for employees who need additional sick leave and may not have enough available. Human Resources can pool out of the fund to help employees and all other specific details from HR can be ironed out if this is approved.

During the end of the year Staff Meeting, Erika mentioned that it would be nice to have an email distributed across campus to notify faculty and staff of newcomers or changes of positions. This is another concern that should be presented to administration.

New Ideas

Staff Council discussed offering another computer class this semester. It was suggested to break up the sessions if possible. David is checking on this possibility. Valarie suggested teaching a web training class so that each department has a person who can update departmental websites. Valarie also will search for free webinars on teamwork or team building.

There was no discussion of any further business. Meeting adjourned.