

NWOSU  
Staff Council Executive Committee  
June 2, 2010 \*\* 10:05 p.m.

Present: Denise Bay, Karli Greenfield, Lisa Hering, Fawn Kingcade, Natalie Miller,

Absent: Angelia Case, David Washington

**Staff Council Sponsoring Summer Blood Drive:**

Denise Bay discussed the possibility of having Staff Council sponsor NWOSU Summer Blood Drive with the Oklahoma Blood Institute. The Blood Drive will be held June 9, from 9:00 am – 4:00 pm in the Student Center Ranger and Wyatt Rooms. The goal for the drive is to reach 60 donors. Denise asked for Staff Council to participate in hanging up posters, putting out table tents, and distributing flyers. If members want to volunteer their time on the day of the drive it would be greatly appreciated. Denise also informed the committee that prep work for the blood drive is very important. Summer blood drives tend to draw more from staff and faculty other than students. So getting the word out is very important in making the drive successful.

Committee voted yes to help sponsor the drive. Each member took posters, table tents and flyers to be distributed throughout campus.

**By-Laws:**

All changes have been made to By-Laws and Lisa will discuss getting By-Laws signed by Mr. Pecha.

**Computer Classes:**

Possible dates for computer classes: July 20<sup>th</sup> & 22 or July 27<sup>th</sup> & July 29. Lisa will discuss available dates with Karen Sneary and will also see if Karen wants to hold one class session or two class sessions.

The committee also discussed the possibility of offering basic computer training for staff members who are interested. Denise brought up the idea of offering training during the same week as the other computer classes being offered. Lisa discussed the possibility of having staff council members provide the training. Fawn suggested going through ITV to see if this would work out with them. Committee has not reached a decision on providing basic computer training classes and will be discussed at next meeting.

**Nomination Forms:**

Fawn has sent out nomination forms and has gotten a good response back so far. Karli suggested that a “reminder” email needed to go out with an attachment of the nomination form. Lisa agreed to send out email. Fawn also stated that once she receives a “decline or acceptance” from nominees, she would then send another form out.

**Campus Kudos:**

Committee agreed that voting for Campus Kudos would take place during the fall and spring semesters.

**Earlier Summer Hours for 2011:**

During Staff Council Assembly, staff proposed starting 4 day weeks two weeks earlier in the summer. The committee agreed to take this to Senior Staff. Lisa agreed to take to David Pecha first and then would go from there.

A date was set for July 1<sup>st</sup> to be our next Staff Council meeting; Lisa would like to have all members there to welcome all “new” members. No time has been set yet.

With no further business, the meeting adjourned at 10:50 a.m.