

**NWOSU STAFF COUNCIL
EXECUTIVE COMMITTEE MEETING
March 22, 2011 **10:00 am**

Present: David Washington, Lyndsie Davis, Denise Bay, Lisa Herning, Debbie Skinner, Joy Radke

Absent: Angelia Case, Tara Hall

Assessment Day:

Staff Council Committee will be helping out with Assessment Day on April 6th, 2011 from 1:00 – 4:00 p.m. in the Student Center Ballroom. Committee will work in different shifts, preferably 1 hour slots.

Spring Clean-up Day:

A date for Spring Clean Up has been set for April 27th with a rain date as April 28th. David will get with Angelia Case and see what needs to be done for set-up and committee will finalize details at the next meeting.

Spring General Assembly Date:

A date has not been decided for the spring general assembly but committee did decide that it needed to be set for the second or third week of May after school is out. David will check on availability for rooms and get back with the committee. The committee will decide on a date at the next meeting.

Staff Council Bi-Laws:

Committee agrees that the bi-laws need to have some updates for members and officers. David recommends having the Woodward and Enid member representatives be listed as members in the bi-laws. Committee will have seats opening come July. The following seats will be open: Secretary, Chair Elect, 1 – 2yr member, 2 -1yr members. This will leave one seat open due to David staying Chair. The following members will stay on for the 2011-2012 year: Member – Debbie Skinner, Chair – David Washington, Lyndsie Davis – Enid Member. This will give us a total # of 8 for the 2011-2012. Debbie Skinner will take the necessary steps in order to get the election papers out to staff for election.

New Business:

Summer Hours: After getting a vote from Staff Council, Administration will be sending out a “monkey survey” to all employees to cast vote for a summer time change.

Campus Kudos: David recommended instead of having “monthly” Kudos to offer Kudos twice a year to cancel out repetitiveness. Lisa Herning will send out e-mail to all employees for this semesters Campus Kudos.

There was no discussion of any further business. The meeting adjourned at 10:30 am.