

# CHECKLIST TO RECEIVE YOUR LOAN

You will not be able to receive your loan until the following steps have been completed.

- Return signed Acceptance Letter with A (accepted) or D (declined) circled
- Return signed Student Financial Statement of Rights & Responsibilities form
- Return completed Address form
- Complete Entrance Counseling at <https://studentloans.gov>  
*\*\*Choose Direct Subsidized/Unsubsidized Loans*
- Sign your Master Promissory Note at <https://studentloans.gov>  
*\*\*Choose Direct Subsidized/Unsubsidized Loans*

## **Instructions on how to complete your Entrance Counseling and Master Promissory Note (MPN):**

- In order to complete your Entrance Counseling & MPN, please make sure to have your FSA ID and password available.
  - If you have not applied for your FSA ID, please use the following link to assist you:  
<http://studentaid.gov/fsaid>
- **Direct Loan Entrance Counseling**
  - Go to <https://studentloans.gov>
- **Direct Loan Master Promissory Note**
  - Student - <https://studentloans.gov>
  - Parent - <https://studentloans.gov>
    - (For Parent PLUS Loans – you must also complete the PLUS loan application)
- **Direct Loan Information** - <https://studentloans.gov>
- General Information on Direct Lending - <https://studentloans.gov>
  - Calculators & Interest Rates - <https://studentloans.gov>
  - Frequently Asked Questions – <https://studentloans.gov>
  - Please note: It is imperative that you monitor your NWOSU Student E-mail account so that you can read and respond, in a timely manner, to all correspondence from the Financial Aid Office.
- **Direct Loan Exit Counseling**
  - Exit Counseling is required if you withdraw, graduate, or drop below half-time enrollment (even if you plan to transfer to another school) – <https://studentloans.gov>

For further questions feel free to contact the Financial Aid Office on the Alva Campus in Herod Hall 113 or call 580-327-8164 or 8542.