



# 2023–2024 Verification Worksheet

## Dependent Student

Your application was selected for review, or “verification.” We are required by federal law (34 CFR, Part 668) to compare the information from your Free Application for Federal Student Aid (FAFSA) with the information provided on this form. Please complete the entire form and ensure both the student and one parent whose information is included sign the form. **Incomplete forms will be returned to you. No determination of aid eligibility can be made until all requested documents are received and reviewed.**

1. If you used the IRS Data Retrieval tool when completing the FAFSA and *did not* make any changes to that information, a 2021 tax return transcript is not necessary.
2. If you did not use the IRS Data Retrieval tool or you made changes after the IRS Retrieval, contact the IRS at [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946 to obtain a 2021 Tax Return Transcript or submit a signed copy of your Tax Return.
3. Complete all sections and sign the worksheet – you and one parent must sign the worksheet.
4. If you did not file or are not required to file an IRS 1040, you must affirm that you are not required to file an IRS 1040 and include a copy of 2021 W-2 Forms from all employers.

### STUDENT INFORMATION (PLEASE PRINT OR TYPE)

Student’s Last Name	First Name	M.I.	Last 4 digits of SSN
Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Cell Phone Number			

### FAMILY INFORMATION

List below the people in the parents’ household Include:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of the children’s support from July 1, 2023 through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person’s support and will continue to provide more than half of that person’s support through June 30, 2024.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024 and include the name of the college.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Full Name	Age	Relationship	College	Will be enrolled at least half time (YES or NO)
		self	NWOSU	

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

**TAX FORMS AND INCOME INFORMATION - Check the appropriate boxes below**

**TAX FILERS** Check the space for those that have used the IRS DRT on the FAFSA to transfer 2021 IRS income tax return information into the student's FAFSA.

You     Your Spouse     Your Parent 1 or (Step-parent)     Your Parent 2 or (Step-parent)

**TAX-FILERS** Check the space for those that filed a 2021 tax return and did not use the IRS DRT on the FAFSA.

You     Your Spouse     Your Parent 1 or (Step-parent)     Your Parent 2 or (Step-parent)

**NON-TAX FILERS:** DID NOT WORK and DID NOT FILE TAXES IN 2021.

You     Your Spouse     Your Parent 1 or (Step-parent)     Your Parent 2 or (Step-parent)

**NON-TAX FILERS:** WORKED but DID NOT FILE; Check the space for those who DID NOT FILE 2021 Federal Income Tax Return and are not required to, list below the employer(s) and all income received in 2021. Provide a list of your employer(s) and any income received in 2021. (Provide W-2 forms or other earning statements).

You     Your Spouse     Your Parent 1 or (Step-parent)     Your Parent 2 or (Step-parent)

**\*FOR NON-TAX FILERS ONLY**

Employer's Name	Income Earned From Work for Student	Income Earned From Work for Mother	Income Earned From Work for Father
<i>Suzy's Auto Body Shop (example)</i>	<b>\$2000.00</b>		

**Certifications and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

***You should make a copy of this worksheet for your records.***

**Complete, print, sign and return to Financial Aid at:**

Northwestern Oklahoma State University  
Financial Aid  
709 Oklahoma Blvd.  
Alva, Ok 73717  
NWOSU School Code: 003163  
Fax: 580-327-8177

Updated 9/22