September 2, 2022

Dr. Mahieu called the Faculty Senate meeting to order at 11:00 a.m. via Zoom.

Those in attendance: Dr. Roxie James, Dr. Garret Lahr, Dr. Matthew Lambert, Dr. Karsten Longhurst, Dr. Steven Mackie, Dr. Jennifer Mahieu, Dr. Jen Oswald, Mr. Taylor Randolph, Dr. Mary Riegel, Dr. Christie Riley, Professor Kimberly Weast

Old/Continuing Business

- Minutes of April meeting approved via email
- Admin update (from May 2022 meeting)
 - Land Acknowledge Statement
 - Hold on pursuing this at this time; Dr. Hannaford to report at next Admin meeting
 - Freshman Connection
 - Organization of the day was discussed. An enrollment champion group was created and improved communication to faculty is encouraged. Divisions are encouraged to have increased faculty for advisement on hand. This will be discussed at length again next year in preparation.
 - Faculty pay and recruitment of new and qualified faculty
 - Discussed open positions and number of applications, which were high. Issue seemed to be more toward specific areas. On terms of pay, it was agreed that all employees, including faculty, are in need of raise but are awaiting budget to see what could be done for next year. Also, enrollment and the importance of retention were discussed more since this has a high impact on revenue resources for the university.

New Business

- Parking
 - A request was made for more designated parking for faculty/staff as well as that there be more follow through with ticketing. There has been work that ticketing will increase now that we are past the first week. Mention was made of the issue cause by students driving from one parking lot (such as a dorm) to another lot on campus and how this causes problems, not only for faculty/staff, but also for commuting students. A suggestion was made that more bike racks be installed around campus to encourage biking (both to and across campus). It was suggested that we also remind students of the lots across the Blvd to the north of campus which rarely fill. The issue was then raised of those lots being filled on event days when we have visitors expected. It was suggested that those lots could be coned on event days (like they do for basketball games). Another member recalled their experience as a student and how having bikes around campus really added to the atmosphere and the sense of belonging to/on campus. It was suggested that a wellness

campaign could be used to encourage more biking, skating, etc. with the multiple benefits of wellness, less parking congestion, and an improvement in campus atmosphere. This also could tie into sustainability efforts. The question was also raised of getting the community involved in the campaign to increase sidewalks, bike lanes, etc. to encourage alternative forms of transportation (especially given the introduction of the Bird Scooter Fleet to town and campus). Someone indicated that they thought the history behind the no-skating rule was a liability issue. The Senate wondered if this issue could be revisited by the administration.

- Athletic Advisory Board appointment expirations
 - The Faculty Senate appoints six faculty members to the Athletic Advisory Board (AAB). Two
 members from each school and two at-large members each for a two-year term. Thus, the
 terms of three of the appointees expire each year. Faculty members are limited to two
 consecutive terms on the AAB. This year the term of the following AAB members expire:
 - Dena Walker (SAS) not eligible for reappointment
 - Christie Riley (SPS) eligible for reappointment
 - Mary Riegel (at-large) eligible for reappointment
 - The AAB members who are terms expire at the end of the 2022-2023 academic year are:
 - Roger Hardaway (SAS)
 - Jen Oswald (SPS)
 - Mindi Clark (At-Large)
 - The faculty members appointed do not have to be members of the Faculty Senate. The appointees should be full-time faculty members with at least 50% teaching responsibilities.
 - Generally, the AAB meets once or twice a year. Dr. Hannaford has stated a preference to continue using the hybrid meeting format. So, members can attend in person or via Zoom.
 - Professor Weast indicated that she used to serve on the board and would be willing to serve again. Dr. Riegel and Dr. Riley also indicated that they would be willing to serve a second term.
 With the support of the Senate Dr. Mahieu will pass along the following recommendations to the AAB:
 - Kimberly Weast (SAS)
 - Christie Riley (SPS)
 - Mary Riegel (AL)

Poll to Faculty of concerns

- Or. Mackie discussed with the Senate the idea of sending a poll out to all faculty asking what concerns they would like to see the Senate take on in this academic year. He shared a draft that contained an initial list of concerns that we discussed. Some ideas the Senate generated included lighting and security cameras on campus, emergency boxes, and ADA accessibility of facilities. It was suggested that the first poll should be more open ended, rather that providing a list of items, so that we can get ideas with influencing feedback. We will sort this master list into major themes/projects/issues. Once we have a refined list of concerns we will re-poll the faculty and have them rank the list items by level of concern/importance. Dr. Mackie will work on drafting an initial survey to send out in September.
- Professor Weast next brought up concerns regarding the Ranger Connection (RC) course. She had
 been receiving complaints from students regarding the course. She wondered if departments could
 reclaim that 1 credit hour and use it to provide information to major students that is
 pertinent/important for them specifically. Dr. Lahr indicated that Business majors have to take a
 one-hour course that does just that, but that he would like to be able to make that a 2 credit course

over the current situation. Dr. Riley indicated that in Education the students have a required 0-credit seminar that they have to take that covers the information they need to succeed in the program.

- Some complaints the senate has heard from students: poorly taught, waste of time, doesn't
 always meet and rarely for the entire time, lack of planning, the content is not helpful, the
 level of rigor is uneven, the objects are unclear and/or unhelpful, there seems to be a lack of
 structure to the semester, expectations between sections do not match.
- Senators were concerned: that students are not being taught to use Blackboard, email, and Self-Service; that they do not know how to use the bookstore to get books and supplies; they do not know how to plan a schedule; that they don't understand the expectations of being a college student and how those are different from being a dependent high-school student.
- It was mentioned that RC sections are often taught by staff. These staff members have other responsibilities on campus that can pull focus from the course, and most are not trained instructors. Furthermore, we understand that the pay for instructors is not the same as normal adjunct pay.
- The Senate wondered of the faculty could help create a 16 week schedule for the course so the skills we need students to have would be covered.
- Can more major (or meta-major) specific sections be created (like the pre-nursing section) and taught or team-taught (along with a normal RC instructor) by a faculty member in that area?
- Could we have career development days added to the curriculum where we bring in faculty to give a 10-minute elevator pitch about majors/departments/divisions? This might help undecided majors decide or at least give them someone to go talk to about their options.
- The Senate would like to request that faculty be more involved in the RC course design process and wonder if we could discuss some ideas with Dean Mosburg and Administration regarding the course.

Dr. Mahieu asked for any further business. Hearing none, a motion to adjourn was given and seconded, and the meeting adjourned at 11:49 a.m.

October 28, 2022

Dr. Mahieu called the Faculty Senate meeting to order at 11:00 a.m. via Zoom.

Those in attendance: Dr. Roxie James, Dr. Garret Lahr, Dr. Matthew Lambert, Dr. Karsten Longhurst, Dr. Steven Mackie, Dr. Jennifer Mahieu, Dr. Mary Riegel (Absent: Dr. Christie Riley, Professor Kimberly Weast)

New Business: (out of order, but urgent to resolve)

- Proposed 2023-2024 Academic Calendar from Admin to be reviewed by Faculty Senate
 - O The proposed calendar is basically a translation of the current calendar. The dates for Fall Break are, as yet, undetermined with 2 options. Professor Weast had expressed to Dr. Mahieu her concerns that Fall Break should be selected to match up with Alva Public Schools. Dr. Mahieu indicated that Alva's has not been decided either. Questions were raised as to how the two options fall with mid-terms and the 8-week course schedules, but the consensus was that alignment with Alva Public Schools was the most important issue. If Alva is going to follow our lead, then our recommendation would be for October 12-13 over October 19-20. We would also like to ensure that Spring Break also aligns with Alva. Dr. Mahieu will share our recommendation with the administration.

Old/Continuing Business

- Minutes of September meeting approved via email
- Admin update
 - Land Acknowledge Statement
 - Discussed advise of RUSO counsel regarding language of such statements
 - Agreed that Faculty Senate would draft a more general statement using language of "rich history" as a starting point for continued discussion
 - The administration also indicated that Drs. James, Mackie, and Longhurst could seek input and feedback from outside the Senate, before submitting a draft to administration for review by our legal counsel. The statement would then be considered for ratification, but there is no guarantee it will be accepted.
 - Drs. James, Longhurst, and Mackie will schedule a time to meet and begin drafting a general statement.

Parking

- Discussed likelihood that reopening of South Hall may help with parking issues
- Administration requested that Faculty Senate seek out more information on what lots are most problematic
- Administration will explore whether adding bicycle racks would be possible and helpful

- In discussion, the Senate indicated that the Vinson/Science/Fieldhouse lot is a problem. We would like to see more spaces marked as designated for Faculty/Staff during business hours. It was suggested that at least the entire row in front of Vinson, if not the entire northern part of the lot (all but the hillside row), could be designated that way to cover the employees in Vinson, Science, Fieldhouse, Jesse Dunn, and Carter Halls that use the lot. Another issue of concern was parking for oversized vehicles (dully trucks, vans, etc. and trailers). It was speculated that people might not know about the parking lot across from the ranger statue, or that issues with crossing the road might be a deterrent to parking there. The Senate would like to see more crosswalks added around campus, in particular to that lot to encourage its use. Another question was what it would take to have the speed limit reduced around campus for safety. Are students issued a campus map when they get a parking pass, and if not could that become the policy? It seems like some of the lots around campus are underutilized. Dr. Mahieu said that the new police chief is increasing patrolling and tickets are being issued, so the administration believes that will help. A thank you was expressed regarding the angled parking on the west side of the horseshoe lot, and the question was raised as to whether the east side will also be converted to angle parking? Dr. Mahieu will take our questions and feedback to the administration at their next meeting.
- Tabled for our November meeting:
 - Ranger Connection course:
 - Discussed current redesign efforts that are part of LASSO/Student Services redesign of course and CCA PEP initiative to improve onboarding processes
 - Administration will follow up on possibility of having discipline faculty more involved in presentations on career/major possibilities
 - Poll Survey to Faculty
 - Discussed faculty concerns, focusing primarily on top three concerns
 - Dr. Hannaford shared comparative salary data for surrounding states and other
 Oklahoma universities, noting that faculty compensation remains a priority in every budget cycle, as reflected in two raises in recent years
 - Administration will facilitate a discussion with chairs about expectations for workday (ex., time on campus when courses are at night, large gaps in teaching assignment times, etc.)
 - Discussed assessment committee review of, and changes to, student evaluation instruments about four years ago
 - Discussed delay in getting new vehicles on campus due to state procedure for releasing after "retired" cars are auctioned
 - Administration will explore with senior staff whether bicycling and other modes of exercise could be included in existing university wellness efforts

New Business

- Dr. Mahieu asked for any questions or concerns from the senate:
 - Or. Longhurst wondered if anyone has looked at faculty loads by department and compared to other institutions. He also had concerns about how faculty schedules are dealt with, especially given the increasing demands for evening and night courses, which mean a faculty member could have a class at 8 or 9 am and another that goes until 10 pm. Is flexibility for long schedules an university wide practice, or is a faculty member at the mercy of his/her/their chair? Does the HLC have guidelines or recommendations regarding credit hours and/or hours on campus? The question is one that we may revisit at a later meeting.

Or. Riegel mentioned that, having looked through the results of the faculty survey, she wanted to give a FEAD update that tied into one of the items that did not make the top 3. The FEAD committee has been working to affect 2 changes/updates regarding the portfolio process at Northwestern. First, the committee is recommending (and has been working on suggested updates to the handbook to clarify) that non-tenure track faculty will move to a three-year portfolio cycle. During non-portfolio years the NTT faculty member would be evaluated by a combination of student evaluations and chair feedback through an alternative rubric (under development). In the long term the portfolio might be eliminated entirely for NTT faculty. The second change is in the rubric itself, where language is being modified to clarify an annual expectation that needs to be met, as well as to allow room for discipline specific artifacts of commensurate value. These changes are being worked on currently and the hope is that they will be in place for next fall.

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Dr. Mahieu asked for any further business. Hearing none, the meeting adjourned at 11:44 a.m.

November 16, 2022

Dr. Mahieu called the Faculty Senate meeting to order at 11:00 a.m. via Zoom.

Those in attendance: Dr. Roxie James, Dr. Garret Lahr, Dr. Matthew Lambert, Dr. Karsten Longhurst, Dr. Steven Mackie, Dr. Jennifer Mahieu, Mr. Randolph, Dr. Oswald, Dr. Riley (Absent: Dr. Mary Riegel, Professor Kimberly Weast)

Old/Continuing Business

Ranger Connection Course: Dr. Mahieu discussed administration is in the process of redesigning
the course and is open to recommendations. Dr. Longhurst has questions about follow up. Dr.
Mahieu recommended to this to be added to the agenda for next year to follow up on progress
of course reconstruction.

Poll Survey to Faculty:

Dr. Mahieu shared that administration was open to discussing all issues related but focused on the top 3 and asked Faculty Senate to provide more direction as to concerns with items on the poll.

Course Evaluations

Questions were posed by Dr. Lahr and Dr. Longhurst as to the requirement of a proctor for the evaluation process. Dr.Riley questioned why have course evaluations during class time as night classes and online classes are challenging to find proctors. Mr. Randolph recommended to have a specific day or time for all evaluations. Dr. Riley expressed consideration to modify questions to be more relevant to courses to enhance student understanding of questions asked.

Financial compensation

- Dr. Mahieu shared the Competitive Salary data from Administration. Concerns specific related to compensation is with Administration to consider compensation for those who have correctional students. Challenges with course structure due to limited internet accessibility increase faculty time as basically two courses are created and/or modification of the entire course is required.
- Dr. Mahieu shared the 2023 Funding Request & 2024 Needed Budget from the Faculty Advisory Council General Assembly meeting she attended. Information was provided by Mr. Mark Tygret, Vice Chancellor for Budget & Finance.

o Faculty Portfolio

 Dr. James commented on faculty portfolio and updates to come from the FEAD committee as these modifications are in process.

Technology

 Clarifications of technology concerns are computer/software updates in all classrooms including equipment such as document cam and smart boards to be functioning properly. Faculty have purchased their own technology to use in the classroom for adequate instruction.

Campus safety

Dr. Riley inquired about discussion on campus safety such as lighting on campus.
 Others expressed same concern especially for night classes.

o Faculty Travel

Question was posed by Dr. Oswald regarding new cars in garage but not being assigned yet. Concerns are related to safety of traveling in high mileage vehicles. Question was posed to ask Administration if a university vehicle has >250,000 miles, may faculty use personal vehicle and receive mileage reimbursement.

• Other items to discuss

 Dr. Riley asked about the 2023-2024 academic calendar. Dr. Mahieu stated this was reviewed during the October meeting and recommendations were made to administration requesting the consideration of fall break to be the week of October 12 & 13 or main concern is to line up with Alva public schools as well as with spring break being the same time also.

Dr. Mahieu thanked the senate for allowing her to be their acting President this year and all congratulated her for a job well done.

Meeting was adjourned at 11:50am.

February 1, 2023

Dr. Mackie called the Faculty Senate meeting to order at 11:00 a.m. via Zoom.

Those in attendance: Dr. Garret Lahr, Dr. Matthew Lambert, Dr. Steven Mackie, Dr. Jennifer Mahieu, Dr. Jen Oswald, Dr. Mary Riegel, Ms. Dana Roark, Professor Kimberly Weast (Absent: Dr. Roxie James, Mr. Taylor Randolph, Dr. Piper Robida)

Old/Continuing Business

Dr. Mackie began the meeting by welcoming the Senators and thanking them for their service.
He reminded the Senate that there are resources related to our mission on our website
including a link to the Faculty Handbook, which contains our constitution and by-laws. As a
reminder or our purpose, Dr. Mackie read the Faculty Senate description, which is found on our
website as well as in the handbook.

"The primary purpose of the Faculty Senate is to encourage, promote, and channel faculty participation in the shaping of university policy. The objectives of the Faculty Senate are formulated with the clear understanding that the university president and/or boards of regents are charged with the final responsibility for the operation of the institution, [...]." Bearing this purpose in mind, Dr. Mackie asked that all members consider adding a reminder about the Senate to their next department meeting, including mention of our purpose and a reminder of the current members.

- Election of officers- Dr. Mackie reminded the Senate that the first order of business in any calendar year is to elect a Vice-President/President Elect from the pool of incoming Senators and a new Secretary from among all remaining Senators.
 - Owing to the need to record minutes, Dr. Mackie first ask if any present members were interested in serving as Secretary and indicated that Dr. James had expressed willingness to serve in this position. Hearing no other volunteers/nominations Dr. Mackie asked for a vote to approve Dr. James, and a unanimous approval was received. Dr. Riegel indicated that as Dr. James was not present she would be willing to take minutes in her stead.
 - Dr. Mackie then asked for volunteers/nominations for the position of Vice-President. Dr. Riegel indicated that she would be willing to serve in this position again with the Senates approval. Hearing no other volunteers/nominations Dr. Mackie asked for a vote to approve Dr. Riegel, and a unanimous approval was received.
- Land Acknowledgment Statement Update Dr. Mackie for Dr. James
 - No significant updates at this time. The Administration had previously indicated approval for the creation of a general Land Acknowledgement Statement, and the committee is working on drafting such a statement for the Senate to review at our next meeting. The goal is to finalize and ratify such a statement by the end of the current semester.
- Administration Update Drs. Mahieu and Mackie
 - o The Senate received the annual request to update and reaffirm the Faculty Senate Resolution opposing Firearms on College Campuses. The statement was sent out to the Senate via email and received unanimous support. A finalized copy of the resolution will be signed and posted to our website and the statement used by

- Administration to address legislative issues that arise regarding this issue. Dr. Mackie thanked the Senate for their prompt responses and continued support of this issue.
- At the December meeting with Drs. Hannaford and Bell. Drs. Mackie and Mahieu spent considerable time discussing the results of the poll sent out to Faculty last fall. Key points of discussion were:
 - Faculty compensation the Administration indicated that NWOSU's salary schedule puts us at or just below the median for Oklahoma, Texas, and Arkansas. Based on the current budgetary situation it is unlikely we will see any significant improvement in this area. It was indicated that we are unlikely to see the ITV stipend reinstituted. Dr. Mackie urged the Senate to keep this issue in mind for future years and to continue to follow up of reinstating the stipend.
 - Faculty roles and expectations again Northwestern's course load seems to be in line with our sister institutions, but faculty are encouraged to discuss their particular situation with their chair when it comes to scheduling.
 - Follow-up discussion: Dr. Riegel wondered if an increase in the Chair compensation package could help to alleviate some of the extra workload pressure that all faculty are currently feeling. She indicated that during here time at Northwestern her course load had not changed, but the amount of outside duties and responsibilities had increased significantly. Some of those potentially coming from the Chairs trying to spread the load. She also indicated that either way she felt that chairs were under-compensated for their workload. Professor Weast indicated that of particular concern to faculty she has spoken with is the work created by the many ad-hoc committees that they are asked to participate in. There has been question of how cancelling office hours for these committee meetings should be handled. Dr. Oswald indicated that at the same time she is thankful that our research requirement is as low as it is as a trade-off for all of our teaching and other responsibilities. Dr. Lahr also expressed gratitude for the administration's willingness to be flexible in scheduling around late classes for example (assuming the Chair is also willing to accommodate those requests).
 - Course evaluations as a result of the faculty poll, Dr. Mackie has been in contact with Mrs. Kaylyn Hansen regarding the process used for course evaluations. She has in turn reached out to chairs and she will be attending our next meeting to discuss the process with us.
 - Follow-up discussion: Dr. Lahr expressed concerns about the timing of course evaluations. They are currently administered at a time when students don't have a clear idea of how they are doing in the course, and it seems that evaluating the course before it is complete has a detrimental effect on course evaluations. Ms. Roark expressed that having evaluations before the drop date seems to be an issue, and Dr. Riegel further questioned why students who drop a course very early

in the semester are still allowed to complete an evaluation. Dr. Lahr indicated that during his graduate experience, he complete his evaluations through the LMS after course grades had been posted. The first time a student logged in after grades were finalized they received a notification that the evaluation was open and could complete it at that time. Another issue of concern was the problem of finding a proctor (particularly for evening courses). The Senate wondered why a faculty member could not simply step out of the room after designating a student to notify then of the class completing the evaluation. Professor West also noted that often students come to class having already complete the course evaluation. Dr. Lahr also mentioned that online courses are evaluated by sending the students the link to complete in their own time. He wondered why the same process could not be employed for all courses, thus eliminating the need to use/lose class time. Drs. Mackie and Riegel will discuss this with Administration as well as Mrs. Hansen.

New Business

- Correctional Facility Teaching Dr. Lahr
 - o There are several course in the Business Department that are zoomed to inmates at area correctional facilities. The issue is that these individuals have strict and severally limited access to computers and other technology. To accommodate these restrictions requires a considerable amount of extra time and effort on the part of the faculty member who must redesign many aspects of a course to be implemented without technology. The act of adjusting for the restrictions placed on correctional students results in a workload similar to teaching several byarrangement courses for those students (managing separate Blackboards, creating and grading separate activities, tests, choosing textbooks and activities that are adaptable, etc. with different requirements for each facility). This can lead to an additional 1-2 hours of work each week for a single correctional student. Several of these courses are also taught by adjunct faculty who are therefore taking on this extra workload at low rate of pay. Is it possible to institute a stipend to cover this extra workload (like the \$300 ITV stipend used to) when teaching a course to a correctional student? Does the DOC possibly have funding to cover such a stipend if NWOSU cannot? This issue will be discussed with the Administration at the next meeting.
- Administrator Evaluations Each spring the faculty receives links to complete evaluations of the administration of Northwestern, however there is concern regarding the anonymity of the responses. The surveys begin with demographic information that could be used to identify the respondent, especially given the size of the Faculty as NWOSU. Many faculty, including several members of the Senate, choose not to complete the evaluation because of this very concern. Anecdotally it seems to the Senate that many faculty don't fill out the evaluation and most due to this perceived lack of anonymity. Our questions are: Why are we collecting this demographic information? Would it be possible to remove those questions from the process to encourage more faculty to complete the evaluations?

• Request for Webcams in computer labs – many online courses use some form of test security that requires the use of a Webcam, however there are none available in computer labs, including the proctored lab in IE. This means that students who need to use available University computers still are unable to complete the exams in our facilities. Would it be possible to get a few webcams for the proctored labs at each site to be available for student testing? This request will be taken to the administration at the next meeting.

Dr. Mackie asked for any further business. Hearing none, the meeting adjourned at 11:36 a.m.

April 24, 2023

Dr. Mackie called the Faculty Senate meeting to order at 11:00am via Zoom.

Those in attendance: Mr. Taylor Randolph, Dr. Mary Riegel, Ms. Dana Roark, Dr. Piper Robida, Dr. Roxie James, Dr. Garret Lahr, Dr. Matthew Lambert, Dr. Steven Mackie, Dr. Jennifer Oswald (Absent: Dr. Jennifer Mahieu; Prof. Kimberly Weast)

Voting to approve previous meeting minutes happened via email.

Old/Continuing Business

- 1. Course Evaluation Software Update (Explorance, Watermark) Drs. Mackie and Riegel and Mrs. Hansen
 - The assessment office is currently researching and demo-ing course evaluation
 systems and trying to make it work in the budget to get a new software system for
 evaluations. Currently we use Survey Crafter, which was developed in 2003. It is an
 old system, and we cannot manipulate it much. It just does the basics and all we get
 is the basics. The university purchased it for \$200 and they haven't paid for it since.
 - The assessment office began looking into two new systems (Watermark → the entire system really robust) (Explorance Blu e→ similar to Watermark, this one is more focused on course evaluations—they are more robust in the reporting they can provide)
 - What both systems can do for faculty → we will have core set of questions, but the new system would allow faculty to add their own questions on top of the core questions, students would be able to see course evals in blackboard, the programs could (in theory) lock them out of Blackboard until they take the survey, and this would also allow us to better track who has taken the evaluations. In reporting, they automate reports for us as well, and show comparative data.
 - Dr. Mackie noted that administration is in support of upgrade.
 - The new system could be implemented in the fall.
 - There was a discussion held with ALCA as well. They've never done anything on this scale, but they would put together a demo for us.
- **2.** Deleting demographic data questions on Administrator Evaluations and Faculty Satisfaction Survey Drs. Mackie and Riegel and Mrs. Hansen
 - There were concerns over questions that were too pointed/demographic. People felt that if they answered them, they would be identified. Hopefully people feel more comfortable responding to updated survey.
 - Dr. Robida asked if the admin survey would be updated along with student eval program; Mrs. Hansen answered that it would, and that the administration survey will be given on the same platform as the updated student eval platform.
 - These questions have been removed from the 2024 Faculty Satisfaction Survey:
 - ✓ Please indicate your main campus location.

- ✓ How far are you from the campus where most of your classes are held?
- ✓ What is the highest degree you have earned?
- ✓ Which of the following best describes your academic rank, title, or current position?
- ✓ What is your current tenure status?
- ✓ How many years have you taught at Northwestern?
- 3. Starting in 2024 deleting demographic data on gender, race/ethnicity, and sexual orientation on the Campus Climate Survey Dr. Mackie
 - Dr. Mackie noted that we can eliminate those first three question on this survey
 - It was also noted that this survey was rather dated as well.
- 4. Increase in Chair compensation and Correctional Facility Teaching Stipend Drs. Mackie and Riegel
 - This is an ongoing discussion with administration. We are waiting on budgets to be finalized next month, and faculty should hear something over the summer.
 - In terms of the Correctional Facility Teaching Stipend it was noted that the DOJ may have funds to cover this, but this could very likely happen. Administration has to work through details and logistics.
- 5. FEAD Update and Proposals Dr. Riegel
 - There were updates to rubrics for the faculty portfolio. Dr. Riegel noted that there were two related projects, updating rubrics and dealing with non-tenure track faculty. Dr. Riegel explained that NT-NTT faculty would have an Annual Faculty Evaluation Rubric in the years they are not doing the portfolio. Dr. Lahr suggested making the NT-NTT evaluation resemble the staff evaluation document.
 - Dr. Randolph noted that the ownership of finding this information would fall on the chair, rather than the faculty, and further noted that this puts more work on the chair; Dr. Riegel noted that this was information chairs would already know or could ask about.
 - Dr. Riegel proposed we accept updated faculty handbook; Dr. James seconded; Senate voted unanimously
- 6. "Office Hours" vs. "Student Hours" or "Available Hours" Drs. Mackie and Riegel
 - Administration would like us to discuss the issue of students not understanding the
 term "Office Hours". There has been a suggestion that these be renamed to address
 this issue (coming from a national group). Dr. Riegel, reiterated by Dr. Mackie,
 believe that we should educate our students on the meaning of "Office Hours" rather
 than renaming them. Dr. Mackie suggested that the term be added to the Freshman
 Connection course. Dr. Lahr indicated that he had no preference as to which term
 was used. Several senators agreed while nodding. Drs. Riegel and Mackie will
 reiterate this opinion to the administration.
- 7. Drop Day/Drop Policy Dr. Riegel
 - This issue/discussion was tabled until the fall FS meeting.

- 8. Land Acknowledgment Statement Drs. Mackie, Riegel, and James
 - "We acknowledge that the land occupied by Northwestern Oklahoma State University in present-day Alva, Oklahoma was originally inhabited and cared for by Native Americans. These lands are part of the wider state of Oklahoma which is shared by 39 sovereign tribal nations. Further, we acknowledge that this territory once also served as a hunting ground, trade exchange point, and migration route for the Wichita, Ute, Comanche, Kiowa and Osage nations. We recognize with gratitude the people who have stewarded these lands since time immemorial and the vibrant Native communities who make their home here today."
 - The FS meeting was running overtime hence the discussion was brief. Dr. Mackie opened up the conversation with a brief history of the LAS committee tackling such a project and naming what other Oklahoma universities have a LAS statement. Comments were made by Dr. Lahr, Dr. Lambert, Dr. Randolph, and Dr. Oswald. In the end, the senators decided to table the issue until the fall while asking the administration for further clarification on their position.

Dr. Mackie called the Faculty Senate meeting to an end at 11:50 am.