

Advisory Board Meeting  
NWOSU Education Division  
November 12, 2018, 10:00 A.M., EC 201, Alva

**Attending:**

Karen Koehn, Career Counselor, Northwest Technology Center, Alva, OK  
Michelle McDonald, Curriculum Specialist, Woodward Public Schools, Woodward, OK  
Dr. Christee Jenlink, Associate Dean, School of Education, NWOSU, Alva, OK  
Dr. Christie Riley, Director of Teacher Education, NWOSU  
Roxann Clark, Instructor, Division of Education, NWOSU

**Absent:**

Amber Fitzgerald, Executive Director of Human Resources & Communications, Enid Public Schools, Enid, OK  
DaLana Hawkins, Assistant Principal, Ponca City High School, Ponca City, OK  
Dr. Martie Young, Director of Student Teaching, NWOSU

**Recruitment:**

Advanced Level: Areas of Need; How/where do we recruit

- Discussed shortage issues for areas of School Counseling, Educational Leadership Building Level, and Reading Specialists
- Woodward is offering \$500.00 per semester as incentive for teachers to pursue advanced coursework
- Advisory Board stated quality is the priority over quantity regarding those with advanced credentials

Initial Level: Recruitment

- Teach Oklahoma
- Job Fairs
- Administrators—Be proactive
- Target undecided majors through Ranger Connection (orientation class) taught by education faculty
- 6<sup>th</sup> Grade Career Fair @ Alva Career Technology Center in collaboration with Principles & Methods class
- Establish a Teach Oklahoma class @ Alva Career Technology Center
- Social Media—EPP Twitter and Facebook accounts

**Clinical Experiences**

Advanced Level: How do we get clinical educators involved in training?

- Review MOU's at the advanced level; revised as determined to meet current standards, needs

How do we ensure we have excellent clinical experiences for advanced candidates?

- EPP works with individual school districts to find out how each district wants to handle advanced clinical experience assignment. Some districts want the EPP to work with a

designated individual for all placements. Others want the EPP to work with the building principal.

- Advanced programs are not limited by the 150-mile radius for placement in clinical experiences. Those can be completed in the school building in which the advanced candidate teaches.
- Tri-County Administrators group—meet monthly, work with them as to each district's preference for clinical placements.

How do we retain excellent clinical educators for advanced programs?

- Develop strong relationships with districts; seek their input for placements
- First year teachers-involve NWOSU faculty as mentors

Initial Level: How do we get clinical educators involved in training?

- Need to formalize the training for clinical educators
- Develop program at the district level to pay clinical teachers to have student teachers

**Educator Preparation Provider Goals** (Approved by Teacher Education Committee November 7, 2018) Introduced to Advisory Board for review. No suggestions made.

Graduates will:

- ✚ Apply content and pedagogical skills to activate learning. (InTASC #1, #2, #3, #4, #8; CAEP A.1, CAEP A.3)
- ✚ Establish collaborative relationships with students, families, colleagues, and stakeholders. (InTASC #10; CAEP A.3)
- ✚ Respond to the needs of diverse learners. (InTASC #2; CAEP A.3)
- ✚ Engage in continuous learning. (InTASC #9; CAEP A.4)
- ✚ Employ reflective practices. (InTASC #10; CAEP A.4)

**First Year Teacher Survey:** Assistance needed with teachers, mentors, administrators to complete the statewide survey

- Find a way to identify the person at the district level who can encourage teachers, mentors, and administrators to complete the survey.
- Advisory Board members indicated they would work to get the appropriate entities to complete the survey.

**Instructional Technology:** How can we improve? Do we require instructional technology use of our clinical partners? Do districts require teachers to use technology?

- Advisory Board members indicated candidates are strong in their knowledge and use of instructional technology and are able to adapt well to new technology.
- Woodward does not require teachers to use instructional technology.

**PPAT Performance Assessment**

- OEQA is requiring a new certification test to replace the OPTE in fall, 2020. Christie Riley and Roxann Clark discussed the possible implementation schedule for NWOSU

EPP. Christie explained the four tasks that make up the PPAT. Roxann discussed possible options for implementation and timeline.

- It was suggested to talk with school districts regarding their foundations to assist with the cost of the PPAT for those who will teach in that district via a contractual agreement.
- Implications for those going alternative certification route were discussed.

**CAEP Accreditation: Site Visit November 10-12, 2019**

- The Advisory Board will meet with members of the site team on either Sunday, November 10 or Monday, November 11.
- Self-Study Due March 15, 2019

Evidence for Review by Board:

- Assessment List
- Instructor Course Data Form
- Assessment Information Sheets
- Transition Points

**Next Meeting: Spring, 2019**

**Additional Information**

The initial meeting lasted approximately 2.5 hours. Dr. Jenlink and Dr. Young met with Amber Fitzgerald on November 15, 2018, to review the agenda and receive her input as she was unable to attend on November 12, 2018. Dr. Jenlink met with DaLana Hawkins on November 26, 2018, to review the agenda and receive her input. The comments, suggestions of these two board members are incorporated into the minutes.