

Date: \_\_\_\_\_

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY**  
**INCOMPLETE GRADE PACKET**

Student \_\_\_\_\_

Course \_\_\_\_\_

ID# \_\_\_\_\_

Credit Hours \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_

Instructor \_\_\_\_\_

Description of Work To Be Completed

Description of How Materials Enclosed Are to be Used in Calculating Final Grade

Materials Enclosed

Time Student Has to Complete the Work (NOT TO EXCEED ONE CALENDAR YEAR) \_\_\_\_\_

Remarks

Date Student Completed Make-Up Work \_\_\_\_\_

Person Who Administered Completion of Work \_\_\_\_\_

Comments