NORTHWESTERN OKLAHOMA STATE UNIVERSITY SPRING 2021 SEMESTER JANUARY 11, 2021 – MAY 7, 2021

SPRING 2021 ENROLLMENT OCTOBER 13, 2020 – JANUARY 20, 2021

All holds must be cleared prior to enrollment.

NEW STUDENTS (transfers and first-time students) and RE-ADMISSIONS (those returning after being out one semester) <u>MUST ENROLL</u> IN THE REGISTRY OFFICE.

Students who process a pre-enrollment, but decide <u>not</u> to attend NWOSU must notify the Dean of Student Affairs to cancel their enrollment; please call (580) 327-8414. Official notification is needed to process an enrollment cancellation.

It is the responsibility of students enrolling in arranged courses and online courses to contact their instructor on or before the first day of the semester. Contact information for faculty members can be found on the university web site under employee directory.

See IMPORTANT DATES for information on penalty and refund dates.

ALVA CAMPUS – 709 OKLAHOMA BLVD., ALVA, OK 73717 – (580) 327-1700 OFFICE HOURS: MONDAY – FRIDAY: 8:00 a.m. – 5:00 p.m.

ENID CAMPUS – 2929 E. RANDOLPH, ENID, OK 73701 – (580) 237-0334 OFFICE HOURS: MONDAY – THURSDAY: 8:00 a.m. – 5:30 p.m.; FRIDAY: 8:00 a.m. – 3:00 p.m.

WOODWARD CAMPUS – 2007 34TH STREET, WOODWARD, OK 73801 – (580) 254-2500

OFFICE HOURS: MONDAY – FRIDAY: 8:00 a.m. – 5:00 p.m. EXTENDED OFFICE HOURS: JANUARY 11 - 14: 8:00 a.m. – 6:00 p.m.

NORTHWESTERN OKLAHOMA STATE UNIVERSITY

Mission Statement

Northwestern Oklahoma State University provides quality educational and cultural opportunities to learners with diverse needs by cultivating ethical leadership and service, critical thinking, and fiscal responsibility.

General Enrollment Information

(The following information applies to the enrollment procedures for all Northwestern students at the Alva, Enid, and Woodward campuses.)

The scholastic requirement for admission to regular freshman standing is graduation from an accredited high school. Freshmen are also required to participate in the American College Testing Program and are asked to be certain their ACT scores are filed in the Registry Office, NWOSU-Alva campus. Students who have not graduated from high school or do not meet regular admission standards may be admitted through one of the special admission categories. Questions regarding resident status are to be directed to the Registrar.

A student entering Northwestern for the first time is required to submit an application for admission, a \$15 non-refundable application processing fee and an official high school transcript indicating graduation, class rank, and GPA. An applicant who has attended other colleges or universities is also required to submit an application for admission, a \$15 non-refundable application processing fee, and a complete official transcript from **EACH INSTITUTION previously attended.**

Northwestern's admission and retention policy information is available in the Recruitment or Registry Office-Alva campus, the Woodward Office, or the Registration Office-Enid campus. Admission applications are also available in the offices listed above. Students are responsible for seeing that all admission requirements have been met. This includes having official transcripts from <u>all</u> colleges attended on file in the Registrar's Office-Alva campus.

Students who process a pre-enrollment, but decide <u>not</u> to attend NWOSU must notify the Dean of Student Affairs to cancel their enrollment; please call (580) 327-8414. Official notification is needed to process an enrollment cancellation.

CANCELLATION OF COURSES AND STAFFING

The University will attempt to implement this schedule of classes as it is printed; however, changes or deletions of courses offered, due to insufficient student enrollment per

Northwestern Oklahoma State University

CAMPUS PARKING DECALS

Students wishing to park their vehicle on a Northwestern campus will be required to display a parking decal on their vehicle. A decal can be obtained at Student Affairs, FA 126, Alva; the campus police office, Enid campus; and the Woodward campus office.

COURSE NUMBERING

Courses beginning with "0" are institutional credit only. 1000 or 2000 level numbered courses are lower division. 3000-4000 level numbering indicates upper division. **5000 numbered courses are for graduate students only. 6000 numbered courses are for Doctor of Nursing Practice students only.** The last figure in the course number is the credit in semester hours.

GRADES

Students may preview their semester grades by using the Self-Service link located on the NWOSU web page (www.nwosu.edu). See the schedule of Important Dates for further information.

HOLDS

• All financial obligations must be cleared through the Alva or Enid Business Office.

• Library fines must be cleared through the appropriate campus library at Alva or Enid.

• Traffic fines must be cleared through the appropriate campus Business Office at Alva or Enid.

• Admission requirements must be cleared through the Registrar's office at the Alva campus.

• Graduate holds are cleared through the Graduate Office – Alva Campus.

ALL HOLDS MUST BE CLEARED PRIOR TO ENROLLMENT.

ONLINE COURSES

See NWOSU's web page for online course tutorial and blackboard information. Students enrolling in online courses are responsible for proctoring fees which may be associated with the online course exams. NOTE: Northwestern students traveling to a Northwestern campus (Alva, Enid, or Woodward) for a proctored exam are not assessed a proctoring fee.

PAYMENT OF TUITION AND FEES

Payment for fall tuition and fees is due on or <u>before</u> <u>JANUARY 11, 2021</u>. Students expecting financial aid funds to cover fall costs must have an award letter on file in the Financial Aid Office by **JANUARY 11, 2021**.

STUDENT I.D. CARDS

Student ID's will be made for all students attending classes at the Alva, Enid, and Woodward campuses. For more information, please check with Student Affairs, FA 126, Alva campus; the campus police office, Enid campus; and the Woodward campus office.

NOC • NWOSU Bridge Program

This program helps students by making it possible to be jointly admitted and eligible to enroll concurrently at Northern Oklahoma College and Northwestern Oklahoma State University. Applications are available at all campus Registry and Recruitment Offices, as well as online at www.nwosu.edu/apply-for-admission/transferstudent/bridge-program.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that protects the privacy of student educational records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. University policies regarding family educational and privacy rights are governed by the Family Educational Rights and Privacy Act of 1974 (FERPA). Copies of the act, policies, and regulations are maintained in the Office of the Registrar. In accordance with FERPA, students of Northwestern Oklahoma State University have the following rights:

- 1. To inspect and review information contained in their educational records, within forty-five days of the date the University receives a request for access.
- 2. To challenge the contents of their educational records.
- 3. To request a hearing if the outcome of their challenge is unsatisfactory.
- To submit an explanatory statement of inclusion in their educational record if the outcome of the hearing is unsatisfactory.
- 5. To prevent disclosure, with certain exceptions, of personally identifiable information from their educational records.
- 6. To secure a copy of the institutional policy.
- To file complaints with the Family Policy Compliance Office (FPC Office), U.S. Department of Education, concerning alleged failures of Northwestern Oklahoma State University to comply with the Act.
- 8. To have the opportunity to request the following "directory information" pertaining to them not be released.

The law requires that written approval from the student is necessary before granting access to or releasing educational records to a third party, except in the case of directory information, FERPA authorized disclosures, or in response to a federal grand jury subpoena.

Public Directory Information

This information may be released by the institution for any purpose, at its discretion. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student "Directory Information" are available in the Office of the Registrar.

Northwestern Oklahoma State University hereby designates the following student information as public or "Directory Information".

- Student's name, local and permanent address, and telephone listing
- Date and place of birth
- Classification (grade level)
- Enrollment status (e.g., undergraduate or graduate, full or part-time)
- Dates of attendance at Northwestern Oklahoma State
 University
- Photograph
- Major field of study
- Previous schools attended
- Expected date of graduation
- Degree(s) held, date granted, and institution(s) granting such degree(s)
- Participation in officially recognized activities and sport
- Weight and height of athletic team members
- Awards and honors
- Hometown newspaper

Disclosure of Educational Records

Northwestern Oklahoma State University will disclose information from a student's education records only with the written consent of the student, with the following exceptions as defined in FERPA, as amended, which waive prior student consent:

- 1. School officials who have a legitimate educational interest in the student. School official is defined as an individual currently serving as a member of the Regional University System of Oklahoma or classified as faculty, administrative, or professional, and the staff such school officials supervise; the Northwestern Oklahoma State University Director of Alumni Relations and the Chief Executive Office of the Northwestern Oklahoma State University Foundation and the staff they supervise; the National Student Clearinghouse; and contractors, volunteers, and other non-employees performing institutional functions as school officials with legitimate educational interests. In general, a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility to the University. Records should be used only in the context of official educational business.
- 2. Officials of schools to which the student seeks to transfer.
- 3. Educational Officials of Secondary Education Institutions which a concurrent student is enrolled.
- 4. Officials of the U.S. Department of Education, the Comptroller General, and State and local educational authorities.
- 5. Organizations conducting certain studies for or on behalf of the University.
- 6. In connection with a student's application for, or receipt of financial aid.
- 7. Accrediting agencies carrying out their accreditation function.
- 8. To comply with a judicial order or lawfully issued subpoena.
- 9. To persons in an emergency if the knowledge of information is necessary to protect the health or safety of students.
- 10. The result of any disciplinary proceeding conducted by the University against an alleged perpetrator of a crime of violence to the alleged victim of that crime.

IMPORTANT DATES

OCTOBER 13 ENROLLMENT OPENS DEC 14 – JAN 8 INTERIM SESSION (See Page 6 for refund information) JANUARY 11 REGULAR CLASSES BEGIN (one-week allowed to drop 1 st eight-week classes) Payment required for enrollments (see Page 6 for refund information) Monday night classes begin JANUARY 12 Tuesday night classes begin JANUARY 13 Wednesday night classes begin JANUARY 14 Thursday night classes begin JANUARY 15 Last day to DROP 1 st eight-week class without a grade or charges (see Page 6 for refund information) JANUARY 18 MARTIN LUTHER KING DAY – NO CLASSES – OFFICES CLOSED JANUARY 19 "W" required on dropped 1 st eight-week classes JANUARY 20 Last day to DROP - No grade required (16 week classes) JANUARY 25 Last day to DROP - No grade required (16 week classes) JANUARY 26 "W" required for dropped 1 st eight-week classes FEBRUARY 9 "W" or "F" issued on dropped 1 st eight-week classes FEBRUARY 16 Summer 2020 enrollment opens FEBRUARY 19 Last day to DROP 1 st eight-week classes MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Gra
JANUARY 11 REGULAR CLASSES BEGIN (one-week allowed to drop 1 st eight-week classes) Payment required for enrollments (see Page 6 for refund information) Monday night classes begin JANUARY 12 Tuesday night classes begin JANUARY 13 Wednesday night classes begin JANUARY 14 Thursday night classes begin JANUARY 14 Thursday night classes begin JANUARY 14 Thursday night classes begin JANUARY 15 Last day to DROP 1 st eight-week classes ise Page 6 for refund information) JANUARY 18 JANUARY 19 "W" required on dropped 1 st eight-week classes JANUARY 20 Last day to ADD (16 week classes) JANUARY 21 Last day to DROP - No grade required (16 week classes) JANUARY 25 Last day to DROP - No grade required (16 week classes) JANUARY 26 "W" or "F" issued on dropped 1 st eight-week classes FEBRUARY 9 "W" or "F" issued on dropped 1 st eight-week classes MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students MARCH 5 END of 1 st eight-week classes MARCH 12 <
Payment required for enrollments (see Page 6 for refund information) Monday night classes begin JANUARY 12 Tuesday night classes begin JANUARY 13 Wednesday night classes begin JANUARY 14 Thursday night classes begin JANUARY 14 Thursday night classes begin JANUARY 14 Thursday night classes begin JANUARY 15 Last day to DROP 1** eight-week class without a grade or charges (see Page 6 for refund information) JANUARY 18 MARTIN LUTHER KING DAY – NO CLASSES – OFFICES CLOSED JANUARY 19 "W" required on dropped 1** eight-week classes JANUARY 20 Last day to DDOP - No grade required (16 week classes) JANUARY 25 Last day to DROP - No grade required (16 week classes) JANUARY 26 "W" required for dropped course(s) (16 week classes) W" required for dropped course(s) 16 week classes FEBRUARY 16 Summer 2020 enrollment opens FEBRUARY 19 Last day to DROP 1** eight-week class MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students MARCH 5 END of 1** eight week classes <td< td=""></td<>
JANUARY 13 Wednesday night classes begin JANUARY 14 Thursday night classes begin JANUARY 15 Last day to DROP 1st eight-week class without a grade or charges (see Page 6 for refund information) JANUARY 18 MARTIN LUTHER KING DAY – NO CLASSES – OFFICES CLOSED JANUARY 19 "W" required on dropped 1st eight-week classes JANUARY 20 Last day to ADD (16 week classes) JANUARY 20 Last day for 100% refund on complete withdrawals Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information) JANUARY 26 "W" required for dropped course(s) (16 week classes) Summer 2020 enrollment opens FEBRUARY 9 FEBRUARY 16 Summer 2020 enrollment opens FEBRUARY 19 Last day to DROP 1st eight-week class MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students MARCH 5 END of 1st eight week classes MARCH 5 END of 1st eight-week classes MARCH 12 Last day to DROP 2 nd eight-week classes) "W" or "F" issued on dropped 2 nd eight-week classes MARCH
JANUARY 14 Thursday night classes begin JANUARY 15 Last day to DROP 1st eight-week class without a grade or charges (see Page 6 for refund information) JANUARY 18 MARTIN LUTHER KING DAY – NO CLASSES – OFFICES CLOSED JANUARY 19 "W" required on dropped 1st eight-week classes JANUARY 20 Last day to ADD (16 week classes) JANUARY 20 Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information) JANUARY 26 "W" required for dropped course(s) (16 week classes) JANUARY 26 "W" required for dropped 1st eight-week classes) FEBRUARY 9 "W" or "F" issued on dropped 1st eight-week classes) FEBRUARY 16 Summer 2020 enrollment opens FEBRUARY 16 Summer 2020 enrollment opens FEBRUARY 19 Last day to DROP 1st eight-week class MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students MARCH 5 END of 1st eight week classes MARCH 8 2 ^{md} eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped 2 nd eight-week classes (see Page 6 for refund information)
JANUARY 15 Last day to DROP 1st eight-week class without a grade or charges (see Page 6 for refund information) JANUARY 18 MARTIN LUTHER KING DAY – NO CLASSES – OFFICES CLOSED JANUARY 19 "W" required on dropped 1st eight-week classes JANUARY 20 Last day to ADD (16 week classes) JANUARY 20 Last day to DROP - No grade required (16 week classes) JANUARY 25 Last day to DROP - No grade required (16 week classes) JANUARY 26 "W" required for dropped course(s) (16 week classes) JANUARY 26 "W" or "F" issued on dropped 1st eight-week classes FEBRUARY 16 Summer 2020 enrollment opens FEERUARY 19 Last day to DROP 1st eight-week class MARCH 4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students MARCH 5 END of 1st eight-week classes MARCH 12 Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) MARCH 12 Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information) <
(see Page 6 for refund information)JANUARY18JANUARY19''W'' required on dropped 1st eight-week classesJANUARY20Last day to ADD (16 week classes)JANUARY25Last day to DROP - No grade required (16 week classes)(see Page 6 for refund information)JANUARY26''W'' required for dropped course(s) (16 week classes)(see Page 6 for refund information)JANUARY26''W'' required for dropped course(s) (16 week classes)FEBRUARY9''W'' or ''F'' issued on dropped 1st eight-week classesFEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5MARCH82 nd eight-week classesMARCH12Last day to DROP 2 nd eight-week classes)''W'' or ''F'' issued on dropped 2nd eight-week classes)''W'' or ''F'' issued on dropped course(s) (16 week classes)''W'' or ''F'' issued on dropped 2nd eight-week classes)''W'' required on dropped 2nd eight-week classesMARCH12Last day to DROP 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH23Fall 2020 enrollment opensMARCH24Late payment penalty in effectMARCH23Fall 2020 enrollment opens <t< td=""></t<>
JANUARY JANUARY19 W" required on dropped 1st eight-week classes Last day to ADD (16 week classes) Last day to ADD (16 week classes) Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information)JANUARY26"W" required for dropped course(s) (16 week classes) "W" required for dropped 1st eight-week classes)FEBRUARY FEBRUARY9 Summer 2020 enrollment opens FEBRUARY HERUARY"W" or "F" issued on dropped 1st eight-week classesMARCH4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate Students WM" or "F" issued on dropped course(s) (16 week classes)MARCH8 Z nd eight-week classes WMRCH21 W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12 Last day to DROP 2nd eight-week classes WARCH22nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12 Last day to DROP 2nd eight-week classes (see Page 6 for refund information)MARCH15 "W" required on dropped 2nd eight-week classes (see Page 6 for refund information)MARCH15 THE SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCHMARCH23 Fall 2020 enrollment opensMARCH23 Fall 2020 enrollment opensMARCH24 SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) ARCHMARCH23 Fall 2020 enrollment opensMARCH24
JANUARY JANUARY20Last day to ADD (16 week classes) Last day for 100% refund on complete withdrawals Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information)JANUARY26"W" required for dropped course(s) (16 week classes) (see Page 6 for refund information)JANUARY26"W" or "F" issued on dropped 1st eight-week classes)FEBRUARY9"W" or "F" issued on dropped 1st eight-week classesFEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classesMARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" or "F" issued on dropped 2nd eight-week classesMARCH15SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH24Late payment penalty in effectMARCH25Fall 2020 enrollment opensMARCH26Late payment penalty in effectMARCH21"W" or "F" may be issued on dropped 2nd eight-week classesMARCH12"W" or "F" may be issued on dropped 2nd eight-week classes
JANUARY25Last day for 100% refund on complete withdrawals Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information)JANUARY26"W" required for dropped course(s) (16 week classes)FEBRUARY26"W" or "F" issued on dropped 1st eight-week classes)FEBRUARY16Summer 2020 enrollment opens FEBRUARYFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classes W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCHMARCH23Fall 2020 enrollment opensMARCH23Fall 2020 enrollment opensMARCH24Y" or "F" may be issued on dropped 2nd eight-week classesMARCH12"W" or "F" may be issued on dropped 2nd eight-week classesMARCH23Fall 2020 enrollment opens
Last day to DROP - No grade required (16 week classes) (see Page 6 for refund information)JANUARY26"W" required for dropped course(s) (16 week classes)FEBRUARY9 FEBRUARYFEBRUARY16 Summer 2020 enrollment opens FEBRUARYFEBRUARY19 Last day to DROP 1st eight-week classMARCH4 COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5 END of 1st eight-week classesMARCH8 2nd eight-week classes W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped course(s) (16 week classes) "W" or "F" issued on dropped 2nd eight-week classes (see Page 6 for refund information)MARCH15 "W" required on dropped 2nd eight-week classes (see Page 6 for refund information)MARCH15 "W" required on dropped 2nd eight-week classes (see Page 6 for refund information)MARCH22 Last day to DROP 2nd eight-week classes (see Page 6 for refund information)MARCH23 Fall 2020 enrollment opensMARCH23 Fall 2020 enrollment opensMARCH24 Fall 2020 enrollment opensMARCH22 Fall 2020 enrollment opensMARCH12 Hate payment penalty in effectMARCH16Additional late payment penalty in effect
JANUARY26(see Page 6 for refund information) "W" required for dropped course(s) (16 week classes)FEBRUARY9"W" or "F" issued on dropped 1st eight-week classesFEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCHMARCH22Late payment penalty in effectMARCH23Fail 2020 enrollment opensAPRIL16"W" or "F" may be issued on dropped 2nd eight-week classes
JANUARY26"W" required for dropped course(s) (16 week classes)FEBRUARY9"W" or "F" issued on dropped 1st eight-week classesFEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH23Fall 2020 enrollment opens
FEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCHMARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensAPRIL12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
FEBRUARY16Summer 2020 enrollment opensFEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCHMARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensAPRIL12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
FEBRUARY19Last day to DROP 1st eight-week classMARCH4COMPREHENSIVE EXAM - 1:00 p.m EC 109 – Graduate StudentsMARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
MARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
MARCH5END of 1st eight week classesMARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
MARCH82nd eight-week classes BEGIN (one-week allowed to drop eight-week classes) "W" or "F" issued on dropped course(s) (16 week classes)MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) Late payment penalty in effectMARCH23Fall 2020 enrollment opensMARCH12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16"W" or "F" may be issued on dropped 2nd eight-week classes
WARCH12"W" or "F" issued on dropped course(s) (16 week classes) Last day to DROP 2 nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2 nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) Late payment penalty in effectMARCH23Fall 2020 enrollment opensAPRIL12"W" or "F" may be issued on dropped 2 nd eight-week classes Additional late payment penalty in effect
MARCH12Last day to DROP 2nd eight-week classes without a grade or charges (see Page 6 for refund information)MARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensAPRIL12"W" or "F" may be issued on dropped 2nd eight-week classesAPRIL16Additional late payment penalty in effect
MARCH15"W" required on dropped 2nd eight-week classesMARCH15-19SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18)MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opens W" or "F" may be issued on dropped 2nd eight-week classes APRIL16Additional late payment penalty in effect
MARCH 15-19 SPRING BREAK - NO CLASSES – OFFICES CLOSED (March 15-18) MARCH 22 Late payment penalty in effect MARCH 23 Fall 2020 enrollment opens APRIL 12 "W" or "F" may be issued on dropped 2 nd eight-week classes APRIL 16 Additional late payment penalty in effect
MARCH22Late payment penalty in effectMARCH23Fall 2020 enrollment opensAPRIL12"W" or "F" may be issued on dropped 2 nd eight-week classesAPRIL16Additional late payment penalty in effect
MARCH 23 Fall 2020 enrollment opens APRIL 12 "W" or "F" may be issued on dropped 2 nd eight-week classes APRIL 16 Additional late payment penalty in effect
APRIL 12 "W" or "F" may be issued on dropped 2 nd eight-week classes APRIL 16 Additional late payment penalty in effect
APRIL 16 Additional late payment penalty in effect
APRIL 16 Additional late payment penalty in effect
APRIL 23 Last day to DROP (2 nd eight-week and 16 week classes)
Last day to ADD arranged course(s)
Last day for complete withdrawal from all courses

MAY 4-7 FINAL EXAMINATIONS
MAY 7 SEMESTER ENDS
MAY 8 NWOSU Commencement (10:30 a.m.)
MAY11Grades DUE in REGISTRAR'S OFFICE by NOON (12:00 p.m.).MAY17Additional late payment penalty in effect

CHECK Northwestern's homepage (<u>www.nwosu.edu</u>) FOR UPDATED SCHEDULE INFORMATION. Also current students can view their schedule, grade report, transcript and the amount of financial aid awarded through the Self-Service link on our homepage.

*NORTHWESTERN NIGHT CLASS MEETING SCHEDULE

Monday Night Classes						Tues	sday Ni	ght Cla	sses		
Jan			11		25	Jan			12	19	26
Feb	1	8	15	22		Feb	2	9	16	23	
Mar	1	8		22	29	Mar	2	9		23	30
Apr		5	12	19	26	Apr		6	13	20	27
May		3				May					

	Wedne	esday N	Night C	lasses			Thur	sday N	ight Cla	asses	
Jan			13	20	27	Jan			14	21	28
Feb	3	10	17	24		Feb	4	11	18	25	
Mar	3	10		24	31	Mar	4	11		25	
Apr		7	14	21	28	Apr	1	8	15	22	29
May						May					

*Classes beginning 6:00 p.m. or later will meet according to the night class schedule.

NWOSU BOOKSTORE - (580) 327-8618

REGULAR HOURS:

Monday – Friday: 8:00 a.m. - 5:00 p.m.

EXTENDED HOURS:

January 11 - 14: 8:00 a.m. - 6:00 p.m.

The last day to receive a full refund on books, or charge books against scholarships and financial aid is JANUARY 25, 2021.

SPRING BOOK BUY-BACK

Please check the bookstore website for dates, times, and locations.

Book prices are available online at (<u>www.shopnwosu.com</u>).

COURSE KEY EXAMPLES: BIOL-1114-A131; ENGL-1114-W809 = REGULAR COURSE SECTION BIOL-1114L-A135; NURS-3037C-E903 – L = LAB, C = CLINICAL

A=ALVA, E=ENID, W=WOODWARD, X=PONCA, OPSU, or OFF-CAMPUS DISTANCE LEARNING, Z = ONLINE

M=MONDAY, T=TUESDAY, W=WEDNESDAY, TH=THURSDAY, F=FRIDAY, S=SATURDAY

Undergraduate Resident	Undergraduate Non-Resident
Alva, Enid, Woodward, ITV, Offsite\$262.75	Alva, Enid, Woodward, ITV, Offsite \$500.00
On-Line\$322.75	On-Line
Guaranteed Tuition Lock for FY 21\$291.75	
One durate Desident	Ore ducts New Desident
Graduate Resident	Graduate Non-Resident
Alva, Enid, Woodward, ITV, Offsite\$309.25	Alva, Enid, Woodward, ITV, Offsite \$587.25
On-Line\$369.25	On-Line\$647.25
Adult Degree Completion Program	Doctor of Nursing Practice
Resident\$266.00	Resident\$388.50
Non-Resident\$601.00	Non-Resident \$642.50
Information concerning tuition lock rates will be available to first	st-time students at the time of enrollment.
OTHER FEES AND CHARGES	
NWOSU Developmental Fee ("0" level courses, pe	er sem. hour)\$ 40.00
International Student Status Maintenance (interna	
Private Music Lessons (per sem. hour)	
Semi-private Music Lessons (per sem. hour)	
Instrument and Studio Usage (per private music le	
Organ Rental	
Instrumental Methods Fee (per sem. hour)	\$ 25.00
Agriculture Lab Fee (AGRI 1124, 1214, 3214, 344	3)\$ 25.00
Mechanized Agriculture Lab Fee (MCAG 1413, 30	Í1, 3211, 3222, 3232, 4101)\$ 50.00
Graduation Fee	\$ 25.00
Parking & Safety Fee	\$ 35.00
University Center at Ponca City Security Badge Fe	ee (per semester)\$ 20.00
Robotics Lab Fee	\$ 50.00
Science Lab Fee	\$ 20.00
Nursing Lab Fee (NURS 3003, 3037)	
Nursing Enhancement Fee (per sem. hour for nurs	
Nursing Enhancement Fee RN to BSN (per sem. I	
Achievement, Personality and Cognitive Assessm	
Statistics for Assessment Fee (PSYC 5173)	
Clinical Nursing Lab Fee (NURS 3037)	
Clinical Nursing Lab Fee (NURS 3013, 3147, 3226	
Social Work Fee (SOCW 4205, 4215) (per credit h	
Recorded Media Fee (HUM 2533)	
Electronic Media Fee (ITV) (per credit hour)	\$ 10.00
Graduate and Professional Studies Academic Enh	
Arts and Sciences Academic Enhancement Fee (p	
Online Course Fee (per credit hour)	\$ 60.00
University Center at Ponca City Student Facility Fe	
Business Enhancement Fee (per sem. hour) ACCT	
Online Program Fee (UNIV 1010) (one-time fee fo	
Online Program Fee (UNIV 1010) (one-time fee fo	r Nursing online)

TUITION AND FEES COST PER HOUR 2020-2021

5 (,
Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216,
Social Work Fee (SOCW 4205, 4215) (per credit hour)

TUITION AND FEES ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION.

Paper bills/statements are no longer mailed. Students may access their accounts on Self-Service, which is found under the "Resources" tab at www.nwosu.edu. Upon logging into Self-Service, students should click on "Financial Information" on the left-hand side, "Student Finance," and "Account Activity." In addition to paying in person or via mail to the Alva or Enid Business Offices or the Woodward Administrative Office, online payments may be made on Self-Service using a credit or debit card. Credit cards are only accepted in the Alva Business Office for application fees and dorm deposits. Any unpaid accounts will be sent to a collection agency and turned for collections to the Oklahoma Tax Commission. Any charges incurred by NWOSU to collect a past-due account will be the responsibility of the student. Future enrollments and current records will be on hold pending payment of the balance.

PAYMENT OF TUITION AND FEES

Payment for spring tuition and fees is due on or before the first day of classes, January 11, 2021.

REFUNDS

The following refunds, per Oklahoma State Regents for Higher Education Policy, are made for approved withdrawals from ALL CLASSES:

16-week class:	
First two-weeks (January 11 – January 25)	100% Refund
After January 25	NO REFUND
First eight-week class:	
First week (January 11 – January 15)	100% Refund
After January 15	
Second eight-week class:	
First week (March 8 – March 12)	100% Refund
After March 12	

Courses meeting 4 weeks have 2 days to drop for a refund. Interim/seminar or less than 4 week courses have 1 day to drop for a refund.

SINGLE CLASS REFUNDS:

Changes in schedule during the drop/add period (January 11 – January 25) will result in full charges for courses added and full refund for courses dropped. Refunds will not be made for drops from classes after the defined drop/add period.

Beginning with the Fall 2000 semester at NWOSU, every Title IV financial aid recipient who enacts a complete withdrawal before the 60 percent point in the semester will be billed for all money required to be returned to the federal government due to the new "Return of Title IV Aid Policy". The billing amount will be equal to 40 percent or more of your total tuition and fee charges for the semester. The formula for aid return is available in the Financial Aid/Scholarship Office on the first floor of Herod Hall.

REFUND CHECKS WILL BE RELEASED FEBRUARY 15, 2021

LATE PAYMENT OF TUITION AND FEES

March 2	22	Late payment penalty in effect - 5% of balance due (Total = Balance due X 1.05)
---------	----	---

- April 16 Additional late payment penalty in effect 5% of balance due (Total = Balance due X 1.05)
- May 17 Additional late payment penalty in effect 5% of balance due (Total = Balance due X 1.05)

CHECK Northwestern's homepage FOR UPDATED SCHEDULE INFORMATION. Also current students can view their schedule, grade report, transcript and the amount of financial aid awarded through the Self-Service link on our homepage.

www.nwosu.edu

INSTRUCTIONS: Students should check the examination schedule closely so that final exams will not be missed. Being in the right place at the right time is the responsibility of the student.

For classes meeting: 8:00 AM M; MW; MR; MWF; MF; MTWR ; MWRF; or DAILY	For classes meeting: 9:00 AM M; MW; MWF; MTWR; MWRF; or DAILY	For classes meeting: 10:00 or 10:30 AM M; W; MW; WF; MWF; MWRF; MTRF; MTWR; or DAILY	For classes meeting: 11:00 OR 11:30 AM MWF; W; M; F; MW; MTWR; MTRF; MWRF or DAILY
EXAM ON	EXAM ON	EXAM ON	EXAM ON
TUES MAY 4	WED MAY 5	THURS MAY 6	FRI MAY 7
8:00 AM	8:00 AM	8:00 AM	8:00 AM
For classes meeting:	For classes meeting:	For classes meeting: 10:00 AM, 2:00 or 2:30 PM T; R; TR EXAM ON THURS MAY 6 10:00 AM	For classes meeting:
7:30; 8:00 AM	9:00; 9:30 AM		11:00 OR 11:30 AM
T; R; TR	T; R; TR		T; R; TR
EXAM ON	EXAM ON		EXAM ON
TUES MAY 4	WED MAY 5		FRI MAY 7
10:00 AM	10:00 AM		10:00 AM
For classes meeting:	For classes meeting:	For classes meeting:	
1:00 OR 1:30 PM	1:00; 1:30; 3:00; 3:20;	2:00 OR 2:30 PM	
MW; MWF; M; W; F; MF;	3:25 OR 3:30 PM	MW; MWF; M; W; F; WF;	
MTRF; DAILY	T; R; TR	MTWR	
EXAM ON	EXAM ON	EXAM ON	
TUES MAY 4	WED MAY 5	THURS MAY 6	
1:00 PM	1:00 PM	1:00 PM	
For classes meeting:	For classes meeting:	For classes meeting:	
12:00 OR 12:30 PM	12:00 OR 12:30 PM	3:00; 3:20; 3:25; 3:40 PM	
MWF; MW; F; DAILY	T; TR	MW; M; W; MWF	
EXAM ON	EXAM ON	EXAM ON	
TUES MAY 4	WED MAY 5	THURS MAY 6	
3:00 PM	3:00 PM	3:00 PM	
	For classes meeting: 4:00; 4:30; 4:40; 4:50; 5:00, 5:15 PM MW; W	For classes meeting: 4:00; 4:40 OR 4:50 PM THURSDAY	
	EXAM ON WED APRIL 28 4:40 PM	EXAM ON THURS APRIL 29 4:40 PM	
For classes meeting: 4:00; 4:30; 4:40; 4:50 OR 5:00 PM MONDAY		For classes meeting: 4:00; 4:30; 4:40; 4:50; 5:00; 5:15 OR 5:20 PM T or TR	
EXAM ON		EXAM ON	

NOTE: Classes beginning 6:00 p.m. or later will follow the night class exam schedule.

NIGHT CLASS EXAMINATION SCHEDULE:

Monday Night Classes	FINAL EXAM, Monday, May 3 @ 7:00 p.m.
Tuesday Night Classes	FINAL EXAM, Tuesday, April 27 @ 7:00 p.m.
Wednesday Night Classes	
Thursday or Tuesday/Thursday Night Classes	

ONLINE COURSE FINALS: ALL online finals MUST BE complete prior to 5:00PM, May 3, 2021.

BUILDING LEGEND

ALVA CAMPUS

CH – Carter Hall EC – Education Center HH – Herod Hall HS – Health & Sports Science IE – Industrial Education JD – Jesse Dunn LA – Library Annex LB – Library PF – Percefull Field House RH – Ryerson Hall SC – Science Building SH – Shockley Hall SU – Student Center VH – Vinson Hall WC – Wellness Center

ENID CAMPUS

 $E-Enid\ Campus\ Classrooms$

WOODWARD CAMPUS

W-Woodward Campus Classrooms

Need Assistance?

In order to insure prompt attention to your various requests please refer to the list below:

ALVA - WOODWARD CAMPUSES

Academic Records	Registry Office	. (580) 327-8554
Admissions, NWOSU		
Assessment/Placement Testing		
Billing Information	Business Office	. (580) 327-8533
Bookstore	Student Center Bldg	. (580) 327-8618
Financial Aid	Financial Aid Office	. (580) 327-8542
Graduate Study	Graduate Studies Office	. (580) 327-8410
Housing	Director of Housing	. (580) 327-8418
NWOSU - Woodward	Dean	. (580) 254-2500
Placement of Graduates	Career Services	. (580) 327-8606
Scholarships	Financial Aid Office	. (580) 327-8541
Standardized Tests	Director, Academic Success Center	. (580) 327-8149
Student Employment	Financial Aid Office	. (580) 327-8541
Transfer of Credit, Transcripts	Registry Office	. (580) 327-8554
Veterans' Affairs	Dean, Student Services	. (580) 327-8414

NWOSU - ENID CAMPUS

Registration Office	
Business Office	
Student Center Bldg	
Financial Aid Office	
Graduate Studies Office	
Financial Aid Office	
Registry Office	
	Business Office Student Center Bldg Financial Aid Office Graduate Studies Office Financial Aid Office

Northwestern Oklahoma State University