** RFVISFD 6.22.20 **

NORTHWESTERN OKLAHOMA STATE UNIVERSITY FALL 2020 SEMESTER AUGUST 17, 2020 – DECEMBER 11, 2020

◆FALL 2020 ENROLLMENT◆MARCH 24 – AUGUST 25, 2020

All holds must be cleared prior to enrollment.

NEW STUDENTS (transfers and first-time students) and RE-ADMISSIONS (those returning after being out one semester) MUST ENROLL IN THE REGISTRY OFFICE.

Students who process a pre-enrollment, but decide <u>not</u> to attend NWOSU must notify the Dean of Student Affairs to cancel their enrollment; please call (580) 327-8414. Official notification is needed to process an enrollment cancellation.

It is the responsibility of students enrolling in arranged courses and online courses to contact their instructor on or before the first day of the semester. Contact information for faculty members can be found on the university web site under employee directory.

See IMPORTANT DATES for information on penalty and refund dates.

<u>ALVA CAMPUS</u> – 709 OKLAHOMA BLVD., ALVA, OK 73717 – (580) 327-1700 OFFICE HOURS: MONDAY – FRIDAY: 8:00 a.m. – 5:00 p.m.

ENID CAMPUS – 2929 E. RANDOLPH, ENID, OK 73701 – (580) 237-0334

OFFICE HOURS: MONDAY - THURSDAY: 8:00 a.m. - 5:30 p.m.; FRIDAY: 8:00 a.m. - 3:00 p.m.

WOODWARD CAMPUS - 2007 34TH STREET, WOODWARD, OK 73801 - (580) 254-2500

OFFICE HOURS: MONDAY - FRIDAY: 8:00 a.m. - 5:00 p.m.

EXTENDED OFFICE HOURS: AUGUST 17 – 20: 8:00 a.m. – 6:00 p.m.

NORTHWESTERN OKLAHOMA STATE UNIVERSITY

Mission Statement

Northwestern Oklahoma State University provides quality educational and cultural opportunities to learners with diverse needs by cultivating ethical leadership and service, critical thinking, and fiscal responsibility.

General Enrollment Information

(The following information applies to the enrollment procedures for all Northwestern students at the Alva, Enid, and Woodward campuses.)

The scholastic requirement for admission to regular freshman standing is graduation from an accredited high school. Freshmen are also required to participate in the American College Testing Program and are asked to be certain their ACT scores are filed in the Registry Office, NWOSU-Alva campus. Students who have not graduated from high school or do not meet regular admission standards may be admitted through one of the special admission categories. Questions regarding resident status are to be directed to the Registrar.

A student entering Northwestern for the first time is required to submit an application for admission, a \$15 non-refundable application processing fee and an official high school transcript indicating graduation, class rank, and GPA. An applicant who has attended other colleges or universities is also required to submit an application for admission, a \$15 non-refundable application processing fee, and a complete official transcript from **EACH INSTITUTION previously attended.**

Northwestern's admission and retention policy information is available in the Recruitment or Registry Office-Alva campus, the Woodward Office, or the Registration Office-Enid campus. Admission applications are also available in the offices listed above. Students are responsible for seeing that all admission requirements have been met. This includes having official transcripts from <u>all</u> colleges attended on file in the Registrar's Office-Alva campus.

Students who process a pre-enrollment, but decide not to attend NWOSU must notify the Dean of Student Affairs to cancel their enrollment; please call (580) 327-8414. Official notification is needed to process an enrollment cancellation.

CANCELLATION OF COURSES AND STAFFING

The University will attempt to implement this schedule of classes as it is printed; however, changes or deletions of courses offered, due to insufficient student enrollment per class, instructor, time, etc., may be necessary and will be at the discretion of the university.

CAMPUS PARKING DECALS

Students wishing to park their vehicle on a Northwestern campus will be required to display a parking decal on their vehicle. A decal can be obtained at Student Affairs, FA 126, Alva; the campus police office, Enid campus; and the Woodward campus office.

COURSE NUMBERING

Courses beginning with "0" are institutional credit only. 1000 or 2000 level numbered courses are lower division. 3000-4000 level numbering indicates upper division. 5000 numbered courses are for graduate students only. 6000 numbered courses are for Doctor of Nursing Practice students only. The last figure in the course number is the credit in semester hours.

GRADES

Students may preview their semester grades by using the RangerNet link located on the NWOSU web page (www.nwosu.edu). See the schedule of Important Dates for further information.

HOLDS

- All financial obligations must be cleared through the Alva or Enid Business Office.
- Library fines must be cleared through the appropriate campus library at Alva or Enid.
- Traffic fines must be cleared through the appropriate campus Business Office at Alva or Enid.
- Admission requirements must be cleared through the Registrar's office at the Alva campus.
- Graduate holds are cleared through the Graduate Office – Alva Campus.

ALL HOLDS MUST BE CLEARED PRIOR TO ENROLLMENT.

ONLINE COURSES

See NWOSU's web page for online course tutorial and blackboard information. Students enrolling in online courses are responsible for proctoring fees which may be associated with the online course exams. NOTE: Northwestern students traveling to a Northwestern campus (Alva, Enid, or Woodward) for a proctored exam are not assessed a proctoring fee.

PAYMENT OF TUITION AND FEES

Payment for fall tuition and fees is due on or <u>before</u> <u>AUGUST 17, 2020</u> Students expecting financial aid funds to cover fall costs must have an award letter on file in the Financial Aid Office by **AUGUST 17, 2020.**

STUDENT I.D. CARDS

Student ID's will be made for all students attending classes at the Alva, Enid, and Woodward campuses. For more information please check with Student Affairs, FA 126, Alva campus; the campus police office, Enid campus; and the Woodward campus office.

NOC • NWOSU Bridge Program

This program helps students by making it possible to be jointly admitted and eligible to enroll concurrently at Northern Oklahoma College and Northwestern Oklahoma State University. Applications are available at all campus Registry and Recruitment Offices, as well as online at www.nwosu.edu/apply-for-admission/transfer-student/bridge-program.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that protects the privacy of student educational records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. University policies regarding family educational and privacy rights are governed by the Family Educational Rights and Privacy Act of 1974 (FERPA). Copies of the act, policies, and regulations are maintained in the Office of the Registrar. In accordance with FERPA, students of Northwestern Oklahoma State University have the following rights:

- To inspect and review information contained in their educational records, within forty-five days of the date the University receives a request for access.
- 2. To challenge the contents of their educational records.
- To request a hearing if the outcome of their challenge is unsatisfactory.
- To submit an explanatory statement of inclusion in their educational record if the outcome of the hearing is unsatisfactory.
- To prevent disclosure, with certain exceptions, of personally identifiable information from their educational records.
- 6. To secure a copy of the institutional policy.
- To file complaints with the Family Policy Compliance Office (FPC Office), U.S. Department of Education, concerning alleged failures of Northwestern Oklahoma State University to comply with the Act.
- 8. To have the opportunity to request the following "directory information" pertaining to them not be released.

The law requires that written approval from the student is necessary before granting access to or releasing educational records to a third party, except in the case of directory information, FERPA authorized disclosures, or in response to a federal grand jury subpoena.

Public Directory Information

This information may be released by the institution for any purpose, at its discretion. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student "Directory Information" are available in the Office of the Registrar.

Northwestern Oklahoma State University hereby designates the following student information as public or "Directory Information".

- Student's name, local and permanent address, and telephone listing
- Date and place of birth
- Classification (grade level)
- Enrollment status (e.g., undergraduate or graduate, full or part-time)
- Dates of attendance at Northwestern Oklahoma State University
- Photograph
- Major field of study
- Previous schools attended
- · Expected date of graduation
- Degree(s) held, date granted, and institution(s) granting such degree(s)
- Participation in officially recognized activities and sport
- Weight and height of athletic team members
- Awards and honors
- Hometown newspaper

Disclosure of Educational Records

Northwestern Oklahoma State University will disclose information from a student's education records only with the written consent of the student, with the following exceptions as defined in FERPA, as amended, which waive prior student consent:

- 1. School officials who have a legitimate educational interest in the student. School official is defined as an individual currently serving as a member of the Regional University System of Oklahoma or classified as faculty, administrative, or professional, and the staff such school officials supervise; the Northwestern Oklahoma State University Director of Alumni Relations and the Chief Executive Office of the Northwestern Oklahoma State University Foundation and the staff they supervise; the National Student Clearinghouse; and contractors, volunteers, and other non-employees performing institutional functions as school officials with legitimate educational interests. In general, a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility to the University. Records should be used only in the context of official educational business.
- 2. Officials of schools to which the student seeks to transfer.
- 3. Educational Officials of Secondary Education Institutions which a concurrent student is enrolled.
- 4. Officials of the U.S. Department of Education, the Comptroller General, and State and local educational authorities.
- Organizations conducting certain studies for or on behalf of the University.
- 6. In connection with a student's application for, or receipt of financial aid.
- 7. Accrediting agencies carrying out their accreditation function.
- 8. To comply with a judicial order or lawfully issued subpoena.
- To persons in an emergency if the knowledge of information is necessary to protect the health or safety of students.
- The result of any disciplinary proceeding conducted by the University against an alleged perpetrator of a crime of violence to the alleged victim of that crime.

IMPORTANT DATES ~ FALL 2020 **REVISED**

Tr.		
MARCH	24	ENROLLMENT OPENS
MAY	11-29	INTERIM SESSION
MAY	25	MEMORIAL DAY - NO CLASSES
JUNE	1	SUMMER CLASSES BEGIN
**********	********	******************
AUGUST	17	REGULAR CLASSES BEGIN (one-week allowed to drop 1 st eight-week classes) Payment required for enrollments (See Page 6 for refund information.) Monday night classes begin
AUGUST	18	Tuesday night classes begin
AUGUST	19	Wednesday night classes begin
AUGUST	20	Thursday night classes begin
AUGUST	21	Last day to DROP 1 st eight-week classes without a grade or charges
AUGUST	24	"W" required on dropped 1st eight-week classes
AUGUST	2 4 25	Last day to ADD – 16 week classes
	25 28	
AUGUST	20	Last day for 100% refund on complete withdrawals
		Last day to DROP - No grade required – 16 week classes
		(See Page 6 for refund information.)
AUGUST	31	"W" required for dropped course(s) – 16 week classes
***************	******	*******************
SEPTEMBER		LABOR DAY - NO CLASSES
SEPTEMBER		"W" or "F" issued on dropped 1 st eight-week classes
SEPTEMBER	28	Last day to DROP 1st eight-week class
**********	******	*********************
OCTOBER	1	COMPREHENSIVE EXAM - 1:00 p.m EC 109 - GRADUATE STUDENTS
OCTOBER	9	End of 1 st eight-week classes
OCTOBER	12	2 nd eight-week classes BEGIN (one-week allowed to drop eight-week classes)
		"W" or "F" may be issued on dropped course(s) – 16 week classes
		Late payment penalty in effect
OCTOBER	20	Last day to drop 2 nd eight-week classes without a grade or charges
OCTOBER	21	"W" required on dropped 2 nd eight-week classes
**********		**************************************
NOVEMBER	11	"W" or "F" issued on 2 nd eight-week classes
NOVEMBER	13	Additional late payment penalty in effect
NOVEMBER	20	Last day to DROP (2 nd eight-week and 16 week classes)
		Last day to ADD arranged course(s)
		Last day for complete withdrawal from all courses
NOVEMBER	23-27	THANKSGIVING BREAK - NO CLASSES
*********		******************
DECEMBER	6	NWOSU Commencement - 3:30 P.M.
DECEMBER	8-11	FINAL EXAMINATIONS
DECEMBER	11	LAST DAY OF SEMESTER
		Additional late payment penalty in effect
DECEMBER	16	Grades DUE in REGISTRAR'S OFFICE by NOON (12:00 p.m.)
<u> </u>	10	Clade See in the circulative of Field by Hook (12.00 p.iii.)

CHECK Northwestern's homepage (<u>www.nwosu.edu</u>) FOR UPDATED SCHEDULE INFORMATION. Also current students can view their schedule, grade report, transcript and the amount of financial aid awarded through the Self-Service link on our homepage.

NORTHWESTERN NIGHT CLASS MEETING SCHEDULE **REVISED**

Monday Night Classes						Tue	esday	Night	Class	ses		
Aug			17	24	31	Aug			18	25		
Sept			14	21	28	Sept	1	8	15	22	29	
Oct		5	12	19	26	Oct		6	13	20	27	
Nov	2	9	16		30	Nov	3	10	17			
Dec	7					Dec	1					

Wednesday Night Classes						Thu	ırsday	Night	Clas	ses		
Aug			19	26		Aug			20	27		
Sept	2	9	16	23	30	Sept	3	10	17	24		
Oct		7	14	21	28	Oct	1	8	15	22	29	
Nov	4	11	18			Nov	5	12	19			
Dec	2					Dec	3					

^{*}Classes beginning 6:00 p.m. or later will meet according to the night class schedule.*

NWOSU BOOKSTORE - (580) 327-8618

REGULAR HOURS:

Monday - Friday: 8:00 a.m. - 5:00 p.m.

EXTENDED HOURS:

August 17 - 20: 8:00 a.m. - 6:00 p.m.

The last day to receive a full refund on books, or charge books against scholarships and financial aid is AUGUST 28, 2020.

FALL BOOK BUY-BACK

Please check the bookstore website for dates, times, and locations.

Book prices are available online at (www.shopnwosu.com).

COURSE KEY EXAMPLES:

BIOL-1114-A131; ENGL-1114-W809 = REGULAR COURSE SECTION

BIOL-1114L-A135; NURS-3037C-E903 - L = LAB, C = CLINICAL

A=ALVA, E=ENID, W=WOODWARD, X=PONCA, OPSU, or OFF-CAMPUS DISTANCE LEARNING, Z = ONLINE M=MONDAY, T=TUESDAY, W=WEDNESDAY, TH=THURSDAY, F=FRIDAY, S=SATURDAY

TUITION AND FEES COST PER HOUR 2020-2021

Undergraduate Resident Alva, Enid, Woodward, ITV, Offsite\$255.50 On-Line\$313.50 Guaranteed Tuition Lock for FY 21\$283.75	Undergraduate Non-Resident Alva, Enid, Woodward, ITV, Offsite \$492.75 On-Line\$550.75
Graduate Resident	Graduate Non-Resident
Alva, Enid, Woodward, ITV, Offsite\$300.75	Alva, Enid, Woodward, ITV, Offsite \$570.75
On-Line\$358.75	On-Line\$628.75
Adult Degree Completion Program	Doctor of Nursing Practice
Resident\$258.00	Resident\$377.50
Non-Resident\$583.00	Non-Resident \$623.50
Information concerning tuition lock rates will be available to fir	st-time students at the time of enrollment.
OTHER FEES AND CHARGES	

EES AND CHARGES NWOSU Developmental Fee ("0" level courses, per sem. hour) \$ 40.00 International Student Status Maintenance (international students only) \$100.00 Private Music Lessons (per sem. hour) \$ 75.00 Semi-private Music Lessons (per sem. hour) \$ 35.00 Instrument and Studio Usage (per private music lesson) \$ 25.00 Organ Rental \$ 10.00 Instrumental Methods Fee (per sem. hour) \$ 25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 35.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 50.00 Science Lab Fee \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 20.00 Psychology Assessment Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20		
International Student Status Maintenance (international students only) \$100.00 Private Music Lessons (per sem. hour) \$75.00 Semi-private Music Lessons (per sem. hour) \$35.00 Instrument and Studio Usage (per private music lesson) \$25.00 Organ Rental \$10.00 Instrumental Methods Fee (per sem. hour) \$25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$50.00 Graduation Fee \$25.00 Parking & Safety Fee \$35.00 University Center at Ponca City Security Badge Fee (per semester) \$20.00 Robotics Lab Fee \$50.00 Science Lab Fee (NURS 3003, 3037) \$20.00 Nursing Lab Fee (NURS 3003, 3037) \$20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$70.00 Nursing Enhancement Fee (PSYC 5133, 5173) \$30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$20.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (HUN 2533) \$20.00 Electronic Media Fee (HUN 2533) \$20.00 Clinical Sursing Lab Fee (PSYC 5138, 5173) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (HUM 2533) \$20.00 Electro	EES AND CHARGES	
Private Music Lessons (per sem. hour) \$ 75.00 Semi-private Music Lessons (per sem. hour) \$ 35.00 Instrument and Studio Usage (per private music lesson) \$ 25.00 Organ Rental \$ 10.00 Instrumental Methods Fee (per sem. hour) \$ 25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 35.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 20.00 Nursing Lab Fee (NURS 3003, 3037) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee (Per sem. hour for nursing classes) \$ 20.00 Psychology Assessment Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20.00 Clinical Nursing Lab Fee (NURS 3037) \$ 95.00 Clinical Nursing Lab Fee (HURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$ 30.00 Recorded Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (Per		
Semi-private Music Lessons (per sem. hour) \$ 35.00 Instrument and Studio Usage (per private music lesson) \$ 25.00 Organ Rental \$ 10.00 Instrumental Methods Fee (per sem. hour) \$ 25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 35.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 50.00 Science Lab Fee \$ 20.00 Nursing Lab Fee (NURS 3003, 3037) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20.00 Clinical Nursing Lab Fee (NURS 3037) \$ 95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$ 30.00 Recorded Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (Per (Per credit hour) \$ 14.00		
Instrument and Studio Usage (per private music lesson) \$25.00 Organ Rental \$10.00 Instrumental Methods Fee (per sem. hour) \$25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$50.00 Graduation Fee \$25.00 Parking & Safety Fee \$25.00 Parking & Safety Fee \$35.00 University Center at Ponca City Security Badge Fee (per semester) \$20.00 Robotics Lab Fee \$50.00 Science Lab Fee \$20.00 Nursing Lab Fee (NURS 3003, 3037) \$20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$70.00 Nursing Enhancement Fee (PSYC 5133, 5173) \$30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$20.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (ITV) (per credit hour) \$10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$27.83 Business Enhancement Fee (per sem. hour) ACCT.ECON,FIN,GBUS,MGMT,MRKT,MIS,ORGL \$7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$300.00		
Organ Rental \$ 10.00 Instrumental Methods Fee (per sem. hour) \$ 25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 25.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 50.00 Science Lab Fee \$ 20.00 Nursing Lab Fee (NURS 3003, 3037) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20.00 Clinical Nursing Lab Fee (NURS 3037) \$ 95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$ 30.00 Recorded Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (Per (per credit hour) \$ 10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$ 13.75 Arts and Sciences Academic Enhancement Fee (per credit	Semi-private Music Lessons (per sem. hour)	\$ 35.00
Organ Rental \$ 10.00 Instrumental Methods Fee (per sem. hour) \$ 25.00 Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 25.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 50.00 Science Lab Fee \$ 20.00 Nursing Lab Fee (NURS 3003, 3037) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20.00 Clinical Nursing Lab Fee (NURS 3037) \$ 95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$ 30.00 Recorded Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (Per (per credit hour) \$ 10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$ 13.75 Arts and Sciences Academic Enhancement Fee (per credit	Instrument and Studio Usage (per private music lesson)	\$ 25.00
Agriculture Lab Fee (AGRI 1124, 1214, 3214, 3443) \$ 25.00 Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101) \$ 50.00 Graduation Fee \$ 25.00 Parking & Safety Fee \$ 35.00 University Center at Ponca City Security Badge Fee (per semester) \$ 20.00 Robotics Lab Fee \$ 50.00 Science Lab Fee \$ 20.00 Nursing Lab Fee (NURS 3003, 3037) \$ 20.00 Nursing Enhancement Fee (per sem. hour for nursing classes) \$ 70.00 Nursing Enhancement Fee RN to BSN (per sem. hour for nursing classes) \$ 20.00 Psychology Assessment Fee (PSYC 5133, 5173) \$ 30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$ 20.00 Clinical Nursing Lab Fee (NURS 3037) \$ 95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$ 30.00 Recorded Media Fee (HUM 2533) \$ 20.00 Electronic Media Fee (ITV) (per credit hour) \$ 10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$ 13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$ 14.00 Online Course Fee (per credit hour) \$ 60.00 University Center at Ponca City Studen	Organ Rental	\$ 10.00
Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101)		
Graduation Fee		
Parking & Safety Fee	Mechanized Agriculture Lab Fee (MCAG 1413, 3011, 3211, 3222, 3232, 4101)	\$ 50.00
University Center at Ponca City Security Badge Fee (per semester) \$20.00 Robotics Lab Fee	Graduation Fee	\$ 25.00
Robotics Lab Fee	Parking & Safety Fee	\$ 35.00
Science Lab Fee	University Center at Ponca City Security Badge Fee (per semester)	\$ 20.00
Nursing Lab Fee (NURS 3003, 3037)	Robotics Lab Fee	\$ 50.00
Nursing Enhancement Fee (per sem. hour for nursing classes)		
Nursing Enhancement Fee RN to BSN (per sem. hour for nursing classes) \$20.00 Psychology Assessment Fee (PSYC 5133, 5173) \$30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$20.00 Clinical Nursing Lab Fee (NURS 3037) \$95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (ITV) (per credit hour) \$10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$14.00 Online Course Fee (per credit hour) \$60.00 University Center at Ponca City Student Facility Fee (per credit hour) \$27.83 Business Enhancement Fee (per sem. hour) ACCT, ECON, FIN, GBUS, MGMT, MRKT, MIS, ORGL \$7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$300.00		
Psychology Assessment Fee (PSYC 5133, 5173) \$30.00 Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$20.00 Clinical Nursing Lab Fee (NURS 3037) \$95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (ITV) (per credit hour) \$10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$14.00 Online Course Fee (per credit hour) \$60.00 University Center at Ponca City Student Facility Fee (per credit hour) \$27.83 Business Enhancement Fee (per sem. hour) ACCT,ECON,FIN,GBUS,MGMT,MRKT,MIS,ORGL \$7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$300.00		
Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour) \$20.00 Clinical Nursing Lab Fee (NURS 3037) \$95.00 Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (ITV) (per credit hour) \$10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$14.00 Online Course Fee (per credit hour) \$60.00 University Center at Ponca City Student Facility Fee (per credit hour) \$27.83 Business Enhancement Fee (per sem. hour) ACCT, ECON, FIN, GBUS, MGMT, MRKT, MIS, ORGL \$7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$300.00	Nursing Enhancement Fee RN to BSN (per sem. hour for nursing classes)	\$ 20.00
Clinical Nursing Lab Fee (NURS 3037)		
Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316) \$30.00 Recorded Media Fee (HUM 2533) \$20.00 Electronic Media Fee (ITV) (per credit hour) \$10.00 Graduate and Professional Studies Academic Enhancement Fee (per credit hour) \$13.75 Arts and Sciences Academic Enhancement Fee (per credit hour) \$14.00 Online Course Fee (per credit hour) \$60.00 University Center at Ponca City Student Facility Fee (per credit hour) \$27.83 Business Enhancement Fee (per sem. hour) ACCT,ECON,FIN,GBUS,MGMT,MRKT,MIS,ORGL \$7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$300.00	Social Work Field Experience Fee (SOCW 4205, 4215) (per credit hour)	\$ 20.00
Recorded Media Fee (HUM 2533)		
Electronic Media Fee (ITV) (per credit hour)	Clinical Nursing Lab Fee (NURS 3013, 3147, 3226, 3337, 4206, 4216, 4316)	\$ 30.00
Graduate and Professional Studies Academic Enhancement Fee (per credit hour)		
Arts and Sciences Academic Enhancement Fee (per credit hour) \$ 14.00 Online Course Fee (per credit hour) \$ 60.00 University Center at Ponca City Student Facility Fee (per credit hour) \$ 27.83 Business Enhancement Fee (per sem. hour) ACCT,ECON,FIN,GBUS,MGMT,MRKT,MIS,ORGL \$ 7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online) \$ 300.00	Electronic Media Fee (ITV) (per credit hour)	\$ 10.00
Online Course Fee (per credit hour)	Graduate and Professional Studies Academic Enhancement Fee (per credit hour)	\$ 13.75
University Center at Ponca City Student Facility Fee (per credit hour)	Arts and Sciences Academic Enhancement Fee (per credit hour)	\$ 14.00
Business Enhancement Fee (per sem. hour) ACCT,ECON,FIN,GBUS,MGMT,MRKT,MIS,ORGL\$ 7.00 Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online)\$300.00		
Online Program Fee (UNIV 1010) (one-time fee for Bus Admin/Acct/Tech Mgmt online)\$300.00	University Center at Ponca City Student Facility Fee (per credit hour)	\$ 27.83
Online Program Fee (UNIV 1010) (one-time fee for Nursing online)\$300.00		
	Online Program Fee (UNIV 1010) (one-time fee for Nursing online)	\$300.00

TUITION AND FEES ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION.

Paper bills/statements are no longer mailed. Students can access their accounts on Self-Service, which is found under the "Resources" tab at www.nwosu.edu. Upon logging into Self-Service, students should click on "Financial Information" on the left-hand side, "Student Finance," and "Account Activity." In addition to paying in person or by mail to the Alva or Enid Business Offices or the Woodward Administrative Office, online payments may be made on Self-Service using a credit or debit card. Credit cards are only accepted in the Alva Business Office

for application fees and dorm deposits. Any unpaid accounts will be sent to a collection agency and turned for collections to the Oklahoma Tax Commission. Any charges incurred by the University to collect a past due account will be the responsibility of the student. Future enrollments and current records will be on hold pending payment of the balance.

PAYMENT OF TUITION AND FEES

Payment for fall tuition and fees is due on or before the first day of classes, **August 17, 2020.**

REFUNDS

The following refunds, per Oklahoma State Regents for Higher Education Policy, are made for approved withdrawals from ALL CLASSES:

16 week class:

First two-weeks (August 17 – August 28)	100% Refund
After August 28	NO REFUND
First eight week class:	
First week (August 17 – August 21)	100% Refund
After August 21	NO REFUND
Second eight week class:	
First week (October 12 – October 20)	100% Refund
After October 20	NO REFUND

Courses meeting 4 weeks have 2 days to drop for a refund. Interim/seminar or less than 4 week courses have 1 day to drop for a refund.

SINGLE CLASS REFUNDS:

Changes in schedule during the drop/add period (August 17 – August 28) will result in full charges for courses added and full refund for courses dropped. Refunds will not be made for drops from classes after the defined drop/add period.

Beginning with the Fall 2000 semester at NWOSU, every Title IV financial aid recipient who enacts a complete withdrawal before the 60 percent point in the semester will be billed for all money required to be returned to the federal government due to the new "Return of Title IV Aid Policy". The billing amount will be equal to 40 percent or more of your total tuition and fee charges for the semester. The formula for aid return is available in the Financial Aid/Scholarship Office on the first floor of Herod Hall.

REFUND CHECKS WILL BE RELEASED SEPTEMBER 14, 2020

SCHEDULE FOR PAYMENT OF TUITION AND FEES

See procedures for each campus.

LATE PAYMENT OF TUITION AND FEES

October	12	Late payment penalty in effect - 5% of balance due (Total = Balance due X 1.05)
November	13	Additional late payment penalty in effect - 5% of balance due (Total = Balance due X 1.05)
December	11	Additional late payment penalty in effect - 5% of balance due (Total = Balance due X 1.05)

CHECK Northwestern's homepage FOR UPDATED SCHEDULE INFORMATION. Also current students can view their schedule, grade report, transcript and the amount of financial aid awarded through the Self-Service link on our homepage.

www.nwosu.edu

NWOSU SCHEDULE OF FINAL EXAMINATIONS FALL 2020

INSTRUCTIONS: Students should check the examination schedule closely so that final exams will not be missed. Being in the right place at the right time is the responsibility of the student.

For classes meeting: 7:30, 8:00 or 8:30 M,MW,MTH,MWF, WF, MTWTH,MWTHF OR DAILY	For classes meeting: 9:00 or 9:30 MW,MWF,MWTHF, MTWTH, MTTHF, OR DAILY	For classes meeting: 10:00 M,MW,MTH,MWF,MTWTH, MWTHF,MTTHF,OR DAILY	For classes meeting: 11:00 M,W,F,MW,MWF,MTWTH, MWTHF,MTTHF,OR DAILY
EXAM ON TUES.DEC 8 @ 8:00AM	EXAM ON WED. DEC 9 @ 8:00AM	EXAM ON THURS. DEC 10 @ 8:00AM	EXAM ON FRI. DEC 11 @ 8:00AM
For classes meeting: 7:30, 8:00, 8:30,or 8:40 T, TH, TTH EXAM ON	For classes meeting: 9:00 or 9:30 T, TH, TTH EXAM ON	For classes meeting: 10:00, 2:00 or 2:30 T, TH, TTH EXAM ON	For classes meeting: 11:00 or 11:30 T, TH, TTH EXAM ON
TUES.DEC 8 @ 10:00AM	WED. DEC 9 @ 10:00AM	THURS. DEC 10 @ 10:00AM	FRI. DEC 11 @ 10:00AM
For classes meeting: 1:00 M,W,F,MW,MWF, MTWTH,MTTHF OR DAILY	For classes meeting: 1:00, 3:00, 3:25, or 3:30 T, TH, TTH	For classes meeting: 2:00 or 2:30 M,W,MW,MWF,OR MTWTH	
EXAM ON TUES.DEC 8 @ 1:00PM	EXAM ON WED. DEC 9 @ 1:00PM	EXAM ON THURS. DEC 10 @ 1:00PM	
For classes meeting: 12:00 or 12:30 M,W,MW,MWF,MTWTH, MTTHF OR DAILY	For classes meeting: 12:00 or 12:30 T, TH, TTH	For classes meeting: 3:00 or 3:25 or 3:30 M,W,MW,MWF,OR DAILY	
12:00 or 12:30	12:00 or 12:30	3:00 or 3:25 or 3:30	
12:00 or 12:30 M,W,MW,MWF,MTWTH, MTTHF OR DAILY EXAM ON TUES.DEC 8	12:00 or 12:30 T, TH, TTH EXAM ON WED. DEC 9	3:00 or 3:25 or 3:30 M,W,MW,MWF,OR DAILY EXAM ON THURS. DEC 10	
12:00 or 12:30 M,W,MW,MWF,MTWTH, MTTHF OR DAILY EXAM ON TUES.DEC 8 @ 3:00PM For classes meeting: 4:00, 4:30, 4:50 or 5:00	12:00 or 12:30 T, TH, TTH EXAM ON WED. DEC 9 @ 3:00PM For classes meeting: 5:00 or 5:15	3:00 or 3:25 or 3:30 M,W,MW,MWF,OR DAILY EXAM ON THURS. DEC 10 @ 3:00PM For classes meeting: 4:00, 4:20, 4:50, 5:00, 5:15 or 5:20	
12:00 or 12:30 M,W,MW,MWF,MTWTH, MTTHF OR DAILY EXAM ON TUES.DEC 8 @ 3:00PM For classes meeting: 4:00, 4:30, 4:50 or 5:00 M, MTH EXAM ON TUES.DEC 8	12:00 or 12:30 T, TH, TTH EXAM ON WED. DEC 9 @ 3:00PM For classes meeting: 5:00 or 5:15 MON. & WED. EXAM ON WED. DEC 9	3:00 or 3:25 or 3:30 M,W,MW,MWF,OR DAILY EXAM ON THURS. DEC 10 @ 3:00PM For classes meeting: 4:00, 4:20, 4:50, 5:00, 5:15 or 5:20 TUES. or TUES. & THURS. EXAM ON THURS. DEC 10	

NOTE: Classes beginning 6:00 p.m. or later will follow the night class exam schedule.

NIGHT CLASS EXAMINATION SCHEDULE **Revised**:

Monday Night Classes	FINAL EXAM, Monday, Dec. 7, @ 7:00p.m.
Tuesday Night Classes	FINAL EXAM, Tuesday, Dec. 1, @ 7:00p.m.
Wednesday Night Classes	•
Thursday or Tuesday/Thursday Night Classes	

ONLINE COURSE FINALS: ALL online finals MUST BE complete prior to 5:00 PM, December 7, 2020.

BUILDING LEGEND

<u>ALVA CAMPUS</u> <u>ENID CAMPUS</u>

CH – Carter Hall E – Enid Campus Classrooms

EC – Education Center

HS – Health & Sports Science WOODWARD CAMPUS

IE – Industrial Education

 ${
m JD-Jesse\ Dunn}$ W - Woodward Campus Classrooms

WC or WL – Wellness Center

LA – Library Annex LB – Library AGENCY

PF – Percefull Field House

RH – Ryerson Hall AGCY – Agency, Off-Campus SC – Science Building

SH – Shockley Hall

VH – Vinson Hall

HH – Herod Hall

Need Assistance?

In order to insure prompt attention to your various requests please refer to the list below:

ALVA - WOODWARD CAMPUSES

	- · · · · · · · · · · · · · · · · · · ·	
	Registry Office	
Admissions, NWOSU	Recruitment Office	(580) 327-8546
Assessment/Placement Testing	Recruitment Office	(580) 327-8546
Billing Information	Business Office	(580) 327-8533
Bookstore	Student Center Bldg	(580) 327-8618
Financial Aid	Financial Aid Office	(580) 327-8542
Graduate Study	Graduate Studies Office	(580) 327-8410
	Director of Housing	
NWOSU - Woodward	Dean	(580) 254-2500
	Career Services	
Scholarships	Financial Aid Office	(580) 327-8541
	Director, Academic Success Cente	
Student Employment	Financial Aid Office	(580) 327-8541
Transfer of Credit, Transcripts	Registry Office	(580) 327-8554
	Dean, Student Services	
NW	OSU - ENID CAMPUS	
Admissions/Registration	Registration Office	(580) 213-3102
	Business Office	
	Student Center Bldg	
Financial Aid	Financial Aid Office	(580) 213-3134
	Graduate Studies Office	
	Financial Aid Office	
	Registry Office	
•	3 ,	,