RESUME- WHAT <u>NOT</u> TO DO

- * MAKE YOUR RESUME HARD TO READ....MAKE THE EMPLOYER WORK TO LEARN YOUR INFORMATION
- * ALWAYS USE THE WORDS I OR ME BECAUSE IT'S ALL ABOUT YOU RIGHT?
- * ABBREVIATE EVYTHG.....ed for Education
- * Make SURE TO INCLUDE EVERY EXPERIENCE YOU HAVE EVER HAD EVEN IF it is NOT RELEVANT
- * USE SLANG TERMS...SURELY THE EMPLOYER KNOWS WHAT **GHOSTED MY LAST EMPLOYER** MEANS RIGHT???
- * MAKE SURE TO START YOUR RESUME FROM ONE-year OLD THEN WORK YOUR WAY DOWN THE PAGE
- * 2one 21 twenty-one

HUGE FONT

OR ACTUALLY MAKE IT SUPER

SMALL...IF THEY REALLY WANT TO LOOK AT YOUR RESUME THEY WILL DO WHAT IT TAKES RIGHT??

- * Use cute fonts even if it is hard for the employer to read...cuteness over quality right? !?!
- * **Bold** every <u>other</u> word <u>make</u> sure <u>to</u> underline <u>inconsistently</u> as <u>well</u> as <u>initialize</u> all of the words that start with the letters a-b-c
- * Don't worry if you misspell any words becuz employers wil be able to no what your tryin to say so donut waitse ur time on gramer or spellin
- * MAKE SURE NONE OF YOUR BULLET POINTS LINE UP
 - BECAUSE
 - WHY
- WASTE

• YOUR

TIME

***** ?

RESUME- WHAT NOT TO DO

Taylor

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SKYVIEW ELEMENTARY Pre – K Graduate

LAKEVIEW MIDDLE SCHOOL MIDDLE SCHOOL GRAUDATE

YUKON HIGH SCHOOL GPA 1.5 HIGH SCHOOL DIPLIMA

NWOSU GPA 1.5 NOT SURE OF MY MAJOR

UCO GPA 1.2 NO DEGREE

NWOSU GPA 2.5 PSYCHOLOGY BACHOLRS DEGREE

CAPELLA UNIVERISTY NO DEGREE

MACU NO DEGREE

OU GPA 1.2 MASTERS DEGREE YUKON OK May 1996

YUKON, OKLAHOMA MAY 2005

> YUKON, OK MAY 2010

ALVA, OKLAHOMA AUGUST 2010 – MAY 2012

EDMOND, OKLAHOMA AUGUST 2012 – DECEMBER 2012

ALVA, OKLAHOMA JANUARY 2013 – DECEMBER 2014

> ONLINE JANUARY 2015 – MAY 2015

ONLINE MAY 2015 – AUGUST 2015

NORMAN, OK JANUARY 2015 – MAY 2017

<u>MY WORK WORK WORK EXPERIENCE</u>

KFC

- I put butter on biscuits at KFC
- I worked the register at KFC
- I swept the floor at KFC
- I wiped down tables at KFC

BUFFALO WILD WINGZ

- I took orders at bww
- I only dropped one glass cup at bww
- I carried out food to the tables at bww
- I wiped down tables at bww

CLARK'S PLUMBING

Helped my dad type up invoices because he was not good at typing on a computer at home

BABYSITTER

- I feed the kids at home
- I bathed the kids at home
- I put the kids to bed at home
- I turned on the T for the kids to watch at home
- I played a game with the kids at home

PLATO'S CLOSET

- I hung clothes on hangers at plato's closet
- I put price tags on clothes at plato's closet
- I tried not to spend all my paycheck on clothes that I seen were cute in the store at plato's closet

SMOKE SHAK

- I waiter at the smoke shak
- I took orders at the smoke shak
- I cleaned off the tables at the smoke shak
- I worked the register at the smoke shak
- I put out the salt and pepper shakers at the smoke shak

SONIC

- I car hopped at sonic
- I mopped the floors in sonic
- I took out trash at sonic

TACO MAYO

- I worked the cash register
- I made tacos
- I made burritos
- I swept floor
- I bf calls me the taco technician

MY WHOLE LIFE

2 WEEKS

2 MONTH

2 MONTHS

1 YEAR

2 MONTHS

3 DAYS

MY WHOLE LIFE