

RULES FOR HOMECOMING FLOATS

Category 3 – Off-Campus, Non-Profit Organization

Northwestern Oklahoma State University Homecoming Parade will be Saturday, September 30, 2017 at 10:00 a.m. Please read the following rules:

Float Prizes:

- 1st place - \$200
- 2nd place - \$150
- 3rd place \$100

Prize-money checks will be mailed after homecoming day.

Float Reimbursement:

Up to \$200 for the first, five groups (campus and off-campus non-profit only) that meet the requirements below – still must provide receipts verifying expenses.

- In order to qualify for reimbursement, each organization must:
 - Review the online float building presentation for details about homecoming
 - Turn in Float Application with Sketch/Design including details for approval by noon (12) on **Wednesday, September 27, 2017** through:
 - the online form <http://www.nwosu.edu/forms/homecoming-float-entry-form>
 - OR print and mail them to NWOSU Business Office, Tara Hannaford, assistant bursar: 709 Oklahoma Blvd., Alva, OK 73717 to;
 - In order to use the armory a deposit of \$100 (checks only) must accompany the application form and be sent to Tara Hannaford: 709 Oklahoma Blvd., Alva, OK 73717
 - OR bring them to NWOSU Business Office, Herod Hall room 106
- **CAMPUS ORGANIZATIONS AND OFF CAMPUS NON-PROFIT GROUPS ONLY.** The Homecoming Association will reimburse up to \$200 per float. You may spend more but your sponsoring organization will be responsible for all expenses exceeding \$200. Reimbursement will be made after itemized receipts for the cost of the float are submitted to Tara Hannaford, assistant bursar in NWOSU-Alva, Business Office, Herod Hall room 106. There is no reimbursement for permanent items such as hammers, saws, etc. There is no reimbursement for candy. The deadline to turn in receipts is Monday, October 9, by noon. **Only the FIRST FIVE** organizations who file for reimbursements will receive funds. Make sure you staple all receipts to a sheet of paper with your organization's name to identify who the receipts belong to.

Specific Float Decoration Requirements:

- The float must be built on a trailer at least 12-feet in length.
- The float can be no taller than 16 feet.

- The float must follow the theme.
- Each float builder is responsible for having signage that states the build's name preferably on the front and back of the float. The judges must be able to identify your float as it moves through the parade or you will forfeit any chance for prizes.
- The float must have some design and the group must actually build something.
- There must be some type of structure on the trailer. (Create a structure out of chicken wire, cardboard, etc.)
- The float needs to have more than just words on skirting and people standing on the trailer.
- The float should be pomped with napkins, weaved with tissue paper, or covered with floral sheeting, fringe, etc.
- Skirting on the trailer is required. The wheels of the trailer should NOT show.
- Moving parts, sound, smoke, etc. are all encouraged.
- Encourage all of your members to dress in the theme and walk in front and behind your float.
- Don't let these requirements hinder your creativity. If you have an idea, ask if it will work. All exceptions to these rules should be approved by the Homecoming Float Committee.

Need more information about homecoming and float building techniques? A powerpoint presentation can be found at www.nwsu.edu/homecoming in the Float Entry Forms and Rules tab.

Exercise caution when dispensing candy TO CHILDREN TO AVOID ACCIDENTS. Do not throw candy from the floats as children may run toward the floats and accidents may occur. If candy is given, it MUST be distributed by a person walking along side of the float near the crowd. Please exercise caution when dispensing candy to children to prevent accidents.

Float Participation Requirements, Line-Up Information & Judging Criteria

1. WHERE TO LINE UP:

1. The float formation prior to the parade will be on Third Street, starting at the corner of Third and Flynn (Marshall's Funeral Home), facing south and working its way back to the north. Line-up will be first come, first serve, after the Ranger Royalty Float, which needs to be first in line.
2. Traffic gets very congested around this area so please get your float in line as early as possible.
3. Check the gas in the vehicle pulling the float before the parade.

2. FLOAT JUDGING & PARTICIPATION REQUIREMENTS:

1. **Floats must be complete and in line by 9 a.m. the morning of the parade.**
2. Judging will take place before and during the parade. Judges will be positioned somewhere along the parade route at undisclosed locations.
3. Winners will be announced during the ceremony at the bandstand on the downtown square immediately following the parade. Please have your organization represented at this ceremony.
4. Floats will be entered and judged in three categories:
 - Campus Organization or Group, Category 1
 - Off-Campus Commercial Business, Category 2
 - Off-Campus, Non-Profit, Category 3
5. Judges' decisions will be based on the following criteria:
 - Theme presentation
 - Originality
 - Construction
6. Float prizes (listed above). All floats will be considered for two sweepstakes awards:
 - **President's Award:** \$100 plus engraved plaque to keep – This will go to the best overall float.
 - **Alumni Association Award:** \$75 – this will go to the float that has an exceptional display of "Ranger Spirit"

Building Construction Sites & Deposit for Armory

1. Building sites must be approved by the general float chairman. Check doors of buildings as to height and width to see if the float may be removed without damage. Also, check street decorations for clearance.
2. **IF USING THE ARMORY:** The old armory will be open for building floats from Monday, September 25, 2017 at noon, until Sunday, October 2, 2017 at noon.
3. Use of the armory is being loaned by the Alva Public Schools, so courteousness should be observed. If you choose to utilize the old armory, a **\$100.00 cleaning deposit** will be required for the use of the armory.
4. **Your float and all materials used to build it must be removed from the armory by noon on 8 p.m. Sunday, October 2, or you will forfeit the \$100.00 deposit.**
5. The \$100.00 deposit must be made out in the form of a check (No Cash) and attached to the float design-application form. Please make out all checks to the "NWOSU Homecoming Committee". If you clean up your area in the armory, then the check will be marked void and destroyed by the Homecoming Committee. If there are problems, the money will be forfeited to the Homecoming Committee. Please bring brooms and dust pans. You must clean up your area completely.
6. NO smoking or drinking of intoxicants is allowed around floats.
7. Your organization is responsible for returning all borrowed items in good condition. Should items be lost or damaged, the organization is responsible for the repair to the satisfaction of the lender.
8. All trash must be put in the dumpster or large items piled by the dumpster of the armory; otherwise the Alva Trash Department will not pick it up.

For more information, questions or concerns please contact the Homecoming Float Chairman:

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