

# THE BIG EVENT—Job Request Form

Saturday, March 31, 2012

Recipient Name (*Nombre*): \_\_\_\_\_

Work Site Address (*Dirección*): \_\_\_\_\_

(circle one): Alva / Enid / Woodward

Email Address: \_\_\_\_\_

Best Time to Call (*Mejor hora para llamarle*): \_\_\_\_\_

Home Phone Number (*Teléfono-Casa*): (\_\_\_\_\_) \_\_\_\_\_

Work Phone Number (*Teléfono-Trabajo*): (\_\_\_\_\_) \_\_\_\_\_

Cell Phone Number (*Teléfono-Celular*): (\_\_\_\_\_) \_\_\_\_\_

*Marque aquí si solamente habla español*

## Job Description

Please indicate job(s) to be performed and describe specifically in the space provided below.  
(*Por favor, indique el(los) trabajos a ser realizados, y de una descripción específica en el espacio proveído*)

## Inside Jobs

\_\_\_\_\_ Washing Windows (*Lavar ventanas*): number of windows (*numero ventanas*) \_\_\_\_\_

\_\_\_\_\_ Cleaning / Sweeping (*Limpiar / Barrer*)

\_\_\_\_\_ Painting (*Pintar*)

\_\_\_\_\_ Other (*Otro*):

## Outside Jobs

\_\_\_\_\_ Moving Dirt / Digging (*Mover tierra / cavar*)

\_\_\_\_\_ Raking Leaves (*Rastrillar hojas*)

\_\_\_\_\_ Trimming Trees / Hedges (*Podar arboles / arbustos*)

\_\_\_\_\_ Painting (*Pintar*)

\_\_\_\_\_ Other (*Otro*):

Return Completed job request form no later than **March 1, 2012** to:

THE BIG EVENT c/o Janet Valencia  
NWOSU  
709 Oklahoma Blvd.  
Alva, OK 73717

Or Fax to: (580) 327-8127

Please include a detailed description of the requested job (*Favor incluya una descripción detallada del trabajo solicitado*):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I am the owner or have obtained approval from the owner of the jobsite concerning the above requested improvement. I understand this is only a job request, and all job requests must be approved by THE BIG EVENT Committee/CORE/Delta Zeta.  
(*Certifico que soy el dueño o he obtenido aprobación del dueño del lugar de trabajo, para realizar las mejoras solicitadas. Entiendo que esto es solo una solicitud y todos los trabajos deben ser aprobados por el comité del Gran Evento/CORE/Delta Zeta.*)

X \_\_\_\_\_  
Signature (*Firmacion*) \_\_\_\_\_ Date (*Fecha*) \_\_\_\_\_

**\*\*Due to limited resources, we will only be able to accept jobs approved in advance by the committee.\*\***