

## CODE OF STUDENT CONDUCT

Each student at Northwestern is expected to act in a mature and responsible manner and to maintain the highest standards of integrity, honesty, and morality. The failure of students to follow rules and regulations or to act in an acceptable manner can lead to temporary suspension or permanent dismissal from the university.

All disciplinary cases are referred to the Vice President for Student Affairs and Enrollment Management on the Alva campus or the coordinator of student services on the Enid Campus for review and evaluation. Every effort will be made to attain all facts related to the incident. Appropriate action according to university policy will then be taken.

The following are rules and regulations:

**Civil Law:** All students are expected to conform to all local, state and federal laws.

**Hazing:** Mistreatment of others, particularly as it applies to student organizations or groups, who endanger, mistreat, harass, degrade, or disgrace other students or persons, or in any way interfere with educational activities is prohibited.

**Smoking:** Smoking within each building is restricted in designated areas outside each building.

**Drinking:** The consumption or possession of alcoholic beverages is strictly prohibited on university property and at university events. This regulation applies to all beverages with any alcoholic content and to all activities on campus property or sponsored by campus organizations.

**Gambling:** Gambling is prohibited on University property.

**Firearms & Weapons:** The possession of or firing of firearms, firecrackers, explosives, chemicals, bow and arrows or other dangerous weapons (list is not all inclusive) is against University and Civil Law except when used in approved university programs. Arrangements can be made with the Campus Police for hunting guns and ammunition to be held by Campus Police. These arrangements must be made in advance and by students with valid hunting licenses.

**Drugs and Paraphernalia:** Possession of any form of illegal contraband or paraphernalia usually associated with the use of narcotics and/or drugs is against university policy. This also includes prescription drugs obtained without authorization, prescribed drugs, and over-the-counter drugs not being used for their intended purposes. Students (and employees) found using, possessing, selling, distributing, or being under the influence of an illegal chemical substance anywhere on university property or while representing the university may be subject to dismissal and be referred to the proper legal authorities.

**Sexual Misconduct:** Northwestern Oklahoma State University will neither tolerate nor condone any form of sexual misconduct, whether physical, mental, verbal, or emotional in nature.

**Failure to Comply:** Failure to comply with the directive of a university official acting in the performance of his or her duties may result in disciplinary action.

**Disturbing the Peace and Destruction of Property:** No student, organization, or group of students shall disturb the peace, destroy, molest, deface, or remove state or university property, or intentionally or negligently injure another person.

**Change of Address:** Students must notify the Registrar's Office and the Business Office of their current address.

**Off-Campus:** Actions not committed on university property may also be subject to university disciplinary action.

**Falsification of Records:** No student shall falsify or participate in the falsification of any official university record.

## ACADEMIC DISHONESTY

All forms of academic dishonesty including cheating, plagiarism, unauthorized possession of exams or other materials, forgery, or alteration or misuse of university records, are subject to disciplinary action by the university. The forgery of faculty signatures is prohibited. You must get authentic signatures on all official documents.

## UNAUTHORIZED FILE SHARING POLICY

It is against Northwestern Oklahoma State University's Acceptable Use Policy to engage in activities that would violate copyright laws. For example, copying or downloading movies, music, or other copyrighted materials is against the law. Peer to peer sharing of the copyrighted materials is also against the law and may be subject to civil and criminal liabilities. A summary of liabilities is available at <http://www.copyright.gov/title17/92chap5.html#506>.

NWOSU relies on two methods to combat illegal file sharing:

1. Ports commonly used by Peer-to-Peer file sharing programs are blocked on the University firewalls.
2. Notification from our Internet Service Provider. Upon notification from our ISP of unlawful activity:
  - a. The NWOSU Information Technology department will notify administration of the violation.
  - b. Using information gathered by our ISP, network activity will be monitored to determine the location of the suspect computer.

Once found, Information Technology will take necessary measures to halt the unlawful activity on the NWOSU network. Violators may be subject to civil and criminal liabilities, and the University may take action for violation of the Acceptable Use Policy.

#### LEGAL FILE SHARING ALTERNATIVE

In 2010, Information Technology and Student Affairs have reviewed policies regarding legal file sharing alternatives. Northwestern will work to assist students in legal file sharing activities in order to combat illegal downloads. As part of its review, Northwestern has provided its students a list of resources for legal file sharing and downloads, that is available at <http://www.educause.edu/legalcontent>.

NWOSU students may store and/or share up to 25GB of files using the SkyDrive feature of their student email account provided by NWOSU through the WindowsLive@edu program hosted by Microsoft.

The NWOSU library offers DVD movies for checkout to current Northwestern Students and Employees.

#### **Policy Review**

NWOSU periodically reviews its policies and alternatives. For more information, please contact the Office of Information Technology.

#### OTHER GENERAL REGULATIONS

**Campus Solicitations:** Solicitations, any dissemination or posting of literature, writing, drawing or marking on an interior or exterior wall or streets with any medium, picketing, or drawing of assemblages or meeting for the purpose of promoting either sales or causes may not be done by an official group, organization, or person without clearance and permission of the office of the Vice President for Student Affairs and Enrollment Management on the Alva campus and the Coordinator of Student Services on the Enid campus.

**Classroom Conduct:** No children are allowed in the classroom with parents while class is in session.

**Sign Painting:** No signs, regardless of the type of paint used, may be painted on the streets, sidewalks, walls, buildings, or other university property.

**Standard of Dress:** The University expects all students to dress appropriately on the campus.

**Social Activities Scheduling:** All social events must be scheduled in the office of the Vice President for Student Affairs and Enrollment Management, the Director of Student Life and Counseling (Alva) or the Coordinator of Student Services (Enid) or the Dean of the Woodward campus and must be approved for entry on the official school calendar.

**Sponsors or Chaperones:** Faculty members who are recognized as sponsors for university approved organizations are automatically expected to sponsor and be present at meetings and social affairs held in the name of the organizations.

**Information:** The Code of Student Conduct is not a contract and serves only as guidance for the fulfillment of acceptable and fair procedures. The standard of review in all hearings is by preponderance of the credible evidence. The Regional University System of Oklahoma has the authority and may modify the Code of Student Conduct at any time. In addition, the procedures contained herein may be modified by the University at anytime in order to effectuate justice.