

Policy for Missing Persons

Procedure for on-campus students

Allow students residing on campus to register confidential contact information in the event that the student is determined to be missing and advises students under the age of 18 that notification of a custodial parent is required after 24 hours have lapsed since the student is reported missing.

For students who are not under 18 or are emancipated and have registered no contact, the appropriate law enforcement agency will be contacted and immediate action will be taken.

Missing students

In the event a person is reported missing from Northwestern Oklahoma State University, every effort will be made to locate the person as soon as possible. The following steps will be taken:

1. Immediately refer missing persons to the Campus Police department phone number 580-327-8511.
2. Determine that the person is actually missing and the investigation shows the student has been missing for 24 hours.
3. Obtain all information needed to complete a report and enter the person in NCIC.
4. Alert area Law Enforcement that the person is missing.
5. Enter the person in NCIC as a missing person.