



# **International Student Application for Admission Publication**

**Northwestern Oklahoma  
State University  
Alva, OK U.S.A.**

**International Student Office  
Julie Barraza, International Student Advisor  
Fine Arts Building - Room 125  
(580) 327-8435  
[jabarraza@nwosu.edu](mailto:jabarraza@nwosu.edu)**

# International Student Application for Admission Publication

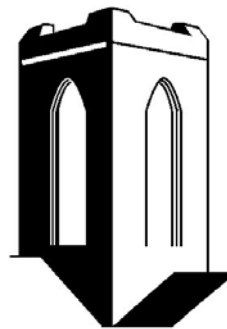
This publication is designed to provide prospective international students information necessary to complete the application process for undergraduate or graduate studies at Northwestern Oklahoma State University. Among the specific items included are entrance requirements, an overview of the university academic system, housing options, and immigration responsibilities. Additional information can be found on the NWOSU website at the following address:

[www.nwosu.edu](http://www.nwosu.edu)

For purposes of admission, an international student is defined as a student who is a citizen or permanent resident of a country other than the United States and who is or will be temporarily in the United States in a non-immigrant status.

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Northwestern  
Oklahoma  
State  
University



NWOSU's WORLD-WIDE WEB ADDRESS  
<http://www.nwosu.edu>

### *AFFIRMATIVE ACTION COMPLIANCE STATEMENT*

This institution, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex age, religion, physical or mental disability, or status as a veteran in any of its policies, practice or procedures. This includes, but is not limited to, admissions, employment, financial aid, and education services. Inquiries concerning the application of these programs should be made to the Dean of Student Affairs and Enrollment Management, Northwestern Oklahoma State University, Alva, OK 73717, (580) 327-8415, or the Office of Civil Rights, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, Mo. 64114, (816) 268-0550.

## **GENERAL INFORMATION**

(All policies are subject to change)

### **LOCATION AND CLIMATE**

The Northwestern Oklahoma State University campus is located in Alva, a city of approximately 5,500 people. Alva is the county seat of Woods County in northwest Oklahoma. Alva is a rural farming and ranching community and is known for its friendly atmosphere and low crime rates.

Oklahoma is in the south central part of the United States, where the winters are usually mild and the summers are hot and dry. During January and February, the temperatures are frequently 0°C or lower. During July and August, the temperatures are often 38°C. All buildings are heated during the winter months and are air-conditioned during the summer.

### **UNIVERSITY HISTORY**

In 1895, only two years after the opening of the Cherokee Outlet, the first bill to establish a normal school at Alva was introduced in the territorial legislature. This first effort was defeated. However, the next legislature passed a bill establishing the Northwest Territorial Normal School at Alva, the second normal school in Oklahoma Territory.

In a meeting August 28, 1897, a newly-formed Board of Regents for Normal Schools named Dr. James E. Ament of Illinois as Northwestern's first president. He and two teachers comprised the first faculty. Original enrollment was 68, but the number had reached 166 by the end of the first year.

From its normal school beginning, Northwestern was expanded into a four-year teachers' college in 1919 and was renamed Northwestern State Teachers College. A further major change in the nature and function of the institution came in 1939 when the college was authorized to grant degrees in liberal arts as well as education. The name was changed to Northwestern State College. In 1941 a constitutional amendment established the present Oklahoma State System of Higher Education. All state-supported colleges and universities were brought under the authority of the board in matters regarding functions, programs of study, standards of education, and finances. Within the framework of the system, the six regional state colleges, including Northwestern were placed directly under a Board of Regents of Oklahoma Colleges, created by constitutional amendment to govern the state college segment of the educational system. A fifth-year program in teacher education leading to the degree of master of teaching was begun in the summer term of 1954. The program now culminates in the master of education degree. A master of behavioral science degree was approved in the fall of 1978. Effective August 16, 1974, the name Northwestern State College was changed to Northwestern Oklahoma State University.

In 1996 the Oklahoma State Legislature, with the approval of the Oklahoma State Regents for Higher Education and the Board of Regents of Oklahoma Colleges, passed legislation that created two new campuses for NWOSU, one at Enid and the other at Woodward. With three campuses, NWOSU expanded its role in the delivery of higher education to the citizens of northwest Oklahoma. NWOSU now was authorized to extend all of its academic degree programs and educational services to the new sites as demand dictated. A new chapter in NWOSU history dawned as the institution celebrated its centennial year of 1997-98.

Northwestern Oklahoma State University has progressed from a normal school to an institution offering advanced levels of education for work in innumerable vocational and professional pursuits.

### **FACTS ABOUT NORTHWESTERN**

- The university was founded in 1897.
- The main campus is located in Alva, Oklahoma, with branch campus locations in Enid and Woodward. Alva is approximately 1 1/4 hours from Enid or Woodward, 3 hours from Oklahoma City, 3 1/2 hours from Tulsa and 2 1/2 hours from Wichita, Kansas.
- The campus has more than 300 acres of land with 20 buildings, including instructional facilities, residence halls, a student center, an auditorium, wellness center, gymnasium, football field, radio, television and newspaper facilities and a farm. The library contains 135,000 volumes.
- Enrollment is approximately 2,000 full-time students from 30 states and 26 foreign countries. 84% of our students are from Oklahoma.
- Faculty members have a strong reputation for teaching and caring for students. An average class size of 20 enables faculty to offer personal attention to each student.
- All levels of courses are taught by full professors, not graduate assistants. Doctorate degrees are held by 55% of Northwestern's faculty.
- NWOSU is a member of the Oklahoma State System of Higher Education.

## ACCREDITATION

Northwestern Oklahoma State University has been a member of the American Association of Colleges for Teacher Education since the inception of that organization. Northwestern Oklahoma State University is fully accredited by the North Central Association of Colleges and Secondary Schools as a bachelor's and master's degree-granting institution. In addition, Northwestern is fully accredited by the National Council for the Accreditation of Teacher Education as a bachelor's and master's degree-granting institution. The Northwestern Oklahoma State University School of Nursing is fully accredited by the National League for Nursing (NLN) and is approved by the Oklahoma Board of Nursing. The School of Nursing holds membership in the National League for Nursing and the American Association of Colleges of Nursing (AACN).

## ACADEMIC SYSTEM

An academic year consists of two semesters, fall and spring, and a summer session. The fall and spring semesters are each 16 weeks in length. The fall semester begins in mid-August and ends in mid-December. The spring semester begins in mid-January and ends in mid-May. The summer session begins the first week of June and ends the last week of July.

Students pursuing undergraduate degree programs are classified by the number of semester hours of credit earned. Hours that are excluded include developmental courses taught below college level and courses in which "F" grades are received. Listed below are the criteria used in the classification process:

Freshman:	fewer than 31 hours
Sophomore:	31-60 hours
Junior:	61-90 hours
Senior:	91 + hours

## FINANCIAL AID/SCHOLARSHIPS

International students **DO NOT** qualify for state (Oklahoma) or federal (U.S. Government) financial assistance programs but are eligible for scholarships from Northwestern Oklahoma State University. New international students are guaranteed a \$3,000 scholarship that is only available to international students.

There are a limited number of institutional scholarship opportunities afforded undergraduate international students at NWOSU. International students who graduate from a United States English speaking high school (i.e. International exchange students) can qualify for freshman academic scholarships. These are based upon ACT scores and high school academic performance. International transfer students may qualify for transfer academic scholarship, based upon academic performance. All International students can qualify for NWOSU continuing student scholarships after they complete 24 semester hours. For additional information, contact the Financial Aid/Scholarship Office at 580-327-8542.

International Students become eligible for the non-resident tuition waiver at the beginning of their third (3<sup>rd</sup>) semester at Northwestern. First-time International Students receive a freshman incentive scholarship in the amount of \$1,500.00 per semester (2 semesters) to help cover the cost of non-resident tuition. Continuing International Students may be granted a percentage based tuition waiver using Cumulative GPA criteria from all higher education institutions attended.

The percentage of non-resident tuition waived is based on the following scale:

<u>Amount Waived</u>	<u>Cumulative GPA</u>
<b>0%</b>	<b>0.00 – 1.99</b>
<b>25%</b>	<b>2.00 – 2.99</b>
<b>50%</b>	<b>3.00 – 3.29</b>
<b>75%</b>	<b>3.30 – 3.69</b>
<b>100%</b>	<b>3.70 - 4.0</b>

Students are required to be a member of at least one campus organization to be eligible for non-resident tuition waiver.

# ENTERING THE UNIVERSITY

## UNDERGRADUATE STUDIES

The educational system in the U.S. is comprised of six years of primary education, three years of middle school, and three years of secondary education, for a total of 12 years. Upon graduating from high school, American students are eligible to apply for admission to a college or university and begin study toward a four-year bachelor's degree.

The educational background of International applicants should be similar to that of U.S. applicants. The International Student Office considers the differences between educational systems when placing International students. The student's educational history is analyzed within the framework of the educational system of the country where it was acquired. International students are placed at the undergraduate level most suitable to their educational preparation.

Northwestern offers two types of bachelor's degrees: Bachelor of Arts (B.A.) and Bachelor of Science (B.S.) All degrees include general education requirements in the sciences, arts, humanities, and a field of concentration (major.) If transferring from an international university, international transcripts need to be sent to a credential evaluation service. Provided are two (2) possible evaluation services:

Global Credential Evaluators, Inc.  
PO Box 9203  
College Station, TX 77842-9203  
512-528-0908

Josef Silny & Associates, Inc.  
International Education Consultants  
7101 SW 102 Avenue  
Miami, FL 33173  
305-273-1616  
[www.jsilny.com](http://www.jsilny.com)

## ADMISSIONS PROCEDURES FOR UNDERGRADUATE STUDIES

The International Student Office is responsible for the admissions process for undergraduate studies. To gain admission to the University, a student must satisfy all the academic admission requirements and meet English proficiency requirements. To obtain an I-20 the student must be admitted to the university and submit documentation indicating adequate financial resources. A one-page letter describing the student's educational goals is expected with the application for admission. **A deposit of \$6,000 will be required of the prospective student before transportation arrangements from the airport are made and prior to leaving your home country.** It is recommended that this deposit be made prior to leaving your country in order to avoid problems at the port of entry into the United States.

If the applicant provides an e-mail address, the International Student Office will send an electronic notification confirming receipt of the application.

## ACADEMIC REQUIREMENTS

- ✓ **APPLICATION FOR ADMISSION** An application for admission has been included with this publication. Each section of the application must be completed. Questions that are left unanswered and/or incomplete educational history will delay the admission process. The applicant is required to complete and sign the application.
- ✓ **APPLICATION DEADLINES** Please refer to the application for admission for the deadline dates for each semester. Be advised that the deadline dates are adhered to for submission of the application. Applications received after the deadline date will be processed for the next available semester. When submitting applications, students should also keep in mind mailing time and the time required to apply for student visas. Students may request their applications be updated for a future semester (up to one calendar year) if they are unable to attend NWOSU during the semester to which they initially applied.
- ✓ **APPLICATION FEE** Please send a \$15.00 money order or cashier's check made payable to Northwestern Oklahoma State University and drawn on a U.S. bank or bank based in the U.S. ***Do not send cash or foreign postal money orders. This fee is non-refundable.***
- ✓ **EDUCATIONAL DOCUMENTS** List on your application each educational institution that you have attended, regardless of program completion. If you are currently attending an educational institution, you must include the date that the certificate, statement of results, or transcript will be available. If your certificates or transcripts are not in English, a certified translation is required. If you send a photocopy of your records, you will be expected to bring the original educational records when you arrive at NWOSU to enroll. All documents submitted in the application process become the property of NWOSU and will not be returned.
- ✓ **ENGLISH PROFICIENCY** An official TOEFL score (500 for a paper-based test, 173 for a computer-based test, or 61 for an internet based test), or, IELTS score (6.0 or higher) is required of all students for whom English is a second language. The TOEFL must have been taken within the last two years. A waiver of this requirement can

be obtained for transfer students who have earned 24 hours of college-level credit, with passing grades, at a recognized college/university in which English is the medium of instruction and in a country where English is the official language. A student who is considered to be an International Exchange Student can also qualify for a waiver of this requirement if they have received a diploma from a U.S. high school and if they have completed an ACT or SAT exam. Also, a waiver can be granted to students from countries whose official language is English. Northwestern also accepts IELTS scores of 6.0 and higher.

- ✓ **IMMUNIZATION INFORMATION** Each student must provide medical information as listed on page 8 of this publication.

When the International Student Office has received all of the required information, a decision will be made regarding your admission. If you are not eligible for admission, you will be notified at that time. If you are academically accepted to Northwestern Oklahoma State University, the adequacy of your financial support will then be evaluated to determine whether you are eligible to receive the appropriate immigration documents (I-20) to obtain a student visa and enter the United States. Refer to page 7 for detailed instructions regarding financial guarantee requirements.

## **GRADUATE STUDIES**

Students who are successful at the undergraduate level may decide to continue their education in a graduate or a professional school. Generally, application to graduate school is made following the completion of a four-year bachelor's degree from a U.S. institution or the equivalent in your home country.

The Graduate School at Northwestern Oklahoma State University offers programs of study leading to Master of Education and Master of Behavioral Science degrees.

## **ACADEMIC REQUIREMENTS**

- ✓ **APPLICATION FOR ADMISSION** An official application for admission to the Graduate School must be submitted to the Dean of the Graduate School prior to enrollment in graduate level courses. Application forms may be obtained from the office of the Dean of the Graduate School. Additionally, students who have not previously attended Northwestern must apply for university admission through the International Student Office. *An International student must be accepted to the university through the International Student Office prior to being granted admission into the Graduate School. See page 4 "Undergraduate Studies" for more information.*
- ✓ **APPLICATION DEADLINES** Please refer to the application for admission for the deadline dates for each semester. Be advised that the deadline dates are adhered to for submission of the application. Applications received after the deadline date will be processed for the next available semester. When submitting their application, students should also keep in mind mailing time and the time required to apply for student visas. Students may request their applications be updated for a future semester (up to one calendar year) if they are unable to attend NWOSU during the semester to which they initially applied.
- ✓ **APPLICATION FEE** Please send a \$15.00 money order or cashier's check made payable to Northwestern Oklahoma State University and drawn on a U.S. bank or bank based in the U.S. *Do not send cash or foreign postal money orders. This fee is non-refundable.*
- ✓ **EDUCATIONAL DOCUMENTS** List on your application each educational institution that you have attended, regardless of program completion. If you are currently attending an educational institution, you must include the date that the certificate, statement of results, or transcript will be available. If your certificates or transcripts are not in English, a certified translation is required. If you send a photocopy of your records, you will be expected to bring the original educational records when you arrive at NWOSU to enroll. All documents submitted in the application process become the property of NWOSU and will not be returned.
- ✓ **ENGLISH PROFICIENCY** An official TOEFL score (550 for a paper-based test or 213 for a computer-based test or 61 for an internet based test), or, IELTS score (6.0 or higher) is required of all students for whom English is a second language. The TOEFL must have been taken within the last two years. A waiver of this requirement can be requested from students who have completed a degree from an accredited U.S. institution of higher learning.
- ✓ **IMMUNIZATION INFORMATION** Each student must provide medical information as listed on page 8 of this publication.
- ✓ **ASSESSMENT** All students are required to have a *Graduate Record Examination* (GRE) Aptitude test **or** *Miller Analogies Test* on file with the Graduate Office.

In order to be admitted to the Graduate School, an applicant must submit proof of completion of a four-year baccalaureate degree from an accredited institution of higher learning and meet any **ONE** of the following requirements:

- A cumulative undergraduate grade-point average of 2.75 (on a 4.0 scale).

- A 3.0 grade-point average in the last sixty semester hours of undergraduate work. Both undergraduate and graduate hours may be used in calculating the grade point average in the last 60 hours of college work for admission. However, hours included to figure the GPA for admission cannot be counted toward a Master's Degree.
- A minimum composite score of 900 on the verbal and quantitative portions of the GRE Aptitude Test or a score of 38 on the Miller Analogies Test.
- If a student has already completed a Master's Degree from another accredited institution, the student may be unconditionally admitted to the program at Northwestern upon providing an official copy of a transcript stating the degree.

When the International Student Office and Graduate School Office have received all of the required information, a decision will be made regarding your admission. If you are not eligible for admission, you will be notified at that time. If you are academically accepted to Northwestern Oklahoma State University, the adequacy of your financial support will then be evaluated to determine whether you are eligible to receive the appropriate immigration documents (I-20) to obtain a student visa and enter the United States. See below for detailed instructions regarding financial guarantee requirements.

## FINANCIAL GUARANTEE REQUIREMENTS

U.S. Immigration and Naturalization Service requires that evidence of adequate financial support for educational expenses be submitted to Northwestern Oklahoma State University before the University can issue a Certificate of Eligibility (I-20).

The University provides a Financial Guarantee form, which has been included with this brochure, for students to use when an individual will be responsible for the educational expenses incurred. This document must be signed by both the student and the guarantor and countersigned as well as sealed by the *guarantor's* bank. If the guarantor's bank prefers to issue a letter, the letter should be issued on bank stationery and signed by a bank official. The letter should specifically verify the name of the account holder, the date the account was opened and the current balance or specific acknowledgment that the account has a minimum balance to cover the student's and/or dependents' estimated expenses as noted on the NWOSU Financial Guarantee. Monetary values need to be converted to the U.S. dollar.

Students who will receive their financial support from a government, home institution, or other sponsoring agency must submit a letter (written in English) from the sponsor. The letter must specify the sponsorship will be at least equal to the estimated expenses as listed on the current NWOSU Financial Guarantee. It must also specify the date the sponsorship begins, the level and field of study for which it is valid, the sponsor's intended method of payment, and the sponsor's billing address.

## FORMAL ADMISSION NOTIFICATION

If you meet all academic requirements, you will be granted admission to NWOSU. If you have also supplied evidence of adequate financial support, you will then receive the appropriate Certificate of Eligibility (I-20) and detailed information regarding travel advice, housing accommodations, enrollment procedures and NWOSU bank information for receipt of your deposit. **A deposit of \$6,000 will be required of the prospective student before transportation arrangements from the airport are made and prior to leaving the home country. It is recommended that this deposit be made prior to leaving the country in order to avoid problems at the port of entry into the United States.**

There are final mailing dates that are strictly adhered to when formal admission documents are being sent to an overseas location. Formal admission documents will not be mailed overseas after:

July 24	For Fall Semester
December 19	For Spring Semester
May 23	For Summer Session

## EXPRESS MAIL SERVICE

Formal admission documents can be express mailed to you when you have been formally admitted to the University. **Express mail charges must be paid in advance.** Costs vary depending on the destination of the package. If you would like information regarding this service, please contact the International Student Office; email: [jabaraza@nwsu.edu](mailto:jabaraza@nwsu.edu) or phone: 580-327-8435.

## IMMUNIZATION REQUIREMENTS

**NOTE: I-20's will not be sent until immunization records have been received and approved.**

All new students are required to provide an immunization history and to comply with guidelines regarding tuberculosis testing. Please note the following:

- ◆ All students born after 1957 are required to provide documentation of having had at least one measles, mumps, and rubella immunization (MMR).
- ◆ All students must provide documentation of having been immunized for tetanus within the previous ten years and having been immunized for polio, diphtheria and pertussis.
- ◆ Students meeting the following criteria must provide record of having a negative tuberculosis skin test (PPD) within six months of arrival at NWOSU or, if the TB skin test is positive, a negative chest x-ray:
  - Visa holders
  - U.S. citizens currently or previously residing outside the U.S.
  - Anyone with a medical condition that suppresses the immune system
  - Anyone with known exposure to TB

For your convenience, the required form has been provided on page 19 of this document.

## IMMIGRATION RESPONSIBILITIES

Individuals that plan to enter the U.S. for educational purposes are responsible for obtaining the appropriate visa status and for understanding and abiding by the U.S. immigration regulations that pertain to their immigration status.

Persons entering the U.S. on a visitor's visa (B-2) that is not marked "prospective student" may find it impossible to change to the appropriate student visa status. They may be required to depart from the U.S. prior to completing their educational goals.

Students must also be aware that employment is severely restricted by F-1 and J-1 immigration regulations. Therefore, students must not expect to support themselves through employment in the U.S. while completing their educational degree programs. F-1 students may seek employment, on campus only, for a maximum of 15 hours per week. Students should not expect to pay for educational expenses based on their employment. Employment should only be considered a supplement to their source of income while studying in the U.S. *On-campus employment is not guaranteed.* The employment opportunities on campus are on a first come first served basis.

## INTERNATIONAL STUDENT OFFICE

The International Student Office is located in Room 125 of the Fine Arts building on the Alva Campus. The office is open Monday through Friday from 8:00 a.m. to Noon and 1:00 p.m. to 5:00 p.m. (Summer: Monday – Thursday, 7:30 am to 6:00 pm). Phone number: 580-327-8435 or email: [jabaraza@nwosu.edu](mailto:jabaraza@nwosu.edu).

Some of the services provided by this office are listed below:

- **TRANSPORTATION:** The International Student Office will provide transportation to and from the Oklahoma City, Oklahoma and Wichita, Kansas airports at the beginning and end of each semester. **Transportation dates are set in advance. The International Student Office requires notification at least ten (10) working days prior to the desired departure/arrival date.** There is no charge for this service. Every effort will be made to set schedules on concurrent days so that travel expenses will be limited. If possible, special arrangements may be made in emergency situations. Contact the International Student Advisor at 580-327-8435 or email [jabaraza@nwosu.edu](mailto:jabaraza@nwosu.edu) for more information. The current travel schedule and policy is included on page 12.
- **HOUSING:** First time freshman students to Northwestern Oklahoma State University are required to live on campus during the first two (2) full academic semesters they attend. An application for housing is included in the acceptance packet.
- **IMMIGRATION MATTERS:** The International Student Office processes and registers all Immigration and Naturalization Service (INS) documents with NWOSU. We assist students with explanations of issues such as school transfers, optional practical training, international travel and reentry procedures and various other INS matters.
- **INTERNATIONAL STUDENT ORGANIZATION:** The International Student Organization holds meetings each semester and represents all International students on the NWOSU campus.

- **RANGER CONNECTION:** Is a freshman orientation class designed to acquaint new students with University procedures. *This class is required of all new students.*
- **PERSONAL COUNSELING:** We will provide advice and counseling on adapting to American university life and related issues. The university also employs a school counselor.
- **STUDENT INSURANCE:** Northwestern does not provide health insurance for students. However, we can recommend insurance companies that have student health plans to fit your needs.

## HOUSING

**First time freshman students to Northwestern Oklahoma State University are required to live on-campus the first two (2) full academic semesters they attend.**

Northwestern has four residence halls that are staffed and equipped to provide an environment that will help students reach their highest potential both academically and socially. Coronado and Ament Halls are men’s dormitories and South and Fryer Halls are the women’s dormitories. The residence halls at Northwestern are among the most recently built in the state system. They have air conditioning, television lounges, recreational areas, ice machines, microwaves, laundry facilities, and vending machines that can be used by all of the residents. Each room has a cable television connection and a telephone jack for a private telephone line. Each room is also equipped with cable internet; however, students must provide the appropriate hardware.

A Hall Supervisor, who is assisted by upper-class students (R.A.’s), oversees each residence hall. The residence hall staff facilitates the growth and learning of students by helping them to adjust and live in their new environment.

Standards of group living in the residence halls have been adopted to assure conduct in harmony with accepted social behavior. Residents are expected to follow all regulations and to act in a considerate and socially acceptable manner.

Applications for residence hall housing are available in the housing office and the business office and sent with the acceptance packet. Applications for housing must be accompanied by a \$75.00 damage deposit before reservations can be made. Cancellations of your contract must be received the Friday before classes begin in order to receive a full refund of your deposit. Payment for housing may be made for the entire semester or in quarterly payments. If quarterly payment is preferable, one-fourth of the semester charge is due each payment. **FIRST SEMESTER PAYMENTS ARE DUE AT ENROLLMENT.**

Please note that the dormitories are not hotels. The university provides a bed and furniture, but the student must provide bedding, towels, and necessary toiletries. These items may be purchased upon arrival at Northwestern.

## HOUSING AND DINING RATES

### RESIDENCE HALLS

Coronado Hall and Ament Hall (men’s dorms), South Hall and Fryer Hall (women's dorms)

#### Fall/Spring Semester Rates:

Semi-private room / 19 meals per week	\$1,780.00	Private room / 19 meals per week	\$2,180.00
Semi-private room / 15 meals per week	\$1,715.00	Private room / 15 meals per week	\$2,115.00
Semi-private room / 10 meals per week	\$1,650.00	Private room / 10 meals per week	\$2,050.00

#### Summer Session Rates:

*No meals available.*

Semi-private room (3 month)	\$420.00	Private room (3 month)	\$600.00
Semi-private room (2 month)	\$275.00	Private room (2 month)	\$405.00
Semi-private room (1 month)	\$145.00	Private room (1 month)	\$205.00
Semi-private room (1 week)	\$65.00	Private room (1 week)	\$85.00

Prices listed above are subject to change without notice.

Cable Internet included in price of room. Student must provide appropriate hardware.

## **FOOD SERVICE**

The University recognizes the importance of food service operations on any campus. On the Alva campus this service is provided by Chartwells. Students living in the dormitories are required to purchase a meal plan. Food service is not provided during Fall Break, Thanksgiving Break, Holiday Vacation, Spring Break, and Summer Vacation.

Students may choose from three meal service plans. All three meal plans, 10, 15, & 19, can be used Monday through Sunday. Your meal plan may be used in the cafeteria where a wide variety of foods are offered on an unlimited serving basis. Your meal plan may also be used in the snack bar in the Student Center on a limited basis.

## **Northwestern Oklahoma State University Degree Offerings**

### **School of Arts and Sciences**

Biology  
Chemistry  
Computer Science  
Computer Science - Business Information System  
Option  
Conservation Law Enforcement  
Criminal Justice - Corrections Option  
Criminal Justice - Law Enforcement Option  
English  
English Education  
Foreign Language - Spanish  
General Studies  
History - General Global Studies Option  
Mass Communication  
Mathematics  
Mathematics Education  
Music - Vocal Track  
Music - Instrumental Track  
Music Education - Vocal  
Music Education - Instrumental  
Natural Science  
Political Science  
Social Science  
Sociology  
Social Work  
Speech and Theatre  
Speech and Theatre Education

### **School of Professional Studies**

Agri-Business  
Agricultural Ecology  
Accounting  
Business Administration  
Business Education  
E-Commerce  
Elementary Education  
Early Childhood Education  
Special Education  
Health and Sports Science Education  
Health and Sports Science  
Health and Sports Science - Wellness Promotion  
Nursing  
Organizational Leadership (Adult Degree Completion)  
Psychology  
Technical Management - Option I  
Technical Management - Option II

### **Graduate Programs**

Master of Education - Adult Education Management and Administration  
Master of Education - Curriculum and Instruction  
Master of Education - Educational Leadership  
Master of Education - Elementary Education  
Master of Education - Guidance and Counseling PK-12  
Master of Education - Non-Certificate Option  
Master of Education - Reading Specialist  
Master of Education - Secondary Education  
Master of Counseling Psychology  
Master of Counseling Psychology - Licensed Professional Counselor (LPC)  
Master of Counseling Psychology - Licensed Alcohol and Drug Counselor (LADC)

## ESTIMATE FOR ACADEMIC YEAR

For Non-resident/International Students - this is an estimated amount for attendance at Northwestern Oklahoma State University. The following information represents the average living expenses for a single International student residing on campus. Please note that the estimate is based on current rates and is subject to change without notice. If you are admitted and receive an I-20, the estimated amount on that document may be somewhat higher than the estimates below.

### UNDERGRADUATE

#### ❖ FALL SEMESTER

Tuition and Fees (Based on 15 credit hours per semester)	\$4,650.00
Special Fees (International fee)	15.00
Books and Supplies (approximate)	450.00
Room and Board (15 meals per week, semi-private room)	<u>1,715.00</u>
<b>TOTAL</b>	<b>\$6,830.00</b>

#### ❖ SPRING SEMESTER

Tuition and Fees (Based on 15 credit hours per semester)	\$4,650.00
Special Fees (International fee)	15.00
Books and Supplies (approximate)	450.00
Room and Board (15 meals per week, semi-private room)	<u>1,715.00</u>
<b>TOTAL</b>	<b>\$6,830.00</b>

#### ❖ SUMMER SESSION

Tuition and Fees (Based on 3 credit hours per semester)	\$930.00
Special Fees (International fee)	10.00
Books and Supplies (approximate)	250.00
Room and Board (semi-private room)	420.00
Personal Expenses (food service not available during summer session)	<u>400.00</u>
<b>TOTAL</b>	<b>\$2,010.00</b>

**NOTE:** Books are not covered in tuition and must be paid for separately by students.

**TOTALS - Two Semesters Only (9 months) \$13,660.00**

**TOTALS - Two Semesters and Summer Session \$15,670.00**

\* Prices are subject to change without notice.

### **Tuition Waiver:** (Begins 3<sup>rd</sup> Semester)

<u>Amount Waived</u>	<u>Cumulative GPA</u>
<b>0%</b>	<b>0.00 – 1.99</b>
<b>25%</b>	<b>2.00 – 2.99</b>
<b>50%</b>	<b>3.00 – 3.29</b>
<b>75%</b>	<b>3.30 – 3.69</b>
<b>100%</b>	<b>3.70 - 4.0</b>

## Travel Policy for International Students

Beginning of Fall Semester (August) – Thursday, Friday, Saturday, and Sunday prior to 1<sup>st</sup> day of classes

End of Fall Semester (December) – Saturday, Sunday, Monday and Tuesday after last day of classes

Beginning of Spring Semester (January) - Thursday, Friday, Saturday, and Sunday prior to 1<sup>st</sup> day of classes

End of Spring Semester (May) – Saturday, Sunday, Monday and Tuesday after last day of classes

PLEASE NOTE: Transportation will be provided on the dates listed **ONLY**.

Exceptions – *emergencies, new F-1 students* receiving a student visa for the *first time*.

- You must notify the International Student office **ten (10) working days in advance** of arrival/departure for travel arrangements to be made.
- You will be **required** to give flight details including **airline, flight number, and time of arrival/departure** (U.S. Central time)
- **If flight details are not given, transportation will not be provided.**
- Transportation will be to/from the **Wichita, Kansas** and **Oklahoma City, Oklahoma** airports and/or bus stations.
- **Flights Departing before 9:00 a.m. - Transportation will occur the night before.**
- **Flights arriving after 9:00 pm - Transportation will occur the next morning.**
- It is your responsibility to contact the International Student Advisor and your driver if your flight is delayed or cancelled.
- Every effort will be made to accommodate every student; however, rides will be consolidated to make every attempt to include all students and keep costs low.

Contact information:

Email: [jabaraza@nwsu.edu](mailto:jabaraza@nwsu.edu)

Office phone: 580-327-8435



**Current Address/Phone**

All NWOSU correspondence prior to beginning of classes will be mailed here

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_ Phone: \_\_\_\_\_

**Permanent Address/Phone**

Please list foreign address here

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_ Phone: \_\_\_\_\_

**Parent, Legal Guardian or Next of Kin Address/Phone**

Given or First \_\_\_\_\_ Middle \_\_\_\_\_ Family or Last \_\_\_\_\_ Relationship \_\_\_\_\_

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_ Phone: \_\_\_\_\_

**Previous Application**

Have you previously applied to NWOSU  Yes  No  
If yes, list semester of application: \_\_\_\_\_

**Application Fee**

I have enclosed the non-refundable \$15 application fee required for *all* applicants. Make money order payable to NWOSU. **DO NOT SEND CASH.**

**Academic Major**

What is your desired major at Northwestern? \_\_\_\_\_

**Degree Desired**

- Bachelor's in Education
- Bachelor's Non-Teaching
- Master of Education
- Master of Counseling Psychology

**List persons or influences that led to your decision to attend Northwestern** \_\_\_\_\_

**Test Score Information**

**All applicants:** Original TOEFL scores are required. Please indicate *test date* \_\_\_\_\_

*Score received* \_\_\_\_\_ *Date sent to NWOSU* \_\_\_\_\_

*Name listed on TOEFL* \_\_\_\_\_

**Applicants graduating from a U.S. High School** (International Exchange Students)

ACT/SAT score \_\_\_\_\_ Date taken \_\_\_\_\_

Date sent to NWOSU \_\_\_\_\_

**Education History**

Please list **ALL** secondary and post-secondary level schools that you have attended or are currently attending. Academic records for secondary schooling, national examinations and all subsequent education must be submitted to complete the application. **All academic records which are not originals MUST be certified (attested) true copies issued by the educational institution which you attended (notarized copies are not acceptable). All copies must be in English and an official evaluation provided. If certified true copies are submitted and you are accepted to NWOSU, you will be required to present the original documents upon arrival for enrollment.** All documents with the application become the property of Northwestern Oklahoma State University.

**International Athletes:** To be eligible to represent the university in any type of athletics you are **required** to meet two of three entry level requirements according to NAIA eligibility rules. They are as follows:

1. Achieve a minimum of 18 on the ACT or 860 on the SAT. The ACT/SAT test must be taken on a national testing date and certified to the institution prior to the beginning of the term in which the student initially participates.
2. Achieve a minimum overall high school grade point average of 2.000 on a 4.000 scale.
3. Graduate in the top half of your high school graduating class, this is proven by submitting documents designating your class rank.

It is the student's responsibility to provide accurate and original documents to the University.

If you have previously attended or are currently attending an educational institution and the final transcript, certificate, diploma or degree has not been issued, you must disclose this information and list the anticipated date that the transcript or certificate will be available. If a transcript or certificate is not expected, you must include an explanation with this application.

**WARNING:** Universities in the United States require a prospective student to list all educational institutions attended on their application for admission. Applicants do not have the option of omitting credentials for any reason. Failure to disclose *COMPLETE* educational background and submit *COMPLETE* educational credentials **will affect** your admission and/or enrollment opportunities at NWOSU.

**List below all overseas, secondary and post secondary institutions you have attended, are currently attending or plan to attend prior to attending NWOSU.**

Full Name of Overseas Institution	Location, City and Country	Date Entered	Date Left	Certificates, Diplomas, Degrees Earned or Anticipated (List exact name of the original)	Date completed or anticipated

**List below all U.S. high schools and colleges/universities you have attended, are currently attending or plan to attend prior to attending NWOSU.**

Full Name of U.S. Institution	Location, City and State	Date Entered	Date Left	Grade Average	Total hours attempted

Have you ever been suspended or expelled from any college or university in the U.S.?  Yes  No

Have you ever been convicted of a felony in the U.S.?  Yes  No

If yes, please write a description of the circumstances and attach it to this application.

**Authorization for release of records** *Failure to complete this section will result in processing delays. Read carefully.*

I authorize by my signature below, any high school, university or college that I have attended to furnish such enrollment and grade information as may be requested by Northwestern Oklahoma State University. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation in Northwestern Oklahoma State University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

**AFFIRMATIVE ACTION COMPLIANCE STATEMENT**

This institution, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex age, religion, physical or mental disability, or status as a veteran in any of its policies, practice or procedures. This includes, but is not limited to, admissions, employment, financial aid, and education services. Inquiries concerning the application of these programs should be made to the Dean of Student Affairs and Enrollment Management, Northwestern Oklahoma State University, Alva, OK 73717, (580) 327-8415, or the Office of Civil Rights, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, Mo. 64114, (816) 268-0550.

## STATEMENT OF UNDERSTANDING

Read the statements below. You must understand and agree to these statements to be considered for admission.

1. The deadlines for application for admission are: Fall Semester - June 15; Spring Semester - November 1; Summer Session - April 1.
2. If English is not my native language, I must take the TOEFL and score a minimum of 500 (paper based), 173 (computer based), or 61 (internet based) for undergraduate admission. The TOEFL must have been taken within two years of application.
  - Undergraduate applicants who have attended an accredited U.S. college or university may be admitted if they have passing grades and meet transfer admission requirements.
  - An applicant who has successfully completed the high school core requirements in a U.S. high school or is a graduate from a U.S. high school will not be required to take the TOEFL.
  - Student coming from a country whose official language is English will not be required to take the TOEFL.
3. Each application must be accompanied by a non-refundable application fee of \$15.00.
4. If I cannot be at Northwestern Oklahoma State University on or before the date of arrival designated on the I-20 Form, I must postpone my admission until the next semester.
5. I must meet the academic admission requirements.
6. I must be eighteen (18) years of age by the time of enrollment.
7. If requesting transfer to Northwestern from an institution within the U.S., I must be in status with the U.S. Immigration and Naturalization Service. Any F-1 visa holder who has been out of school for a semester or has been attending as a part-time student must receive clearance from the U.S. INS prior to application.
8. As an F-1 visa holder, I am required to successfully complete a full course load each semester I am a student (undergraduate - 12 hours; graduate - 9 hours). U.S. INS does not require me to attend the summer session.
9. As an F-1 visa holder, there are visa restrictions, which prohibit off-campus employment without an Employment Authorization Document (EAD) from the INS. Penalty for working without an EAD is deportation.
10. Official transcripts from all schools attended must be on file in the Registrar's Office before I enroll.
11. As of April 1, 1997 the penalty for being out of status is more severe and includes being barred from the United States for a period of 3, 5, or 10 years depending on the length of noncompliance of status. I understand as an F-1 visa holder I must remain in status at all times for the duration of F-1 status.
12. **I understand that a deposit of \$6,000 will be required before transportation arrangements from the airport are made and prior to leaving my home country.** It is recommended that this deposit be made prior to leaving the country in order to avoid problems at the port of entry into the United States. I also understand that the \$6,000 will be used towards my first semester's expenses at Northwestern but does not cover books.
13. I understand that as a first time freshman student at Northwestern Oklahoma State University I will be required to live in the dorm for two (2) full academic semesters.
14. I understand that immunization records must be submitted and approved before I will receive an I-20.
15. Books are required for classes and costs are not included in tuition or fees. Books are also not covered in the \$6000 deposit.
16. I am aware that food service will not be provided during an official university vacation or holiday.
17. I hereby state under penalty of perjury under the laws of Oklahoma that the facts stated on this application for admission are true and complete to the best of my knowledge. I understand that I must provide the Registrar at Northwestern Oklahoma State University with official transcripts from ALL schools attended (high school transcripts must have date of graduation, class rank, and GPA listed). I understand that I may be ineligible for admission to or continuation at Northwestern for withholding or falsifying records or information concerning my enrollment in other schools.

If you fully understand and agree to all of the above statements, please sign below and return along with your application for admission.

Signature \_\_\_\_\_ Date \_\_\_\_\_



**GUARANTOR'S CERTIFICATION**

**Unless you are supported by your own savings, immigration documents cannot be issued without the guarantor's signature.**

GUARANTOR'S NAME: \_\_\_\_\_ RELATIONSHIP TO APPLICANT: \_\_\_\_\_  
(please print) (Family or Last) (Given or First)

COUNTRY OF CITIZENSHIP \_\_\_\_\_

Are you currently residing in the United States?  Yes  No  
If you are residing in the U.S., are you a U.S. citizen?  Yes  No  
If you are residing in the U.S., are you a Permanent Resident Alien?  Yes  No  
If you are residing in the U.S., are you are not a U.S. citizen or Permanent Resident Alien,  
what is your current visa classification? \_\_\_\_\_

I understand the expenses listed above are estimates of the average cost. The actual costs may vary based on changes in tuition and fees, books and supplies, room and board and personal lifestyles. I guarantee that I will provide (applicant) \_\_\_\_\_ with sufficient funds to meet the actual expenses incurred, as estimated above, for each year the applicant is enrolled at NWOSU. I certify if there are dependents that plan to accompany the applicant, I will provide the additional funds necessary to meet the needs of the applicant's dependents. I certify that I can make the necessary arrangements to have all funds transferred to the United States and that I will provide adequate funds for the applicant's travel to and from the United States. I understand tuition is payable at the beginning of each semester. Room and board will be payable monthly.

MAILING ADDRESS OF GUARANTOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

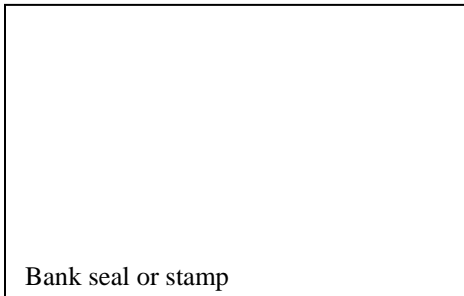
SIGNATURE OF GUARANTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

**BANK'S CERTIFICATION**

If bank policies do not allow completion of this form, a separate bank letter or affidavit is an acceptable substitute. The letter should be on bank letterhead, signed by a bank official and specifically verify the following:

- Name of account holder
- Date account was opened
- Current account balance or specific acknowledgement that the account has a minimum balance to cover the student's estimated expenses and any additional dependents as listed above.
- Monetary values should be converted to the U.S. dollar.

This is to certify that in our opinion (Guarantor's Name) \_\_\_\_\_, the guarantor whose signature appears above, has adequate funds to meet the estimated expenses as listed above for the applicant and any dependents listed for each year that the above named applicant is enrolled at NWOSU. This certificate does not constitute a statement of liability on any part or on behalf of the bank incurred by the applicant named above.



Bank seal or stamp

Signature: \_\_\_\_\_

Title or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

IMMUNIZATION RECORD NWOSU STUDENT HEALTH CENTER

709 Oklahoma Blvd. Alva, OK 73717

Name \_\_\_\_\_  
Last First Middle

Date of Birth \_\_\_\_\_ Sex M \_\_\_\_\_ F \_\_\_\_\_ S.S.# \_\_\_\_\_

Date of Entrance to NWOSU: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year \_\_\_\_\_

Status: Part-Time \_\_\_\_\_ Full-Time \_\_\_\_\_ Graduate \_\_\_\_\_ Undergraduate \_\_\_\_\_ Professional \_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_  
Street city/state/zip

IN CASE OF EMERGENCY, NOTIFY:

Parent, guardian, or next of kin: \_\_\_\_\_ Phone #s ( \_\_\_\_\_ )

Address: \_\_\_\_\_  
Street city/state/zip

**If you attach your immunization records, do not complete this section.**

MMR (Measles, Mumps, Rubella) #1 / / #2 / /  
Mo Day Yr Mo Day Yr

Hepatitis B Series #1 / / #2 / /  
Mo Day Yr Mo Day Yr

Meningococcal / /  
Mo Day Yr

**This information is required by Oklahoma State Law and must be on file with your university.**

**OUT-OF-STATE STUDENTS ARE REQUIRED TO PROVIDE IMMUNIZATION INFORMATION OR SIGN THE WAIVER.**

DID YOU GRADUATE FROM AN OKLAHOMA HIGH SCHOOL AFTER 2002? \_\_\_ YES \_\_\_ NO

IS YOUR DATE OF BIRTH BEFORE 1957? \_\_\_ YES \_\_\_ NO

I AM ENROLLED ONLY IN COURSES DELIVERED VIA THE INTERNET OR DISTANCE LEARNING. (DOES NOT APPLY IF TAKING CLASSES AT THE ALVA, ENID, OR WOODWARD CAMPUS) \_\_\_ YES \_\_\_ NO

I HAVE SERVED IN THE U.S. ARMED SERVICES AND HAVE BEEN VACCINATED AS REQUIRED BY OKLAHOMA STATUTE, TITLE 70 § 3244. \_\_\_ YES \_\_\_ NO

I HEREBY STATE THAT ALL OF THE INFORMATION GIVEN IN THIS DOCUMENT TO THE BEST OF MY KNOWLEDGE TO BE TRUE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Moral or Religious Exemption: Parent or guardian of the above named person or the person himself/herself has an adherent moral or religious belief opposed to immunizations.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Parent, guardian, emancipated student or student 18 years or older)

\*In the event of an outbreak, students without proof of immunization may not be allowed to attend class or other group activities.