

**NORTHWESTERN OKLAHOMA  
STATE UNIVERSITY**

**ALVA ~ ENID ~ WOODWARD**

**GRADUATE  
CATALOG  
2009-2010**

Revised 30 September 2009

*"Learning and Leadership for Life"*

**Northwestern is accredited by the Higher Learning Commission  
and a member of the North Central Association**

**NORTHWESTERN IS ALSO ACCREDITED BY**

North Central Association of Colleges and Secondary Schools\*

National Council for the Accreditation of Teacher Education\*

Oklahoma Commission for Teacher Preparation

\*as a bachelor's and master's degree-granting institution

**AND IS A MEMBER OF**

American Association of Colleges for Teacher Education

American Association of State Colleges and Universities

American Association of University Women

American Council on Education

Conference of Southern Graduate Schools

National Business Education Association

**NOTE TO STUDENTS**

The *Graduate Catalog* provides general information about Northwestern Oklahoma State University and summarizes important information about the university's policies, requirements for graduation, regulations, and procedures. It is not intended to establish, nor does it establish, a contractual relationship with students; rather, the catalog is published to provide students with information that will be helpful to them during their university careers.

By necessity, the administration of the university has established requirements and regulations governing the granting of degrees. Academic advisors, department chairpersons, and academic staff members are available to aid students in understanding the requirements and regulations. Students, however, are responsible for reading and understanding the university's academic policies, procedures, and course requirements. Students are encouraged to keep a copy of this catalog as a reference should questions arise.

Corrections and revisions will be made to the *Graduate Catalog* periodically. The online catalog is the current edition and will take precedence over earlier editions (printed or online) of the catalog.

**The NWOSU Office of Graduate Studies maintains its web site at [www.nwosu.edu/graduate-studies](http://www.nwosu.edu/graduate-studies). Application forms, degree plans of study, and other forms are online.**

**CURRICULAR CHANGES**

Changes in curricular requirements may occur between catalog publications. Students will be informed of such changes, to the extent possible. When changes occur, students may follow the requirements in effect at the time they entered their degree program or they may appeal to the Graduate Committee to follow the new requirements. Students must choose to follow one catalog or the other; they may not select from the various requirements outlined in two or more catalogs. Reasonable substitutions will be made for discontinued and changed courses.

Announcements in the catalog concerning regulations, fees, curricula, or other matters are subject to change without notice.

**AFFIRMATIVE ACTION COMPLIANCE STATEMENT**

This institution, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act Amendments Act of 2008, and other applicable federal laws and regulations, and to the extent required by law, does not discriminate on the basis of race, color, national origin, sex, age, religion, physical or mental disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services. Inquiries concerning the application of these programs should be made to Brad Franz, Vice President for Student Affairs and Enrollment Management, Northwestern Oklahoma State University, 709 Oklahoma Boulevard, Alva, OK 73717, (580) 327-8415.

**COST STATEMENT**

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## SECTION 1: GENERAL INFORMATION

### HISTORY OF NORTHWESTERN

In 1895, only two years after the opening of the Cherokee Outlet, the first bill to establish a normal school at Alva was introduced in the territorial legislature. This first effort was defeated. However, the next legislature passed a bill establishing the Northwest Territorial Normal School at Alva, the second normal school in Oklahoma Territory.

In a meeting August 28, 1897, a newly formed Board of Regents for Normal Schools named Dr. James E. Ament of Illinois as Northwestern's first president. He and two teachers comprised the first faculty. The initial enrollment was 68, but had reached 166 by the end of the first year.

In 1919, Northwestern was expanded into a four-year teachers college and was renamed Northwestern State Teachers College. A major change in the nature and function of the institution took place in 1939, when the college was authorized to grant degrees in liberal arts as well as education. The name was changed to Northwestern State College.

In 1941, a constitutional amendment set up the present Oklahoma State System of Higher Education and established the Oklahoma State Regents for Higher Education. All state-supported colleges and universities were brought under the authority of the board in matters regarding functions, programs of study, standards of education, and finances. Within the framework of the system, the six regional state colleges, including Northwestern, were placed directly under the Board of Regents of Oklahoma Colleges, created by constitutional amendment to govern the state college segment of the educational system.

A fifth-year program in teacher education was approved by the Oklahoma State Regents for Higher Education January 25, 1954. Northwestern's first students in the Master of Teaching degree enrolled in the summer term of 1954. In 1969, the Master of Teaching degree was changed to the Master of Education degree.

The university's official motto was selected from 162 entries submitted by students, faculty, and alumni in a special contest on campus in March 1957. Kay Hutcheson, a junior from Jet, Oklahoma, received a scholarship in the amount of \$54 for winning the contest with her slogan "Learn Today, Lead Tomorrow."

Effective August 16, 1974, the name of Northwestern State College was changed to Northwestern Oklahoma State University. In the fall semester 1978, a Master of Behavioral Science degree was approved, a program which now culminates in the Master of Counseling Psychology degree.

In the spring of 1996, the Second Session of the 45th Oklahoma Legislature, with the approval of the Oklahoma State Regents for Higher Education and the Board of Regents of Oklahoma Colleges, passed legislation that created two new campuses for NWOSU, one at Enid and the other at Woodward. NWOSU was authorized to extend all of its academic degree programs and educational services to the new sites as demand dictated. A new chapter in NWOSU history dawned as the institution celebrated its centennial in 1997-1998. In 2006-2007, NWOSU joined in the state-wide observance of Oklahoma's centennial, which coincides with our own 110th anniversary.

In 2007-2008, bronze statues representing "The Ranger," crafted by Harold Holden of Kremlin, were installed on the Alva and Enid campuses, with a third "Ranger" planned for the new campus in Woodward, which opened to the public in the Fall 2008 semester.

Northwestern Oklahoma State University has progressed from a normal school to an institution offering advanced levels of education for work in professional pursuits.

### GOVERNOR OF OKLAHOMA

The Honorable Brad Henry

### OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Dr. Glen D. Johnson, Chancellor ~ Oklahoma City

Bill W. Burgess, Jr., Chair ~ Lawton

Ronald H. White, Vice Chair ~ Oklahoma City

Julie Carson ~ Claremore

Marlin "Ike" Glass, Jr. ~ Newkirk

Jimmy D. Harrel ~ Elk City

Cheryl P. Hunter ~ Oklahoma City

John Massey ~ Durant

Joseph L. Parker, Jr. ~ Tulsa

William Stuart Price ~ Tulsa

### REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

Dr. Joe Anna Hibler, Chair ~ Weatherford

Jan Gordon, Vice Chair ~ Broken Arrow

Connie Reilly, Secretary ~ Okemah

Harold Jackson ~ Chickasha

Belva Howard ~ Tulsa

Mike Mitchel ~ Alva

Ann Holloway ~ Ardmore

Mark Stansberry ~ Edmond

Sandy Garrett, Ex Officio ~ Oklahoma City

Sheridan McCaffree, Executive Director ~ Oklahoma City

### UNIVERSITY ADMINISTRATION

#### Janet CUNNINGHAM, Ed.D (1979)

*President; Professor of Business*

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Ed.D., Oklahoma State University

#### Steve L. LOHMANN, Ed.D. (1985)

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Professor of Health and Sports Science Education

B.S. and M.Ed., Northwestern Oklahoma State University;

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#### David PECHA, M.Ed. (2005)

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additional graduate study, University of Oklahoma.

#### James L. BOWEN, Ed.D. (1988)

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**J. Michael KNEDLER, Ph.D. (1983)**

*Dean of School of Arts and Sciences; Professor of Music*  
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**Rodney C. MURROW, Ph.D. (1983)**

*Associate Dean of Graduate Studies; Professor of Music*  
B.A., Northwestern Oklahoma State University;  
M.M. and Ph.D., University of Oklahoma.

**GRADUATE FACULTY**

The faculty for the graduate program consists of the President, the Executive Vice President, the Dean of Arts and Sciences, the Dean of Professional Studies, the Associate Dean of Graduate Studies, and members of the general faculty who have been recommended by their department/division chairs and approved by their school deans and by the Graduate Committee. Reappointment to the same graduate faculty position requires the approval of the department or division chair, the school dean, and the Associate Dean of Graduate Studies. Only graduate faculty may teach graduate courses or serve as members of graduate students' advisory committees.

**Permanent Graduate Faculty.** A full-time faculty member who holds a terminal degree, who has been recommended by the appropriate dean, and who has been approved by the Graduate Committee. Appointment to the graduate faculty will be reviewed every three years. To maintain eligibility, the faculty member must teach a graduate course and/or serve on a graduate advisory committee during the three-year period.

**Associate Graduate Faculty.** A full-time or emeritus Northwestern faculty member who is recommended by the appropriate dean for a one-year appointment. The individual should have special expertise in the content area and possess appropriate credentials for graduate level teaching.

**Temporary Graduate Faculty.** A faculty member or adjunct instructor who is recommended by the appropriate dean and approved by the Graduate Committee for a one-semester appointment. The individual should have special expertise in the content area and possess appropriate credentials for graduate level teaching.

**PERMANENT GRADUATE FACULTY**

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B.S. and M.Ed., Northwestern Oklahoma State University;

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*Professor of Education*

B.S. and M.S., Northwestern Oklahoma State University;

Ed.D., Oklahoma State University.

\* Member, Graduate Committee

## NWOSU MISSION

Northwestern Oklahoma State University is a community of learners that includes students, teachers, staff, administrators, and area citizens advancing learning excellence and preparing its members for service as leaders and entrepreneurs in the changing climate of northwest Oklahoma and the world.

The graduate studies program provides opportunities for educators and other professionals to advance their careers and enhance their abilities to function as leaders and entrepreneurs in a global society.

## CORE VALUES

As part of its philosophical basis, Northwestern Oklahoma State University holds certain values. These include:

\* Northwestern values its **sense of community** that extends beyond campus boundaries to include not only students, faculty, and staff, but also others who share common interests in academic, cultural, entertainment, economic, and recreational pursuits.

\* Northwestern values a **quality educational experience** for its community of learners through innovative teaching by well-qualified faculty.

\* Northwestern values **each individual** as part of a diverse community of learners and seeks to support each person in a respectful and nurturing way toward attainment and realization of full potential and life goals.

\* Northwestern values an **affordable and accessible education** and is committed to developing resources to help its community of learners achieve educational goals.

\* Northwestern values the **opportunity** for its community of learners to develop academically, personally, socially, and spiritually in a safe environment through freedom of inquiry.

## FUNCTION

As one of eight regional universities in the state of Oklahoma, Northwestern has certain functions prescribed by the Oklahoma State Regents for Higher Education. These include the following services:

1. Both lower-division and upper-division undergraduate study in several fields leading to the bachelor's degree.

2. A limited number of programs leading toward the first-professional degree when appropriate to the institution's strengths and the needs of the state.

3. Graduate study below the doctorate level, primarily in teacher education but moving toward limited comprehensive-ness in fields related to Oklahoma's workforce needs.

4. Extension and public services responsibilities in the geographic region.

5. Responsibility for institutional and applied research in those areas related closely to program assignments.

6. Responsibility for regional programs of economic development.

In addition, the Oklahoma State Regents for Higher Education have prescribed specific functions for the NWOSU campus at Enid as follows:

1. To access the community's higher education needs at the baccalaureate and graduate program levels.

2. To provide upper-division and graduate courses and

programs which are part of the institution's assigned function and programs within the limits of available resources.

3. To serve as the institution responsible for providing and facilitating upper-division and graduate courses and programs in Enid. NWOSU will contact and make arrangements with other regionally accredited colleges and universities to offer courses and programs at the baccalaureate and graduate program levels.

Similarly, the Oklahoma State Regents for Higher Education have determined the functions of the NWOSU campus at Woodward as follows:

1. To assess the community's higher education needs.
2. To provide lower-division, upper-division, and graduate courses, programs, and services which are part of the institution's assigned function and programs within the limits of available resources.
3. To serve as the institution responsible for providing and facilitating higher education courses and programs in Woodward. NWOSU will contact and make arrangements with other regionally accredited colleges and universities to offer courses and programs.

## STRATEGIC DIRECTIONS

As part of its strategic planning process, the Northwestern community has developed the following goals, or strategic directions, to guide its course into the future:

1. Northwestern will provide a broad-based collegiate experience to prepare students for leadership in our global society.
2. Northwestern will expand support for faculty development to nurture the academic environment.
3. Northwestern will maintain an aggressive external affairs program to position the university as a regional leader in higher education.
4. Northwestern will devise and implement an aggressive plan for upgrading its infrastructure to project a positive, growing, and vital image to its stakeholders.
5. Northwestern will actively work to find and secure external funding to support programs and initiatives.
6. Northwestern, through the use of its enrollment management plan, will increase the overall student population to ensure the vitality of the institution.
7. Northwestern will seek and build strategic alliances and partnerships with education and government agencies and the business community, and strengthen existing relationships as part of its mission to serve the people of the state of Oklahoma.

## GRADUATE TUITION AND FEES

*Subject to change at the discretion of the  
Oklahoma State Regents for Higher Education*

### General Fees (tuition + fees, per semester hour):

On-Campus (Oklahoma residents)	\$166.50*
On-Campus (out-of-state)	\$405.00*
ITV Classes (Oklahoma residents)	\$155.00*
ITV Classes (out-of-state)	\$393.50*
Online Classes (Oklahoma residents)	\$204.50*
Online Classes (out-of-state)	\$443.00*

\*Costs are subject to change; contact the Business Office for current figures

### Special Fee (in addition to general fees):

Graduation fee \$15.00

*The following refunds, per Oklahoma State Regents for Higher Education policy, are made for approved withdrawals from ALL CLASSES:*

Regular Semester:

First two-weeks 100% Refund  
After first two weeks No Refund

Eight-week classes have a one-week drop period starting from the date of the first scheduled class meeting; weekend seminars must be dropped the day prior to class start date to receive a refund.

Summer Session\* withdrawal period for 100% refund:

First four days for an eight-week summer session  
First two days for a four-week summer class  
First day for a four-day summer class

\*Based on a summer schedule of four days per week

Any class meeting less than four days must be dropped the day prior to class start date to receive a 100% refund.

## GENERAL ACADEMIC INFORMATION

**Course Numbering.** Courses are numbered so as to indicate the general degree of advancement. Courses at the 5000-level are for graduate students only. The last figure in the 4-digit course number indicates the total credit hours generated by the course.

**School Year.** The school year consists of two semesters of sixteen weeks each, one eight week summer session, and interim sessions in January and May. Consult the course schedule, available in printed format and online, for specific courses.

**Class Periods.** A regular lecture-recitation class period is fifty minutes long during the regular semesters and fifty-five minutes in length during an eight-week summer session. A laboratory period is approximately two to four hours in length. Students should not bring their children to the classroom, but should arrange for child care during the time they are in class.

**Credit.** Course credit is given in terms of semester hours. One semester hour of credit is given for one class period of instruction, or its equivalent, per week for a semester of sixteen weeks.

**Career Services.** Northwestern maintains a placement service to assist its graduates in obtaining desirable positions or positions of professional advancement and to aid hiring officials in securing qualified employees. Career Services is located in Shockley Hall room 114.

Seniors are advised to register with Career Services early in their senior year. Former graduates who desire a change of position should contact Career Services as early as possible in the school year so that recommendation folders may be brought up-to-date and ready for use when needed.

Master's degree candidates who did not complete their undergraduate work at Northwestern but who wish to use the NWOSU placement service may register with Career Services when they have completed the major portion of their program.

All registrants should report changes of addresses and should notify Career Services promptly when a position has been accepted.

**Financial Aid.** Students interested in financial aid should contact the NWOSU Financial Aid office regarding options available for graduate students. *University policy requires graduate students who are receiving financial aid (including Stafford loans) to satisfactorily complete all hours attempted to maintain eligibility for financial aid.* No grade lower than C will be considered satisfactory for graduate student financial aid retention purposes.

### **MASTER'S DEGREE PROGRAMS**

The graduate program at Northwestern Oklahoma State University offers plans of study leading to the Master of Education and Master of Counseling Psychology degrees. Degree programs and options include:

*Master of Counseling Psychology:*

Licensed Professional Counselor  
Licensed Alcohol and Drug Counselor

*Master of Education:*

Elementary Education  
Curriculum & Instruction  
Educational Leadership  
Guidance and Counseling PK-12  
Reading Specialist  
Secondary Education  
Adult Education Management & Administration  
Curriculum & Instruction  
Educational Leadership  
Non-Certificate Option

*Certification Options:*

Early Childhood Education  
Elementary/Secondary School Principal  
Guidance and Counseling PK-12  
National Board Certification  
Reading Specialist Certificate  
School Counselor Certificate  
Special Education

### **GOALS OF THE GRADUATE PROGRAM**

*Master of Counseling Psychology.* The Master of Counseling Psychology degree program provides graduates with the knowledge and skills necessary for functioning successfully as a Licensed Professional Counselor or a Licensed Behavioral Practitioner. The general goals of the program are as follows:

1. To develop knowledge in the foundations of human behavior and development.
2. To develop an understanding and working knowledge of measurement techniques used in counseling and the helping professions.
3. To develop knowledge of social institutions as they relate to human behavior and development.
4. To develop a basic understanding of the interpretation of normal and abnormal development;
5. To develop knowledge of counseling strategies and techniques.
6. To develop basic knowledge in the establishment of a private practice in counseling.
7. To develop basic knowledge in understanding and interpreting research as it applies to counseling.

The program results in a degree designed to develop specific professional counseling competencies. The core curriculum of at least forty-eight hours of graduate credit constitute the minimum academic requirements leading to the Master of Counseling Psychology degree. Students whose goal is licensure as a Licensed Professional Counselor or as a Licensed Alcohol and Drug Counselor are required to complete sixty hours.

*Master of Education.* The Master of Education degree program is designed to provide a program of advanced study to help educators with their professional responsibilities. The general goals are as follows:

1. To develop knowledge in research, writing, and scholarship at the graduate level.
2. To develop advanced skills and knowledge of future educators.
3. To develop knowledge of contemporary methodologies enabling graduate students to be prepared for immediate classroom experiences.
4. To develop knowledge of curriculum, measurement techniques, bibliographies, and other areas that are modeled upon the most effective master's degree programs nationwide.

Specific objectives of the Master of Education degree program are identified on page 13.