

Introduction

The Fine Arts Handbook is intended to be a guide to undergraduate programs, curricula, policies, and procedures of the Fine Arts Department at Northwestern Oklahoma State University. This handbook does not contain all policies and procedures of Northwestern Oklahoma State University, and should therefore be used in conjunction with other university publications, including the General Bulletin and publications of the teacher education program.

The Fine Arts Department is one of several academic departments governed by the School of Arts and Sciences. The School of Professional Studies also governs many requirements for education majors.

This handbook contains current degree requirements for the Bachelor of Music Education degree, the Bachelor of Music degree, the Bachelor of Arts degree in Speech and Theatre, and the Bachelor of Arts in Education degree in Speech and Theatre. Incoming freshmen should closely follow the curriculum requirements outlined herein. Returning students should use the handbook as a guide to current policies and procedures, but may need to refer to earlier publications for degree requirements. Please consult your advisor if you have questions regarding graduation requirements.

Degrees in Fine Arts

Opportunities for employment with a career in fine arts are boundless. Northwestern Oklahoma State University prepares students for careers as arts educators, performers, designers, or technicians.

Northwestern offers two degrees for students seeking careers in music. The Bachelor of Music (B.M.) degree prepares students to be performers, studio teachers, church musicians, and for music-related industry or graduate school. However, this degree does not lead to public school teaching certification. Students seeking careers as music educators should pursue the Bachelor of Music Education (B.M.E.) degree. This degree plan prepares students to be professional educators in the public schools. Although a music education major may select either a vocal or an instrumental option, the music faculty encourages all students to have experience in both vocal and instrumental music, and strongly suggests achieving state certification in both areas to increase marketability after graduation.

The University offers two degrees in speech and theatre. The Bachelor of Arts degree in speech and theatre prepares students to pursue careers in judicial law, human resources, public relations, business, the media, the entertainment industry, professional theatre, community theatre, religious theatre and/or for graduate school. The Bachelor of Arts in Education in speech and theatre degree prepares students for careers as educators in public schools.

Degree Requirements

Bachelor of Music

General Education

ORIENTATION 1 Hr

_____ Ranger Connection 1011

COMMUNICATION AND SYMBOLS 12 Hrs

_____ ENGL 1113 and 1213

_____ SCOM 1113

_____ MATH 1403 or 1513

SOCIAL, POLITICAL AND ECONOMIC SYSTEMS 12 Hrs

_____ FIN 1113

_____ HIST 1483 or 1493

_____ 3 Hours of Leadership

_____ POLS 1113

NATURAL SCIENCE 10-12 Hrs

_____ BIOL 1114

_____ 4-5 Hrs from any physical science,
any physics or any chemistry

_____ 2-3 Hrs from HED 2303, 2211, 2221,
1820

HUMAN HERITAGE AND CULTURE 7 Hrs

_____ Required – 4 hrs of foreign language

_____ Electives – 3 hrs

Any 2000 Lit course

Any Humanities course (except

Philosophy or Ethics)

HIST 1213, 1223, 1233

VALUES AND BELIEFS 3 Hrs

_____ 3 hours from Humanities

(Philosophy or Ethics),

REL or SOC

ELECTIVES 9 Hrs

TOTAL (minimum hours) 54 hours

Music Major

_____ Music Theory I 1123

_____ Aural Skills I 1132

_____ Music Theory II 1143

_____ Aural Skills II 1152

_____ Music Theory III 2213

_____ Aural Skills III 2222

_____ Prin. Of Conducting 3101

_____ Music History I 3153

_____ Music History II 3163

_____ Music Form & Analysis 4013

_____ Music Composition I 4302

_____ Class or Applied Piano**** (4 hours ***)

_____ Piano Proficiency Examination

_____ Recital Attendance 1110

_____ Junior Recital 3110

_____ Senior Recital 4110

Select either Option I or Option II:

Vocal track – Option I

_____ **University Chorale 2111 (8 hours)

_____ Language Diction I 2201

_____ Language Diction II 2211

_____ Choral Conducting 3202

_____ Vocal Music Literature 4251

_____ Vocal Music Pedagogy 4402

Voice (17 hours)

Instrumental track – Option II

_____ **University Band 2121 (8 hours)

_____ Instrumental Conducting 3112

_____ Instrumentation 4112

_____ Instrumental Music Lit 4261

_____ Major Instrument (19 hours)

TOTAL (minimum hours) 63 hours

**Continuous enrollment required.

***Continuous enrollment required until
completion of the piano proficiency exam.

****Voice required for keyboard majors.

Music Minor

_____ Music Theory I 1123

_____ Aural Skills I 1132

_____ Music Theory II 1143

_____ Aural Skills II 1152

_____ Prin. Of Conducting 3101

_____ Music History II 3163

_____ Class or Applied Piano

_____ Recital Attendance 1110

Select either Option I or Option II:

Vocal track – Option I

_____ University Chorale 2111 (4 hours)

_____ Language Diction I 2201

_____ Choral Conducting 3202

_____ Vocal Music Literature 4251

Voice (4 hours)

Instrumental track – Option II

_____ University Band 2121 (4 hours)

_____ Instrumental Conducting 3112

_____ Instrumentation 4112

_____ Major Instrument (4 hours)

TOTAL (minimum hours) 28 hours

Sample Plan of Study—B.M. Instrumental

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	Am. Fed. Gov. & Politics	3
1113	Intro to Speech	3	1110	Recital	0
2303	Wellness Concepts	3	1123	Music Theory I	3
1110	Recital	0	1132	Aural Skills I	2
1002	Fundamentals of Music	2	2121	Band	1
2121	Band	1	1501	Class Piano	1
1501	Class Piano	1		Applied Music	2
	Applied Music	2			

Fall 2			Spring 2		
1110	Recital	0	1110	Recital	0
1483/93	U.S. History	3		Physical Science	4
1114	Biology	4		Math	3
1143	Music Theory II	3	2213	Music Theory III	3
1152	Aural Skills II	2	2222	Aural Skills III	2
2121	Band	1	2121	Band	1
2501	Class Piano	1	2501	Class Piano	1
	Applied Music	2		Applied Music	2

Fall 3			Spring 3		
1110	Recital	9	1110	Recital	0
	Humanities	3		Electives	3
	Electives	3	1113	Personal Finance	3
3101	Principles of Conducting	1	3163	Music History II	3
3153	Music History I	3	3112	Instrumental Conducting	2
4013	Music Forms & Analysis	3	4302	Music Composition	2
2121	Band	1	2121	Band	1
	Applied Music	2		Applied Music	3
			3110	Junior Recital	0

Fall 4			Spring 4		
1110	Recital	0	1110	Recital	0
4261	Instrumental Literature	1	2121	Band	1
2121	Band	1	4112	Instrumentation	2
	Electives	3	4110	Senior Recital	0
	Leadership	3		Electives	10
	Foreign Language	4		Applied Music	3
	Applied Music	3			

Summer			Summer		

Personal Four Year Curriculum Plan					
Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		

Fall 2			Spring 2		

Fall 3			Spring 3		

Fall 4			Spring 4		

Summer			Summer		

Sample Plan of Study—B.M. Vocal

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	Am. Fed. Gov. & Politics	3
1113	Intro to Speech	3	1110	Recital	0
2303	Wellness Concepts	3	1123	Music Theory I	3
1110	Recital	0	1132	Aural Skills I	2
1002	Fundamentals of Music	2	2111	University Chorale	1
2111	University Chorale	1	1501	Class Piano	1
1501	Class Piano	1	1600	Voice	2
1600	Voice	2			

Fall 2			Spring 2		
1110	Recital	0	1110	Recital	0
1483/93	U.S. History	3		Physical Science	4
1114	Biology	4		Math	3
1143	Music Theory II	3	2213	Music Theory III	3
1152	Aural Skills II	2	2222	Aural Skills III	2
2111	University Chorale	1	2111	University Chorale	1
2501	Class Piano	1	2501	Class Piano	1
2600	Voice	2	2600	Voice	2
			2201	Language Diction I	1

Fall 3			Spring 3		
1110	Recital	9	1110	Recital	0
	Humanities	3	1113	Personal Finance	3
	Electives	3	3163	Music History II	3
3101	Principles of Conducting	1	3202	Choral Conducting	2
3153	Music History I	3	4302	Music Composition	2
4013	Music Forms & Analysis	3	2111	University Chorale	1
2111	University Chorale	1	3600	Voice	2
3600	Voice	2	3110	Junior Recital	0
2211	Language Diction II	1	4251	Vocal Literature	1

Fall 4			Spring 4		
1110	Recital	0	1110	Recital	0
2111	University Chorale	1	4100	Senior Recital	0
4600	Voice	2	4600	Voice	3
4402	Vocal Pedagogy	2	2111	University Chorale	1
	Electives	3		Electives	13
	Leadership	3			
	Foreign Language	4			

Summer			Summer		

Personal Four Year Curriculum Plan					
Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		

Fall 2			Spring 2		

Fall 3			Spring 3		

Fall 4			Spring 4		

Summer			Summer		

**Bachelor of Music Education Degree
In Instrumental Music**

General Education

<u>ORIENTATION</u>	<u>1 Hr</u>
_____ Ranger Connection 1011	
<u>COMMUNICATION AND SYMBOLS</u>	<u>12 Hrs</u>
_____ ENGL 1113 and 1213	
_____ SCOM 1113	
_____ MATH 1403 or 1513	
<u>SOCIAL, POLITICAL AND ECONOMIC SYSTEMS</u>	<u>12 Hrs</u>
_____ FIN 1113	
_____ HIST 1483 or 1493	
_____ 3 Hours of Leadership	
_____ POLS 1113	
<u>NATURAL SCIENCE</u>	<u>10-12 Hrs</u>
_____ BIOL 1114	
_____ 4-5 Hrs from any physical science, any physics or any chemistry	
_____ 2-3 Hrs from HED 2303, 2211, 2221, 1820	
<u>HUMAN HERITAGE AND CULTURE</u>	<u>7 Hrs</u>
_____ Required – 4 hrs of foreign language	
_____ Electives – 3 hrs	
_____ Any 2000 Lit course	
_____ Any Humanities course (except Philosophy or Ethics)	
_____ HIST 1213, 1223, 1233	
<u>VALUES AND BELIEFS</u>	<u>3 Hrs</u>
_____ 3 hours from Humanities (Philosophy or Ethics), REL or SOC	
<u>ELECTIVES</u>	<u>9 Hrs</u>
TOTAL (minimum hours)	<u>54 hours</u>

*Continuous enrollment in recital attendance plus successful completion of a senior recital required.

**Continuous enrollment required except during professional education semester.

***Continuous enrollment required until completion of the piano proficiency exam.

TOTAL (minimum hours) 63 hours

Professional Education Sequence For Secondary Candidates (6-12)

_____ Educational Seminar 2801	
_____ Education as a Profession 2103	
_____ Intro to Exceptionalities 2402	
_____ Educational Psychology 3112	
_____ Child/Adolescent Psychology 3123	
_____ Tchng Reading Skills Cont Area	
_____ Principles & Methods of Teaching 3913	
_____ Sup Spec Stud/Reg Clsrm 4112	
_____ Behavior Intervention 4122	
_____ Meas & Evaluation 3032	
_____ Aggress & Disruptive Beh 4131	
_____ Multicultural Education 4821	
_____ Student Teaching 4960 (10 hours)	
TOTAL (minimum hours)	34 hours

Instrumental Music

_____ Intro to Music Education 1022	
_____ Music Theory I 1123	
_____ Aural Skills I 1132	
_____ Music Theory II 1143	
_____ Aural Skills II 1152	
_____ Music Theory III 2213	
_____ Aural Skills III 2222	
_____ Principles of Conducting 3101	
_____ Instrumental Conducting 3112	
_____ Music History I 3153	
_____ Music History II 3163	
_____ Music Form & Analysis 4013	
_____ Instrumentation 4112	
_____ Music Meth & Materials-Elem Sch 4442	
_____ Instrumental Meth & Mat-Sec Sch 4452	
_____ **University Band 2121	
_____ *Primary Instrument (8 hours)	
_____ Secondary Instruments (6 hours)	
_____ ***Piano (4 hours)	

Sample Plan of Study—B.M.E. Instrumental

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	General Psychology	3
1113	Intro to Speech	3	1110	Recital	0
2303	Wellness Concepts	3	1123	Music Theory I	3
1110	Recital	0	1132	Aural Skills I	2
1002	Fundamentals of Music	2	2121	Band	1
2121	Band	1	1501	Class Piano	1
1501	Class Piano	1		Applied Music	1
	Applied Music	1		Secondary Instrument	1
	Secondary Instrument	1	2801	Ed. Seminar	1

Fall 2			Spring 2		
1110	Recital	0	1110	Recital	0
1483/93	U.S. History	3		Math	3
1114	Biology	4	2213	Music Theory III	3
1143	Music Theory II	3	2222	Aural Skills III	2
1152	Aural Skills II	2	2121	Band	1
2121	Band	1	2501	Class Piano	1
2501	Class Piano	1		Applied Music	1
	Applied Music	1	4112	Instrumentation	2
	Secondary Instrument	1	1022	Intro. To Music Ed.	2
2103	Education as a Profession	3		Secondary Instrument	1
			2402	Intro to Exceptionalities	2

Fall 3			Spring 3		
1110	Recital	9	1110	Recital	0
1113	Am. Fed. Gov. & Politics	3	1113	Personal Finance	3
3101	Principles of Conducting	1	3163	Music History II	3
3153	Music History I	3	3112	Instrumental Conducting	2
4013	Music Forms & Analysis	3	4302	Music Composition	2
2121	Band	1	2121	Band	1
	Applied Music	1		Applied Music	3
	Secondary Instrument	1		Secondary Instrument	1
4442	Mus. Meth. & Mat. Elem Sch.	2	3112	Ed. Psych.	2
4112	Sup. Special Students	2	4122	Behavior Intervention	2
3123	Child & Adol. Psych.	3	4452	Instr. Meth. & Mat. Sec. Sch.	2

Fall 4			Spring 4		
1110	Recital	0	3032	Meas. & Eval.	2
4261	Instrumental Literature	1	4131	Aggr./Disr. Behavior	1
2121	Band	1	4821	Multicultural Education	1
	Electives	3	4960	Student Teaching	10
	Leadership	3			
	Foreign Language	4			
	Applied Music	1			
4110	Senior Recital	0			
3422	Teach. Rdg. Skls.	2			
3913	Prin/Meth Teach	3			

Summer			Summer		
	Humanities	3		Electives	3
	Electives	3		Physical Science	4

Personal Four Year Curriculum Plan

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		

Fall 2			Spring 2		

Fall 3			Spring 3		

Fall 4			Spring 4		

Summer			Summer		

**Bachelor of Music Education Degree
In Vocal Music**

General Education

<u>ORIENTATION</u>	<u>1 Hr</u>
_____ Ranger Connection 1011	
<u>COMMUNICATION AND SYMBOLS</u>	<u>12 Hrs</u>
_____ ENGL 1113 and 1213	
_____ SCOM 1113	
_____ MATH 1403 or 1513	
<u>SOCIAL, POLITICAL AND ECONOMIC SYSTEMS</u>	<u>12 Hrs</u>
_____ FIN 1113	
_____ HIST 1483 or 1493	
_____ 3 Hours of Leadership	
_____ POLS 1113	
<u>NATURAL SCIENCE</u>	<u>10-12 Hrs</u>
_____ BIOL 1114	
_____ 4-5 Hrs from any physical science, any physics or any chemistry	
_____ 2-3 Hrs from HED 2303, 2211, 2221, 1820	
<u>HUMAN HERITAGE AND CULTURE</u>	<u>7 Hrs</u>
_____ Required – 4 hrs of foreign language	
_____ Electives – 3 hrs	
_____ Any 2000 Lit course	
_____ Any Humanities course (except Philosophy or Ethics)	
_____ HIST 1213, 1223, 1233	
<u>VALUES AND BELIEFS</u>	<u>3 Hrs</u>
_____ 3 hours from Humanities (Philosophy or Ethics), REL or SOC	
<u>ELECTIVES</u>	<u>9 Hrs</u>
TOTAL (minimum hours)	<u>54 hours</u>

***Piano (4 hours)

*Continuous enrollment in recital attendance plus successful completion of a senior recital required.

**Continuous enrollment required except during professional education semester.

***Continuous enrollment required until completion of the piano proficiency exam.

TOTAL (minimum hours) 63 hours

Professional Education Sequence For Secondary Candidates (6-12)

_____ Educational Seminar 2801
_____ Education as a Profession 2103
_____ Intro to Exceptionalities 2402
_____ Educational Psychology 3112
_____ Child/Adolescent Psychology 3123
_____ Tchng Reading Skills Cont Area
_____ Principles & Methods of Teaching 3913
_____ Sup Spec Stud/Reg Clsrm 4112
_____ Behavior Intervention 4122
_____ Meas & Evaluation 3032
_____ Aggress & Disruptive Beh 4131
_____ Multicultural Education 4821
_____ Student Teaching 4960 (10 hours)
TOTAL (minimum hours) 34 hours

Music Courses

- _____ Intro to Music Education 1022
- _____ Music Theory I 1123
- _____ Aural Skills I 1132
- _____ Music Theory II 1143
- _____ Aural Skills II 1152
- _____ Language Diction I 2201
- _____ Language Diction II 2211
- _____ Music Theory III 2213
- _____ Aural Skills III 2222
- _____ Principals of Conducting 3101
- _____ Music History I 3153
- _____ Music History II 3163
- _____ Choral Conducting 3202
- _____ Music Form & Analysis 4013
- _____ Vocal Music Literature 4251
- _____ Music Composition I 4302
- _____ Vocal Music Pedagogy 4402
- _____ Music Meth & Mat-Elem Sch 4442
- _____ Choral Meth & Mat-Sec Sch 4462
- _____ **University Chorale 2111 (7 hours)
- _____ *Applied Voice (12 hours)

Sample Plan of Study—B.M.E. Vocal

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	Gen. Psychology	3
1113	Intro to Speech	3	1110	Recital	0
2303	Wellness Concepts	3	1123	Music Theory I	3
1110	Recital	0	1132	Aural Skills I	2
1002	Fundamentals of Music	2	2111	University Chorale	1
2111	University Chorale	1	1501	Class Piano	1
1501	Class Piano	1	1600	Voice	2
1600	Voice	1	2801	Ed. Seminar	1

Fall 2			Spring 2		
1110	Recital	0	1110	Recital	0
1483/93	U.S. History	3		Math	3
1114	Biology	4	2213	Music Theory III	3
1143	Music Theory II	3	2222	Aural Skills III	2
1152	Aural Skills II	2	2111	University Chorale	1
2111	University Chorale	1	2501	Class Piano	1
2501	Class Piano	1	2600	Voice	2
2600	Voice	2	2201	Language Diction I	1
2103	Education as a Profession	2	2402	Intro. To Exceptionalities	2
			1022	Intro. To Music Education	2

Fall 3			Spring 3		
1110	Recital	9	1110	Recital	0
1113	Am. Fed. Govt. & Politics	3	1113	Personal Finance	3
3101	Principles of Conducting	1	3163	Music History II	3
3153	Music History I	3	3202	Choral Conducting	2
4013	Music Forms & Analysis	3	4302	Music Composition	2
2111	University Chorale	1	2111	University Chorale	1
3600	Voice	2	3600	Voice	2
2211	Language Diction II	1	4251	Vocal Literature	1
3123	Child/Adol. Psych	3	3112	Ed. Psych.	2
4112	Sup. Special Students	2	4122	Behavior Intervention	2
4442	Mus. Meth. Mat. Elem. Sch.	2			

Fall 4			Spring 4		
1110	Recital	0	3032	Meas. & Evaluation	2
2111	University Chorale	1	4131	Aggr./Disr. Behavior	1
4600	Voice	2	4821	Multicultural Education	1
4402	Vocal Pedagogy	2	4960	Student Teaching	10
	Electives	3			
	Leadership	3			
	Foreign Language	4			
4110	Senior Recital	0			
4462	Choral Meth. & Mat.	2			
3422	Teach. Rdg. Skills	2			

Summer			Summer		
	Humanities	3		Electives	3
	Electives	3		Physical Science	4

Personal Four Year Curriculum Plan					
Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		

Fall 2			Spring 2		

Fall 3			Spring 3		

Fall 4			Spring 4		

Summer			Summer		

**Bachelor of Arts Education Degree
In Speech & Theatre**

General Education

ORIENTATION 1 Hr

_____ Ranger Connection 1011

COMMUNICATION AND SYMBOLS 12 Hrs

_____ ENGL 1113 and 1213

_____ SCOM 1113

_____ MATH 1403 or 1513

SOCIAL, POLITICAL AND ECONOMIC SYSTEMS 12

Hrs

_____ FIN 1113

_____ HIST 1483 or 1493

_____ 3 Hours of Leadership

_____ POLS 1113

NATURAL SCIENCE 10-12 Hrs

_____ BIOL 1114

_____ 4-5 Hrs from any physical science,
any physics or any chemistry

_____ 2-3 Hrs from HED 2303, 2211, 2221,
1820

HUMAN HERITAGE AND CULTURE 7 Hrs

_____ Required – 4 hrs of foreign language

_____ Electives – 3 hrs

Any 2000 Lit course

Any Humanities course (except

Philosophy or Ethics)

HIST 1213, 1223, 1233

VALUES AND BELIEFS 3 Hrs

_____ 3 hours from Humanities

(Philosophy or Ethics),

REL or SOC

ELECTIVES 9 Hrs

TOTAL (minimum hours) 54 hours

Speech & Theatre

_____ Intro to Speech Comm 1113

_____ Forensics Tournament Activities 1321

_____ Principles of Acting 2503

_____ Intro to Broadcasting 2653

_____ Voice & Phonetics 2763

_____ Adv Speech Comm 3113

_____ Argumentation & Advocacy 3123

_____ Small Group Comm 3613

_____ Children's Theatre 3862

_____ Hist. of Thea. & Dram. World Lit. I 3013

_____ Speech & Theatre Methods 4843

_____ Makeup & Costume Design 1413

_____ Theatre Practicum I 1441

_____ *Theatre Appreciation 2413

_____ Hist. of Thea. & Dram. World Lit II 4013

_____ Principles of Directing 3423

_____ Scene & Lighting Design 3453

_____ Senior Performance TCOM 4443 **OR**

_____ Senior Performance SCOM 4443

*Theatre Appreciation must be taken as a
directed elective.

***Theatre Practicum II may be taken up to four
times for credit. Instructor approval required.

**SCOM 1321 and TCOM 1441 can be taken
three (3) more times in addition to required

course. **TOTAL (minimum hours) 46 hours**

**Professional Education Sequence For Secondary
Candidates (6-12)**

_____ Educational Seminar 2801

_____ Education as a Profession 2103

_____ Intro to Exceptionalities 2402

_____ Educational Psychology 3112

_____ Child/Adolescent Psychology 3123

_____ Tchng Reading Skills Cont Area

_____ Principles & Methods of Teaching 3913

_____ Sup Spec Stud/Reg Clsm 4112

_____ Behavior Intervention 4122

_____ Meas & Evaluation 3032

_____ Aggress & Disruptive Beh 4131

_____ Multicultural Education 4821

_____ Student Teaching 4960 (10 hours)

TOTAL (minimum hours) 34 hours

Sample Plan of Study—B.A. Speech and Theatre Education					
Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	Am. Fed. Govt. & Politics	3
2303	Wellness Concepts	3	1113	Personal Finance	3
1113	Intro to Speech	3	2413	Theatre Appreciation	3
2503	Principles of Acting	3	1441	Theatre Practicum I	1
1441	Theatre Practicum I	1	1321	Forensics Tourn. Act.	1
			2801	Ed. Seminar	1
				Gen. Ed. Electives	3

Fall 2			Spring 2		
1483/93	U.S. History	3		Physical Science	4
1114	General Biology	4		Math	3
3013	Hist. of Th. & Dr. Wrld Lit I	3	2653	Intro. To Broadcasting	3
3453	Scene & Lighting Design	3	3113	Adv. Speech Communication	3
1441	Theatre Practicum I	1	1441	Theatre Practicum I	1
2103	Education as a Profession	3	4013	Hist. of Th. & Dr. Wrld Lit II	3
			2402	Intro. To Exceptionalities	2

Fall 3			Spring 3		
3423	Principles of Directing	3	4443	Senior Performance	3
3101	Theatre Practicum II	1	2313	Argumentation & Advocacy	3
	Gen. Ed. Electives	3	3613	Small Group Communication	3
	Leadership	3	4013	Oral Interpretation	3
	Foreign Language	4	3101	Theatre Practicum II	1
4112	Sup. Special Student	2	3112	Ed. Psych.	2
3123	Child & Adol. Psych.	3	4122	Behavior Intervention	2

Fall 4			Spring 4		
4843	Speech & Theatre Methods	3	3032	Meas. & Eval.	2
3101	Theatre Practicum II	3	4131	Aggr./Disr. Behavior	1
3422	Teach. Rdg. Skills	2	4821	Multicultural Ed.	1
3913	Prin/Meth of Teaching	3	4960	Student Teaching	10
2763	Voice and Phonetics	3			
	Electives	3			

Summer			Summer		
1413	Make-Up and Costume Design	3		Gen Ed. Electives	6

**Bachelor of Arts Degree
In Speech & Theatre**

General Education	
<u>ORIENTATION</u>	<u>1 Hr</u>
_____ Ranger Connection 1011	
<u>COMMUNICATION AND SYMBOLS</u>	<u>12 Hrs</u>
_____ ENGL 1113 and 1213	
_____ SCOM 1113	
_____ MATH 1403 or 1513	
<u>SOCIAL, POLITICAL AND ECONOMIC SYSTEMS</u>	<u>12 Hrs</u>
_____ FIN 1113	
_____ HIST 1483 or 1493	
_____ 3 Hours of Leadership	
_____ POLS 1113	
<u>NATURAL SCIENCE</u>	<u>10-12 Hrs</u>
_____ BIOL 1114	
_____ 4-5 Hrs from any physical science, any physics or any chemistry	
_____ 2-3 Hrs from HED 2303, 2211, 2221, 1820	
<u>HUMAN HERITAGE AND CULTURE</u>	<u>7 Hrs</u>
_____ Required – 4 hrs of foreign language	
_____ Electives – 3 hrs	
_____ Any 2000 Lit course	
_____ Any Humanities course (except Philosophy or Ethics)	
_____ HIST 1213, 1223, 1233	
<u>VALUES AND BELIEFS</u>	<u>3 Hrs</u>
_____ 3 hours from Humanities (Philosophy or Ethics), REL or SOC	
<u>ELECTIVES</u>	<u>9 Hrs</u>
TOTAL (minimum hours)	<u>54 hours</u>

Speech & Theatre Major

_____ Intro to Speech Communication 1113	
_____ Forensics Competition 1321	
_____ Voice & Phonetics 2763	
_____ Adv Speech Communication 3113	
_____ Argumentation & Advocacy 3123	
_____ Small Group Communication 3613	
_____ Oral Interpretation 4013	
_____ Makeup & Costume Design 1413	
_____ Theatre Practicum I 1441	
_____ *Theatre Appreciation 2413	
_____ Principles of Acting 2503	
_____ Hist. of Theatre & Dramatic World Lit I 3013	
_____ Principles of Directing 3423	
_____ Scene & Lighting Design 3453	
_____ Hist. of Theatre & Dramatic World Lit. II 4013	
_____ TCOM Senior Performance 4443 OR	
_____ SCOM Senior Performance 4443	
_____ Directed Electives (6 hours) (Choose from the following Courses)	
_____ Language & Speech Development 3913	
_____ Communication Disorders 4733	
_____ Oral Comm. For Bus. Prof. 3213	
_____ Intro to Broadcasting 2653	

*Forensics Tournament Activities 1321
***Theatre Practicum I 1441
****Theatre Practicum II 3101
Children's Theatre (Lab Exp.) 3862
Shakespeare I 3103
Shakespeare II 3113

*Theatre Appreciation must be taken as a directed elective.

***Theatre Practicum II may be taken up to four times for credit. Instructor approval required.

**SCOM 1321 and TCOM 1441 can be taken three (3) more times in addition to required course.

TOTAL (minimum hours) 45 hours

Speech Communication Minor

_____ *Intro to Speech Communication 1113	
_____ Forensics Tournament Activities 1321	
_____ Argumentation & Advocacy 2313	
_____ Voice & Phonetics 5753	
_____ Adv Speech Communication 3113	
_____ Small Group Communication 3613	
_____ Oral Interpretation 4013	
_____ (Choose 6 hours from the following Courses)	
_____ Language & Speech Development 3913	
_____ Communication Disorders 4733	
_____ Oral Comm. For Bus. Prof. 3213	
_____ Intro to Broadcasting 2653	

TOTAL (minimum hours) 22 hours

Note: * Indicates that the course may not be counted in the minimum total for a major or a minor.

Speech Pathology Minor

_____ Intro to Education 2103	
_____ Intro to Exceptionalities	
_____ American Sign Language	
_____ *Intro to Speech Communication 1113	
_____ Voice & Phonetics 2763	
_____ Small Group Communication 3613	
_____ Language & Speech Development 3913	
_____ Communication Disorders	

TOTAL (minimum hours) 21 hours

* Indicates that although the course is required, it may Not be counted in the minimum total for a minor.

Note: National certification to work as a speech Pathologist requires a Master's Degree.

Theatre Minor

_____ Voice & Phonetics 2763	
_____ Oral Interpretation 4013	
_____ Makeup & Costume Design 1413	

_____ Theatre Practicum 1441
_____ *Theatre Appreciation 2413
_____ History of Theatre 2423
_____ Principles of Directing 3423
_____ Scene & Lighting Design 3453
_____ Principles of Acting 2503

TOTAL (minimum hours)

22 hours

*Theatre Appreciation must be taken as a directed elective under "Communication & Humanities" of the general education requirements.

*Also indicates that although the course is required, it may not be counted in the minimum total for a minor.

Sample Plan of Study—B.A. Speech and Theatre

Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		
1011	Ranger Connection	1	1213	Composition II	3
1113	Composition I	3	1113	Am. Fed. Govt. & Politics	3
2303	Wellness Concepts	3	1113	Personal Finance	3
1113	Intro to Speech	3	2413	Theatre Appreciation	3
2503	Principles of Acting	3	1441	Theatre Practicum I	1
1441	Theatre Practicum I	1	1321	Forensics Tourn. Act.	1

Fall 2			Spring 2		
1483/93	U.S. History	3		Physical Science	4
1114	General Biology	4		Math	3
	Gen. Ed. Electives	3		Prescribed Electives (Major)	3
2763	Voice & Phonetics	3	3113	Adv. Speech Communication	3
1441	Theatre Practicum I	1	1441	Theatre Practicum I	1

Fall 3			Spring 3		
	Gen. Ed. Electives	6		Gen. Ed. Electives	6
	Prescribed Electives (Major)	3	2313	Argumentation & Advocacy	3
3101	Theatre Practicum II	1	3101	Theatre Practicum II	1
3453	Scene & Lighting Design	3	3613	Small Group Communication	3
			4013	Oral Interp.	3

Fall 4			Spring 4		
	Gen. Ed. Electives	3	4013	Hist. of Th. & Dr. Wrld Lit II	3
	Leadership	3	4443	Senior Performance	3
	Foreign Language	4	3101	Theatre Practicum II	1
3013	Hist. of Th. & Dr. Wrld Lit I	3		Other Electives	12
3101	Theatre Practicum II	1			
3423	Principles of Directing	3			

Summer			Summer		
1413	Make-Up and Costume	3			

	Design				

Personal Four Year Curriculum Plan					
Course #	Course name	Hrs.	Course #	Course name	Hrs.
Fall 1			Spring 1		

Fall 2			Spring 2		

Fall 3			Spring 3		

Fall 4			Spring 4		

Summer			Summer		

General Requirements for Music Majors

Ensemble Requirement

Participation in an appropriate large music ensemble (band or choir) is required each term. A minimum of 7 semester hours of participation is required for music majors; a minimum of 4 semester hours is required for music minors. Participation in small ensembles (jazz band, university singers, opera workshop, small ensemble) is allowed only with concurrent enrollment in the appropriate large ensemble and with permission of the instructor.

Piano Proficiency

All music majors must satisfy the requirements of a piano proficiency examination that may be taken at the completion of the sophomore year or any time thereafter. Music education majors must complete the piano proficiency before entering the professional semester. The Piano Proficiency Exam will be conducted by the music faculty during jury exams at the end of each semester. Content of the exam is as follows:

1. Major and minor scales through 4 flats and 4 sharps with correct fingering, two octaves, hands together, at a minimum speed of MM=100, one note to the beat.
2. An approved selection from the Romantic or Contemporary period.
3. An approved selection from a pre-Romantic period.

Recital Attendance

Departmental recitals featuring student and faculty performers are held on a regular basis throughout each semester. A schedule of recitals is established at the beginning of the semester and posted on the departmental bulletin board on the third floor of the Fine Arts Building. In addition, regular concerts of university performance groups as well as the Northwest Oklahoma Concert Series and other special attractions are scheduled throughout the year. These concerts are considered to be an important part of students' music education.

Enrollment in Recital Attendance (MUS 1110) and attendance at recitals and concerts is required of all music majors and minors each semester. Grades in Recital Attendance are based on the following scale:

- | | |
|---|--------------------------|
| A | no more than one absence |
| B | two absences |
| C | three absences |
| D | four absences |
| F | five or more absences |

Applied Music

Applied study in vocal and instrumental music provides music students with the opportunity to develop musical understanding and technical proficiency in a specific performance medium, thereby allowing them to interpret representative works of past and present. This study is also intended to

provide students with a model of self-discipline necessary for success in the music profession.

Applied music instruction is available for all winds and percussion, vocal, and keyboard areas. Enrollment is generally limited to music majors and minors. Non-majors may enroll in applied music only with departmental approval and concurrent enrollment in MUSI 1110 Recital Attendance and the appropriate large ensemble (band or choir).

The following requirements apply to all students enrolled in any area of applied music study.

1. Academic Credit. Applied music may be taken for one, two, or three hours of credit.
 - a. Students enrolled in one credit hour will receive twenty-five minutes of instruction per week.
 - b. Students enrolled in two credit hours will receive fifty minutes of instruction per week.
 - c. Students enrolled in three credit hours will receive eighty minutes of instruction per week.
2. Practice. Minimum requirements for practice are as follows:
 - a. Students are expected to practice a minimum of five half-hour sessions per week for each hour of credit enrollment.
 - b. At the instructor's discretion, students will keep records of daily practice for each area of study.
3. Evaluation/Grading. Final grades in applied music will be determined by the instructor's evaluation of 1) the student's progress during the course of the semester, 2) the student's performances in studio classes and on student recitals, 3) the student's performance in weekly lessons, 4) the student's completion of syllabus goals and practice expectations, and 5) the student's performance on the final jury examination. Criteria for the final grade are as follows:

Applied Music Rubric	Musicianship	Preparation	Literature/Technique	Performance
Superior: A	Details of musicianship clearly evident (dynamics, phrasing, articulation, tempo, etc.)	Lessons well prepared	Satisfactory performance of assigned literature and technique	Satisfactory performance in studio classes, student recitals, and on final jury
Above Average: B	Some details of musicianship evident, but not consistent	Lessons generally well prepared	Adequate performance of assigned literature and technique	Adequate performance in studio classes, student recitals, and on final jury

Average: C	Details of musicianship generally lacking, but notes and rhythms performed correctly	Lessons occasionally unprepared	Less than satisfactory performance of assigned literature and technique	Less than satisfactory performance in studio classes, student recitals, and on final jury
Below Average: D	No sense of musicianship with notes and rhythms performed incorrectly	Lessons are generally unprepared	Poor performance of assigned literature and technique	Poor performance in studio classes, student recitals, and on final jury
Unsatisfactory: F	No evidence of an understanding of musical values	No evidence of preparation of weekly lessons; no sense of continuity	Unacceptable performance of assigned literature and technique	Unacceptable performance in studio classes, student recitals, and on final jury

4. Attendance. Students are responsible for notifying instructors in advance when an absence is anticipated. Make-up lessons can be scheduled only when an absence is due to 1) the student's illness, 2) a death in the family, or 3) a similar extenuating circumstance. Student work schedules, blood donations, doctor's appointments, over-sleeping, and the like are not sufficient reasons to cancel a lesson. Students should notify instructors on an impending absence no later than 8:00 a.m. on the day of the lesson. If the student misses a lesson for a spurious reason or without notifying the instructor, an absence will be recorded and there will be no make-up lesson. If the instructor must miss a lesson, make-up time will be available to the student.
5. Student Recital. Concurrent enrollment in Student Recital is required of each student enrolled in applied music. One performance for each hour of credit in the major performance area is required of each student enrolled in applied music.
6. Consecutive enrollment. Music majors should fulfill applied music requirements in consecutive semesters. At least one hour of this requirement must be upper division (3000-4000) credit.
7. Repertoire. The selection of repertoire is left to the discretion of the instructor. However, it is expected that the student should study literature in quality and quantity appropriate to the collegiate level. Selections performed on student recitals and final jury examinations should be memorized. Exceptions may be made at the discretion of the instructor when the literature performed is of such a nature or length that memorization is not felt to be a necessary part of the preparation.
8. Juries. Semester examinations for each student enrolled for credit are required. The student will be expected to show reasonable improvement

and accomplishment as a musician to gain the credit as set forth above. The examinations are given during the week of final examinations.

Performance Protocol

The following standards for student recital protocol add formality, respect and dignity to the performances and to the performers themselves:

All performers should wear appropriate attire. Appropriate attire includes clothing that is professional in appearance, such as dresses or dress slacks for women, and a shirt and tie, with or without a jacket, for men, and appropriate footwear.

All pre-sets and removals such as music stand placement, piano lid raising or lowering, or the movement of percussion instruments will be handled by members of Phi Delta Music Society between performances. The applied instructor will communicate pre-set and removal requirements to Phi Delta members.

The first performer should arrive in the green room no later than 3:15 p.m. A faculty member will signal when it is time to begin. The performer should enter room 200 and walk to the performing location, allowing the accompanist to walk between the performer and the piano. Both performer and accompanist should bow together, acknowledging applause.

The second and third performer should also arrive in the green room no later than 3:15 p.m. When the preceding performer has finished his/her performance and has re-entered the green room, the next performer must wait a full 15 seconds before entering the performing area. This allows pre-sets and removals to take place, faculty accompanists to change places, and previous performer to re-enter room 200. The next performer should enter room 200 and walk to the performing location and bow, acknowledging applause.

All subsequent performers should sit in the audience, leaving quietly to go to the green room at the appropriate time (three performances before their performance is scheduled). The recital then continues following the procedures outlined in the paragraph above.

All performers should observe the following: 1) Always acknowledge applause by bowing both at the beginning and conclusion of your performance. 2) Acknowledge the accompanist at the end of the performance. 3) Do not make any facial or body movement that would indicate displeasure with your performance.

At the conclusion of the bow(s), performers should exit to the green room, re-entering room 200 through the main double doors, only between performances.

Guidelines for Student Accompanists

1. Students willing to serve as accompanists should leave their names with Dr. Kan at the beginning of each semester. Accompanists are needed for recitals, juries, and private lessons.
2. Students who need an accompanist should contact Dr. Kan at least two weeks in advance.

3. Student accompanists should be paid for their services. The suggested rate is \$10.00 per solo performance (which is understood to include necessary rehearsal time).
4. The accompanist should be responsible for learning the music prior to actual rehearsal with the soloist.
5. Arrangements for an accompanist for a junior, senior, or graduate recital should be made with the guidance of the applied instructor, and as early as possible in the semester. A fee should be agreed upon between the soloist and the accompanist.

General Requirements for Speech/Theatre Majors Participation

Participation in Theatre Practicum is required each term while receiving a participation incentive award.

All speech and theatre majors and theatre minors are required to **assist with all** theatre productions by participating in one or more of the following areas: acting, technical, publicity/marketing or house management.

All speech and theatre majors and theatre minors are required to attend a minimum of one performance of all theatre productions.

Scholarships

Music Ensemble Participation Incentive Awards

Music scholarships in the form of Participation Incentive Awards are available to all members of university performance organizations based on eligibility. Recipients must complete 24 credit hours per year and maintain a 2.5 GPA. Changes in enrollment can often affect eligibility for these awards. Therefore, students should check with the Financial Aid office before making any changes in enrollment. Returning students should have the appropriate paper work completed by February 1 of each year to receive consideration for awards for the following year.

In addition to participation incentive awards, several other music scholarships are available to music students at Northwestern. These awards are described below.

Vocal Scholar Awards

The **Northwestern Oklahoma State University Vocal Scholar Award** is presented annually to an outstanding incoming freshman singer who is planning to major in vocal music performance or vocal music education. The award is in the amount of \$1,000 and is renewable each year for four years. The **Alton and Betty Zimmermann Vocal Scholar Award** is presented every four years to an outstanding incoming freshman singer who is planning to major in vocal music performance or vocal music education. The award is in the amount of \$1,000

and is renewable each year for four years. The **Reichenberger Vocal Scholar Award** is presented every four years to an outstanding incoming freshman singer who is planning to major in vocal music performance or vocal music education. The award is in the amount of \$1,000 and is renewable each year for four years. All Vocal Scholars are outstanding singers-in-training who take leading roles and assume major responsibilities in the program of choral and vocal studies at Northwestern. Students become eligible for Vocal Scholar Awards with a 19 ACT score and a 2.5 cumulative high school grade point average. The successful applicant will be selected based on a competitive vocal audition featuring three memorized pieces of contrasting styles (at least one piece must be in a foreign language). The audition will also include brief vocal technique, tonal memory, and sight reading examinations as well as a personal interview with the Vocal Scholar Award Committee.

Piano Festival Scholarships

Piano festival scholarships are awarded to the first-and second-place winners of the annual Festival of Pianists. The first-place winner will receive a scholarship in the amount of \$2,000; the second-place winner will receive a scholarship in the amount of \$1,500. Recipients must be music or music education majors. Each of these scholarships is a four-year award, payable in eight semesters.

Foundation Scholarships

Several awards in music are administered by the Northwestern Oklahoma State University Foundation. Applicants for these awards must meet specific criteria and should request an application form from the chairman of the Music Department. Applications must be completed by February 15 of each year.

The **Oscar Stover Scholarship** is intended for a member or members of the Northwestern Band and is presented in memory of Oscar Stover, distinguished faculty member and Music Department Chairman from 1960 until his retirement in 1976. Recipients of this award are selected by the Director of Bands.

The **Ruth Marie Genuitt Scholarship** is intended for a vocal major. Recipients are selected by audition with the music faculty. The award is given in memory of Ruth Genuitt who was a member of the music faculty from 1942 until her retirement in 1971.

Established in memory of Gladys A. (Blackford) Funk, class of 1915, the **Blackford/Funk Scholarship** is intended for a piano major.

The **Doris Cooley Scholarship** is intended for a music major from any performance medium, and is given in memory of Mrs. Cooley who was the wife of Rev. Raymond Cooley, former pastor of the First United Methodist Church in Alva.

The **Fred Neuman Scholarship** is intended for an Alva Boys Choir alumnus or a music major from the Alva area. Parents of members and former singers with the Alva Boys Choir established this scholarship in honor of Mr. Neuman, founder and director of the choir.

The **Elect a Lee Frieden Scholarship** is given in honor of Mrs. Frieden, wife of Mr. Dale Frieden. Mr. Frieden was one of the first trustees of the Northwestern

Foundation (and past chairman of the Board of Trustees). Because of her support of the Foundation and her interest in music, the Frieden Scholarship is intended for a student who makes a worthy contribution to the music department.

The **Maurine Reneau Scholarship** is awarded to a female music student, and is presented in honor of the wife of Bob Reneau, Advisory Director to the Northwestern Foundation.

The **Maude Drake Bingham Scholarship** is given to a continuing Northwestern upper division or graduate student who is enrolled full-time. First preference will be given to a speech and theatre major and second preference given to any major within the School of Arts and Sciences. The scholarship recipient must have at least a 3.0 CGPA.

Facilities, Equipment, Organizations, and Employment

Practice rooms are available for students enrolled in Applied Music Instruction. Students are expected to sign up for five half-hour practice sessions each week for each credit hour of enrollment. The Fine Arts Building is open Monday through Thursday from 7:00 a.m. to 9:00 p.m., Friday from 7:00 a.m. to 5:00 p.m., Saturday from 2:00 p.m. to 7:00 p.m. and Sunday from 2:00 p.m. to 9:00 p.m.

J.W. Martin Library maintains **listening facilities** for music majors in the reference section. Tapes and compact discs are available for in-library use and can be borrowed as well.

Most **music library** holdings are located in the J.W. Martin Library. These include books, reference sources, periodicals, and scores.

Two practice rooms are equipped with computers that have internet availability. These computers also have MIDI capability, Finale notation programs, and Smart Music accompaniment subscriptions.

No drinks or food are allowed in rehearsal halls or practice rooms. Storage areas for instruments and music should be properly utilized. *Do not leave instruments or music in the practice rooms.*

A **student workroom** is available in FA 300. Food and soft drinks are allowed in this area. A microwave, refrigerator, and soft drink vending machine are also available for student use.

All notices pertaining to music department schedules, procedures, announcements, etc. are placed on the departmental bulletin board located in the third floor hallway. Please check the bulletin board for pertinent announcements and information.

A limited number of lockers are available free of charge to music majors. These are issued through the Fine Arts Department Chairman's office.

The **Theatre Practice Studio** is located in Vinson Hall 200. The studio is available for rehearsal by a student director when not being used by Theatre Faculty. Herod Hall Auditorium is used both as a classroom and performance space.

No drinks or food are allowed in the Studio or in Herod Hall Auditorium. Storage areas for work clothes and safety equipment should be utilized.

All notices pertaining to the theatre schedule, procedures, announcements, etc. are placed on the bulletin board located outside of Vinson Hall 208.

Student Organizations

Alpha Psi Omega is a national honorary theatre fraternity. Members of Alpha Psi Omega have proven themselves academically as well as in leadership roles through Castle Players. Membership is by invitation only and a pledging period determines final admittance to the cast.

Castle Players is a campus organization for all university students who are interested in theatre. The organization meets weekly and provides social contact for students with theatre interest. Members plan service work projects, entertainment, fundraising and assist with all stage productions.

Kappa Kappa Psi operates primarily as a student service and leadership recognition society whose chief aim is to assist the Director of Bands in developing the leadership and enthusiasm that is required of his/her band. Goals include providing the band not only with organized and concentrated service activities, but also giving members valid and wholesome experiences in organization, leadership and social contacts. The honorary nature of membership is based on the premise that "it is an honor to be selected to serve" this band, its department of music, its sponsoring institution, and the cause of band music in the nation's colleges and universities. The Lambda Omega chapter at NWOSU was installed April 28, 2007.

Phi Delta Music Society is a local organization for music students. Its purpose is four-fold:

- To promote the serious study of music.
- To promote the Music Department and the University
- To provide a music performance outlet for its members, and
- To provide a social outlet for its members.

Students may become Phi Delta pledges by:

1. being nominated by a member in good standing,
2. being active members of a music performance ensemble, and
3. maintaining a minimum 2.5 grade point average.

Pi Kappa Delta is a national honorary society for Speech and Debate students. Membership is by invitation only. A student must have a 3.0 grade point average, participate in debate and/or in one or more individual events in three forensic tournaments, and show proficiency in competitive communication events.

Employment

The Fine Arts Department hires a number of student workers each year to provide general office assistance plus serve as accompanists, recital assistants, music librarians, stagehands, etc. Computer skills (Microsoft Word, Excel) are required for student office workers in the Fine Arts Department. Students must be eligible for Federal Work Study money and must have a contract supplied by

the Financial Aid office. The Fine Arts Department also hires a number of students to work on the Herod Hall Auditorium and Theatre Production Technical Crews.

Guidelines for Junior and Senior Recitals

1. Students planning to present a Junior Recital should enroll in Music 3110. Students planning to present a Senior Recital should enroll in Music 4110.
2. The recital date must be scheduled by the student and the applied instructor one semester to one year before the recital. All music department events for the year are usually scheduled during May of the preceding academic year.
3. The student and instructor will agree on an accompanist to be hired. Financial remuneration for the accompanist is the responsibility of the student.
4. A recital hearing must be performed for the music faculty no less than two weeks prior to the scheduled recital. In the event that the music faculty determines that the student should not pass the recital hearing, the recital will be postponed until such time that the student is capable of passing the hearing.
5. The student should type the program, including composer's dates, opus numbers, texts and translations and have it approved by the applied instructor. One copy of the proposed program should be available for each faculty member at the hearing.
6. The student should supply the applied instructor with a biography and photo for local and hometown newspaper publicity.
7. The applied instructor will make arrangements for publicity posters. The student should pick up posters from the instructor and post around campus and community. The instructor will send posters to all campus faculty and NWTV.
8. The student may want to publicize the recital in classes and ensembles. Please secure the permission of the professor or ensemble director before making such announcements.
9. The student should make arrangements with the instructor for recordings.
10. Arrangements for a reception following the recital must be cleared with the instructor.

Junior and Senior Recital Checklist

- Schedule dates for the hearing and recital on departmental calendar
- Arrange for an accompanist
- Schedule date for recital on university calendar
- Type program
- Biography/Photo
- Press release for NWOSU Public Relations Office
- Distribute posters
 - Campus
 - Community
 - Faculty mailboxes
 - NWTV
- Announcements in classes/personal invitations
- Arrangements for recording
- Arrangements for reception

Guidelines for a Senior Performance in Theatre

1. Students planning to direct a theatre production should enroll in TCOM 4443.
2. The student must adhere to all requirements of the TCOM 4443 Syllabus.
3. The student production must be approved by the TCOM 4443 instructor.
4. The student must meet weekly with TCOM 4443 instructor
5. The production dates must be scheduled by the theatre faculty and the student one semester to one year before the production. All Fine Arts department events for the year are usually scheduled during April or May of the preceding academic year.
6. The student is responsible for auditions, rehearsal management and cast/crew communication.
7. The student must maintain a production budget ledger and stay within the assigned budget.
8. The student, with the assistance of University Relations and Northwestern News, is responsible for all production publicity and promotion.
9. The student should supply the theatre faculty with a biography and photo for campus, local and hometown newspaper publicity.
10. The student should make arrangements with Northwestern Media Services or NWOSU's Channel 7 Station Manager to record the production for archive purposes.