

NWOSU Printing Services Poster Submission form

Name: _____

Title of Poster _____

All posters must be submitted as pdf files to the printshop at least a week prior to the date when the poster is needed. Please fill this form out completely.

Type of Paper:	Size of paper
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<input type="checkbox"/> Matte paper	<input type="checkbox"/> 24"
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<input type="checkbox"/> Glossy paper	<input type="checkbox"/> 36"
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<input type="checkbox"/> Vinyl-Backed Scrim	<input type="checkbox"/> 42"
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Finished poster size (approx) _____

Grommets (# and location) _____

Does this need couriered to a different campus? _____

If so, which campus? _____

By what date is this poster needed by? _____

Please be aware that images that are smaller than 500 pixels by 500 pixels will not print well.

Payment can be made via credit card through the NWOSU business office, or cash and checks are accepted at the printshop located in JD119 in Alva.