



NWOSU Official Transcript Request Form

****Please submit a separate form for each address you need your transcript sent to****

Submit request by mail: Registrar's Office, 709 Oklahoma Blvd., Alva, OK 73717

Submit request by fax: 580-327-8699

Submit request by email: tlwarren@nwosu.edu

NWOSU DOES NOT EMAIL ANY TYPE OF ELECTRONIC TRANSCRIPT

Date: _____

Full Name (first, middle last): _____

SSN or Student ID#: _____

Please list any former last names used: _____

Date last attended NWOSU: _____

Current Address (mailing address, city, state, zip): _____

Current Phone number: _____

Current email address: _____

Number of transcripts requested: _____

Mail to (NWOSU does not email any type of transcript):

Name of person/business: _____

Mailing address: _____

City/State/Zip: _____

_____ **Hold for semester grades (only applicable if you are currently enrolled at NWOSU)**

_____ **Hold for degree statement (only applicable if you are graduating from NWOSU this semester)**

If you would like an *unofficial* transcript faxed, please provide a fax number: _____

Student Signature (a typed/electronic signature is not acceptable): _____

*Transcripts are released **ONLY** with a signed request from the student. Official transcripts will **NOT** be issued if the student has any obligations to the university.

Inquiries may be made to 580-327-8554 or tlwarren@nwosu.edu. **NWOSU DOES NOT EMAIL ANY TYPE OF ELECTRONIC TRANSCRIPT**