

Measure 2: Stakeholder Involvement

Activity	Stakeholder Membership #
Memorandum of Understanding, Initial Level	32
Memorandum of Understanding, Advanced Level	10
Teacher Education Committee (TEC) Stakeholder Membership, Community Members	2
Teacher Education Committee (TEC) Stakeholder Membership, Initial Candidates	2
Teacher Education Assessment Management System (TEAMS) Committee Stakeholder Membership, Community Members (PK-12 Schools, Career Tech, Business)	4
Institution Graduate Committee, Stakeholder Membership, Advanced Candidate	1
Initial Level Admission & Exit Interview Committees, Community Members	14

Memorandum of Understanding (MOU): The EPP establishes an MOU with school districts in which initial and advanced-level candidates complete student teaching (initial) and internship experiences (advanced). Each MOU confirms the collaboration between stakeholders and the EPP.

Teacher Education Committee (TEC): The Teacher Education Committee provides a program of studies for the preparation of teachers at the baccalaureate (initial) and master’s (advanced) degree levels to work in public schools. The TEC is the policy-making body for the total undergraduate teacher preparation program. Its recommendations are made to the vice president for academic affairs and become official policy when approved by the president, the Regional University System of Oklahoma, and the Oklahoma State Regents for Higher Education in those areas requiring Regents’ approval. Membership on the committee includes two initial-level candidates (one elementary and one secondary) and two community members. The committee meets monthly and on an “as-needed” basis. Specifically, its duties are,

- (1) To approve all undergraduate teaching majors, minors, and certificate programs,
- (2) To set standards for admission and retention,
- (3) To approve the teacher education faculty,
- (4) To approve all changes in the programs,
- (5) To act as an appeals committee for all student grievances,

- (6) To approve changes in the faculty development process,
- (7) To approve program evaluation processes,
- (8) To recommend changes needed for policy and programs.

Teacher Education Assessment Management System (TEAMS) Committee: The Teacher Education Assessment Management System (TEAMS) Committee was formed to review educator preparation program data and make recommendations for program improvement based on the data analysis. The TEAMS Committee meets annually to review the NWOSU Educator Preparation Provider (EPP) data. A sub-committee conducts a preliminary analysis of the data and drafts recommendations for both the initial and advanced programs to the entire TEAMS Committee at the annual meeting. A report is written that includes the data reviewed; analysis of the data; and recommendations for program improvement. The annual TEAMS Committee report inclusive of data analysis and recommendations is approved by the Teacher Education Committee. Members of the committee include stakeholders representing PK-12 schools, Career Tech, and business.

Institution Graduate Committee: The Graduate Committee has general supervisory authority over the graduate program and is responsible for recommending policy relative to the program. Membership of the committee includes one student (advanced candidate) representative from the Master of Education program (certification). The committee has the primary responsibility for setting and achieving advanced program goals, establishing policies, fixing responsibility for program decision-making, identifying and utilizing resources, and facilitating continuous development and improvement of advanced programs (including those leading to certification). The committee meets monthly during the academic year.

Initial Level Admission & Exit Interview Committee: The Teacher Education Admission and Exit Interview Committees are comprised of Teacher Education Faculty and stakeholders. The committees conduct interviews with teacher candidates to determine each candidate's ability to meet EPP standards at the admission and exit matriculation points. The committees reach a consensus regarding whether a candidate has earned a "pass" or "fail" for the interview based upon established criteria. The admission committees meet in October and March, and the exit committees meet in December and May.